



ENCINA WASTEWATER AUTHORITY

A Public Agency

6200 Avenida Encinas
Carlsbad, CA 92011-1095
Telephone (760) 438-3941
FAX (760) 438-3861 (Plant)
(760) 431-7493 (Admin)

SUBJECT: SIGNATORY AUTHORIZATION FORM

This letter serves as a reminder that a signatory authorization form must be completed prior to completion and signing of any documents, reports, and forms on behalf of your facility.

Part 2, Section B.9 of your Industrial Wastewater Discharge Permit states that all reports must include a certification statement and be properly signed by a responsible corporate officer, President, Vice President, Manager, CEO or an authorized representative. In order for someone to be considered an authorized representative, written authorization must be submitted to EWA by the President, general partner, proprietor, or principal executive officer that specifies either an individual or a position having responsibility for the overall operation of the facility from which the industrial discharge originates (such as the position of plant manager, superintendent, or a position of equivalent responsibility) or having overall responsibility for environmental matters for the company. If a previously submitted authorization is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, or overall responsibility for the environmental matters for the company, a new authorization must be submitted to EWA, prior to or together with any reports to be signed by the new authorized representative.

If the person signing your reports is not the President, general partner, proprietor, or principal executive officer of your company, please submit the required written authorization with your CSR. A sample form is attached for your use. If you have any questions, please contact me at (760) 438-3941 X3603.

Sincerely,

Robert Grigg
Source Control Manager

SIGNATORY AUTHORITY AUTHORIZATION

I hereby authorize _____
Name (Optional) Title

To sign all official reports and other correspondence submitted to the Encina Wastewater

Authority (EWA) on behalf of _____
Company Name

Should this individual change, a new written authorization will be submitted to EWA.

Signature

Date

Print Name

Title