



**ENCINA  
WASTEWATER  
AUTHORITY**



# **OPERATING & CAPITAL BUDGET**



Encina Wastewater Authority  
6200 Avenida Encinas  
Carlsbad, CA 92011



[www.encinajpa.com](http://www.encinajpa.com)



760-438-3941

**Fiscal  
2025-26  
Year**





**PROTECTING PUBLIC AND  
ENVIRONMENTAL HEALTH  
FOR GENERATIONS TO COME**



# OUR VISION

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To achieve excellence in wastewater treatment and resource recovery for the communities we serve.

# OUR MISSION

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To provide reliable, resilient and sustainable wastewater services to North San Diego County while optimizing the use of renewable resources.

# PROUDLY SERVING

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City of Carlsbad

City of Vista

Buena Sanitation District

Vallecitos Water District

City of Encinitas

Leucadia Wastewater District



# BOARD OF DIRECTORS

CALENDAR YEAR 2025

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# EXECUTIVE LEADERSHIP TEAM

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## General Manager

Scott McClelland, PE, BCEE, MBA

## Assistant General Manager

### Treasurer | Auditor

Jennifer Sabine

## General Counsel

Nicholaus Norvell

### Director of Operations

Octavio Navarrete

### Director of Technical Services

Dimitris Papachristoforou

### Director of Environmental Compliance

Alicia Appel

### Director of Finance

Aaron Beanan



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# INTRODUCTORY SECTION

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Letter of Transmittal

Organizational Chart

Position List

Personnel Expense Summary



Date: April 23, 2025  
 To: Honorable Chair and Members of the Board of Directors  
 Encina Joint Advisory Committee  
 Boards and Councils of the Encina Member Agencies  
 From: Scott McClelland, General Manager  
 Subject: Transmittal of FY 2025-26 Recommended Operating & Capital Budgets

This letter transmits the Encina Wastewater Authority’s (Encina) Recommended Fiscal Year 2025-26 Operating and Capital Budgets. In conformance with the Revised Basic Agreement for Ownership, Operation and Maintenance of the Encina Joint Sewage System, this Recommended Budget estimates the amount of money required to sustainably operate, maintain and administer the Joint System during Fiscal Year 2025-26. It also includes estimates for each Member Agency’s proportionate share of the budget.

Encina’s operations directly support public and environmental health and a North San Diego economy in excess of \$20 billion dollars. Global volatility and uncertainty continue to be consistent themes that are putting significant upward pressure on the cost of providing wastewater services. For example, January 2025 wildfires in the Los Angeles area are anticipated to boost demand for construction materials and construction labor during post-wildfire rebuilding efforts. The increased demand is expected to drive up prices and put additional pressure on supply chains. United States policy decisions on tariffs are anticipated to increase prices in a variety of sectors. Lumber, gypsum, metals, and electronics are expected to be impacted, all of which are used in Encina’s construction projects and throughout the plant. Increasing the adaptability, sustainability, and resiliency of operations and finances will become important for all public utilities. Within this budget staff continues to proactively adapt to a volatile environment and creates a roadmap to help ensure Encina protects public and environmental health for generations to come.

As shown in the table below, the Recommended Fiscal Year 2025-26 budget reflects a 8.5% decrease over last year’s budget:

| Budget              | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Proposed<br>FY 2025-26 | FY 2024-25 vs<br>FY 2025-26<br>% Change |
|---------------------|----------------------|----------------------|------------------------|---|
| Operating Budget    | \$ 24,091,121        | \$ 26,624,721        | \$ 28,699,044          | 7.8%                                    |
| Capital Budget      | \$ 27,513,763        | \$ 31,417,581        | \$ 24,382,029          | -22.4%                                  |
| <b>Total Budget</b> | <b>\$ 51,604,884</b> | <b>\$ 58,042,302</b> | <b>\$ 53,081,073</b>   | <b>-8.5%</b>                            |

The following sections will describe how this budget will allow Encina to continue its mission to provide reliable, resilient and sustainable wastewater services to North San Diego County while optimizing the use of renewable resources.

**OPERATING BUDGET OVERVIEW**

The FY 2025-26 Operating Budget reflects Encina’s continuing commitment to provide sustainable and fiscally responsible wastewater services to the communities it serves while maximizing the use of alternative and renewable resources. The Recommended FY 2025-26 Operating Budget is comprised of seven (7) operational programs that provide services to the Encina Member Agencies. Each operational program includes direct personnel and non-personnel expenses and related internal service fund (ISF) charges. The Recommended FY 2025-26 Budget reflects management’s strategies and objectives to ensure continued achievement within each of the six (6) Strategic Initiatives identified in the Five-Year Strategic Plan (2024-2028): Protect Public and Environmental Health; Remain an Employer of Choice; Ensure Administrative Effectiveness;

Maintain Infrastructure Reliability & Safeguard Public Assets; Pursue Resource Recovery; and Optimize Operational Performance.

The Recommended FY 2025-26 Operating Budget totals approximately \$28.2M for the seven (7) operational programs summarized below:

| Operating Program                         | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Proposed<br>FY 2025-26 | FY 2024-25 vs<br>FY 2025-26<br>% Change |
|---|----------------------|----------------------|------------------------|---|
| Encina Water Pollution Control Facility   | \$ 18,998,862        | \$ 20,907,524        | \$ 22,431,526          | 7.3%                                    |
| Environmental Compliance – Source Control | \$ 1,082,931         | \$ 1,157,985         | \$ 1,390,729           | 20.1%                                   |
| Agua Hedionda Lift Station                | \$ 659,604           | \$ 663,873           | \$ 731,488             | 10.2%                                   |
| Buena Creek Pump Station                  | \$ 599,241           | \$ 676,191           | \$ 702,898             | 3.9%                                    |
| Buena Vista Pump Station                  | \$ 835,114           | \$ 990,528           | \$ 1,038,211           | 4.8%                                    |
| Carlsbad Water Recycling Facility         | \$ 1,698,053         | \$ 1,926,044         | \$ 2,075,864           | 7.8%                                    |
| Raceway Basin Pump Station                | \$ 217,316           | \$ 302,576           | \$ 328,328             | 8.5%                                    |
| <b>Total Operating Budget</b>             | <b>\$ 24,091,121</b> | <b>\$ 26,624,721</b> | <b>\$ 28,699,044</b>   | <b>7.8%</b>                             |
| Estimated Other Operating Revenue         | \$ -                 | \$ (474,800)         | \$ (475,000)           | 0.0%                                    |
| <b>Estimated Member Agency Share</b>      | <b>\$ 24,091,121</b> | <b>\$ 26,149,921</b> | <b>\$ 28,224,044</b>   | <b>7.9%</b>                             |

The primary driver for this operating budget is the existing obligations associated with staffing costs, which make up most of the operating budget increase. Attracting, retaining, and developing a highly skilled, adaptable, and engaged workforce is critical to the success of Encina’s mission. The budget reflects the implementation of year three in the three-year salary and benefit package approved by the Board of Directors in July 2023. Within staffing costs, increases in health benefit costs and CalPERS related costs for existing staff are the most significant factors driving the personnel increase. Health benefits continue to be costly, and costs related to CalPERS unfunded accrued liability and Encina’s Pension Policy are included within this budget.

Other impacts to the operating budget include energy and insurance costs. Chemical costs are decreasing overall based on chemical bids received in April. Volatility continues to impact these sectors making it difficult to predict long-term trends and their impact on Encina. In prior years volatility put significant upward pressure on the operating budget. Longer-term, the Cogeneration Low Emission & Augmentation Retrofit (CLEAR) project currently being developed aims to stabilize long-term energy costs, as well as respond to increasingly stringent air quality regulations, in a way that maximizes value for Encina and its Member Agencies.

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**CAPITAL BUDGET OVERVIEW**

The Recommended FY 2025-26 Capital Budget totals approximately \$24.4M for the following Encina capital programs summarized below:

| Capital Program                                    | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Proposed<br>FY 2025-26 | FY 2024-25 vs<br>FY 2025-26<br>% Change |
|--|----------------------|----------------------|------------------------|---|
| EWPCF – Capital Improvements                       | \$ 22,231,253        | \$ 25,072,000        | \$ 18,240,000          | -27.2%                                  |
| EWPCF – Planned Asset Rehabilitation               | \$ 1,496,903         | \$ 1,729,000         | \$ 1,694,000           | -2.0%                                   |
| EWPCF – Capital Acquisitions                       | \$ 341,988           | \$ 720,000           | \$ 693,000             | -3.8%                                   |
| Remotes Facilities – Acquisitions & Rehabilitation | \$ 1,260,290         | \$ 1,549,500         | \$ 1,173,500           | -24.3%                                  |
| Allocated Personnel Expenses                       | \$ 2,183,329         | \$ 2,347,081         | \$ 2,581,529           | 10.0%                                   |
| <b>Total Capital Budget</b>                        | <b>\$ 27,513,763</b> | <b>\$ 31,417,581</b> | <b>\$ 24,382,029</b>   | <b>-22.4%</b>                           |
| Estimated Federal Grant                            |                      | \$ (100,000)         | \$ -                   | -100.0%                                 |
| <b>Estimated Member Agency Share</b>               | <b>\$ 27,513,763</b> | <b>\$ 31,317,581</b> | <b>\$ 24,382,029</b>   | <b>-22.1%</b>                           |

Despite a history of strategic planning, capital costs have increased rapidly over the past 3 years driven by the global volatility discussed in previous budgets. Encina’s 2040 Master Plan provided direction related to addressing some, but not all, of the changing environment Encina is facing. While the Recommended FY 2025-26 Capital Budget reflects pressures from several directions including aging infrastructure renewal, solids management capacity due to solids inflow growth, and regulations, it also reflects the opportunity to adapt to a new paradigm.

**Aging Infrastructure Renewal**

Facility age and a uniquely corrosive marine environment, given Encina’s coastal location and the nature of the resources Encina manages, are putting significant pressure on infrastructure renewal. The original treatment plant was constructed in 1963 with Phase I and II following in 1971 and 1975 respectively. The first three phases were built between 50 and 62 years ago. Phase III and IV were built in 1982 and 1992, respectively. Phase V, the most recent comprehensive expansion, was completed in 2009. Based on estimates from July 2024 Encina is responsible for ~\$746 million worth of Joint System Assets at the EWPCF. Many of these assets are near or at the end of their useful life. Failure to proactively maintain Encina’s aging infrastructure can lead to process failures resulting in wastewater spills that negatively impact the environment and north San Diego County economy. Over the next several years, plant rehabilitation to maintain core services is expected to have an order of magnitude cost of ~\$145 million, in 2025 dollars. This does not include other necessary infrastructure upgrades as discussed below.

**Solids Management Capacity due to Growth**

Growth within the Member Agencies’ service area is also putting significant pressure on Encina’s solids management capacity. About 63% of the overall 43.31 million gallons per day of solids capacity is currently used which creates three challenges. First, reduced hydraulic detention time of solids in the digesters is near the permit limit of 15 days. This permit limit allows for the disposal of Class “B” solids when the heat dryer system does not have adequate capacity to meet demands or is out of service for maintenance. The Biosolids Management Plan completed in 2022 identified the need for either increased hydraulic capacity at the digesters or the installation of a second heat dryer system; adding hydraulic capacity in the digester process was determined to be the least cost alternative as rehabilitation of unused existing infrastructure would reduce overall project costs. Second, the additional digester capacity would provide buffering capabilities in the event that Encina experiences a process upset where an upset digester would need to be isolated and the biological activity restored to normal levels without the potential to spill digested solids. Third, spare solids management capacity is needed to ensure preventative maintenance can be performed on the digesters helping increase infrastructure sustainability and resiliency and lowering long-term costs. Without the spare capacity to meet permit requirements, allow for appropriate control of process upsets

and for proactive and preventative maintenance, the risk of permit violations, infrastructure failures and costly rehabilitation increases significantly. Over the next 5 years, improvements to Encina's Digester 1, 2, and 3 are expected to have a cost order of magnitude of ~\$40 million, in 2025 dollars.

### Regulatory Environment

More stringent regulations continue to put significant pressure on Encina. While some upcoming regulations are predictable, they are not fully quantifiable, leading to increased business risk. For example, newly adopted air quality regulations by the EPA and the State will have a profound impact on Encina's cogeneration engines used to produce power and heat onsite. If a viable alternative cannot be found, Encina anticipates that its energy costs will increase ~\$3.3 million annually, in 2025 dollars. The CLEAR project currently being developed aims to stabilize those energy costs while simultaneously addressing the newly adopted air quality regulations. Another example includes the State Water Resource Control Board (SWRCB) investigating how nutrients discharged from treatment plants impact the ocean ecosystem. There is concern that excess nutrients from ocean outfalls contribute to ocean acidification and hypoxia, both of which can have substantial negative impacts on marine ecosystems. Recently, Encina completed a plume tracking study in accordance with operating permit requirements. The data from this study is being monitored by the SWRCB and is anticipated to guide their future regulations. Staff anticipates our 2018 National Pollutant Discharge Elimination System (NPDES) permit, which included plume tracking for the first time, will be renewed by late 2025 with additional requirements not yet known. Based on SWRCB's historical regulation cycle, staff anticipates the SWRCB will incorporate nutrient limits into our NPDES permit between 2032 and 2040. One of the most common technologies available to remove nutrients from wastewater discharge are membrane bio-reactors, the same technology used for direct or indirect potable reuse projects. This technology is costly. Over the next nine years, regulatory requirements impacting energy resources and nutrient limits on Encina's Ocean Outfall are expected to have an order of magnitude cost of ~\$25 million and ~\$220 million, respectively, in 2025 dollars. Grant funding totaling ~\$14 million is expected to offset a portion of the expected ~\$25 million for the CLEAR project.

### General Capital

The proposed capital budget reflects steps to begin addressing these challenges. The Capital Improvement Projects are planned, scoped, and prioritized to consider anticipated changes in regulatory requirements, prospective operational efficiencies, funding availability, available resources and other factors.

Staffing resources are also critical to the successful execution of the decades-long capital plan to address Encina's challenges. As such, the Recommended FY 2025-26 Capital Budget includes funding for ~10 full-time equivalent (FTE) positions. These positions include full and part-time efforts of Encina executives, professionals, managers, and technical staff who plan, direct, and support Encina's Capital Program. The addition of the Engineer position last budget cycle helps support the significant workload associated with Encina's aging infrastructure, capacity improvements, and regulatory requirements.

Capital Improvement Projects for FY 2025-26 include new and continued funding of the CLEAR (\$7.3M), Primary Sedimentation Basin Mechanical Rehabilitation (\$3.0M), and the Secondaries & Effluent Electrical & Controls Improvements (\$3.0M), along with over 50 other projects of lesser value.

Planned Asset Rehabilitation and Replacement (PARR) effort at EWPCF reflects minor plant rehabilitation efforts undertaken by Encina staff to maintain the Joint System assets. PARR Projects total ~\$1.7M. EWPCF Capital Acquisitions total ~\$0.7M and reflect investment in minor infrastructure and equipment. Remote Facilities – Acquisitions and Rehabilitation total ~\$1.2M and reflect investment in remote facility improvements.

### SUMMARY

Staff has made every effort to coordinate with the Member Agencies and provides its best professional judgement based on understanding the day-to-day operating requirements and capital investment needs while developing the budget. This budget represents the a comprehensive plan to address the challenges Encina is facing. The two largest factors influencing

the success of its decades-long plan are funding and staffing. As such, staff will be working with the Member Agencies to identify alternatives to pay-as-you-go funding to help minimize the financial impacts to their ratepayers and realize the economic value of Encina's resources. A staffing framework has also been developed to support these efforts. However, given the impacts of adding additional staff, Encina is proposing to take an "adaptive management" approach to ensure Encina continues to operate using a lean staffing model; only having the staff necessary to support its mission and reassessing staffing needs at every opportunity. Staff will be working with the Board and Member Agencies on solutions over the next decade to ensure Encina can continue to protect public and environmental health for generations to come.

Through efforts by staff, Encina consistently looks for opportunities to enhance efficiency and provide value to its Member Agencies and their rate payers. As a result, Encina has been able to hold a very tight line on all costs that are discretionary with an increase of merely 0.5% above last year's budget. Encina continues to look for long-term solutions to infrastructure challenges that provide lasting value for the community it serves.

Please join me in recognizing the staff whose efforts produced this document. Assistant General Manager Jennifer Sabine, who prepared and developed operations estimates with the Executive Leadership team at Encina. Aaron Beanan, Director of Finance, who led efforts in the preparation and development of the Recommended FY 2025-26 Budget. Finally, the Executive Leadership Team coordinated the budget development processes within their respective departments.

Respectfully Submitted,



Scott McClelland, P.E., BCEE, MBA  
General Manager

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# ABOUT ENCINA



Founded in 1961, the Encina Wastewater Authority (Encina) is a public joint powers authority located in North San Diego County. Encina provides wastewater treatment services on behalf of its six (6) Member Agencies.

## Member Agencies

### City of Carlsbad

July 13, 1961

### City of Vista

July 13, 1961

### Buena Sanitation District

January 6, 1964

### Vallecitos Water District

March 22, 1965

### City of Encinitas

August 17, 1971

### Leucadia Wastewater District

August 17, 1971



## Facts

### Founded

1961

### Population Served

380,000

### Service Area

123 square miles

### Permitted Liquid Treatment Capacity

40.51 million gallons per day (dry weather)

### Permitted Solids Treatment Capacity

43.53 million gallons per day (dry weather)



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# RESOURCE RECOVERY

Encinas has long been a leader in the wastewater industry while still remaining within the industry standards for cost of service. Encina was one of the first in the nation to adopt a cogeneration model back in the 1980’s, one of the first in the state and nation to adopt a heat dryer model, and one of the first in the nation to use beer wastes as a power generation source in 2017. Each of these has provided value to Encina, its Member Agencies, and their ratepayers. Because of Encina’s unique approach within the industry, it provides exceptional value for its Member Agencies and ratepayers.

## SUSTAINABILITY

### BY THE NUMBERS



**23.8**  
million gallons treated per day



**2.4**  
million gallons recycled in plant per day



**24**  
tons of Class A biosolids produced per day



**81**  
percent of electricity generated on site

# ORGANIZATION OF EXCELLENCE

Encina is a model of excellence and innovation. Encina has received over 40 awards for organizational excellence and innovations over the past decade. This reflects the competence of Encina’s highly qualified, trained, and certified workforce. Some recent awards are shown here.

### CALIFORNIA WATER ENVIRONMENT ASSOCIATION

- 2025 Plant of the Year - Large (State & Local)
- 2025 Safety Plant of the Year - Large
- 2025 Supervisor of the Year - Blake Bechtold
- 2025 Operator of the Year - Mark Nunez
- 2025 Laboratory Person of the Year - Adam Powell

### GOVERNMENT FINANCE OFFICERS ASSOCIATION

- Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year 2022-23

### AMERICAN PUBLIC WORKS ASSOCIATION

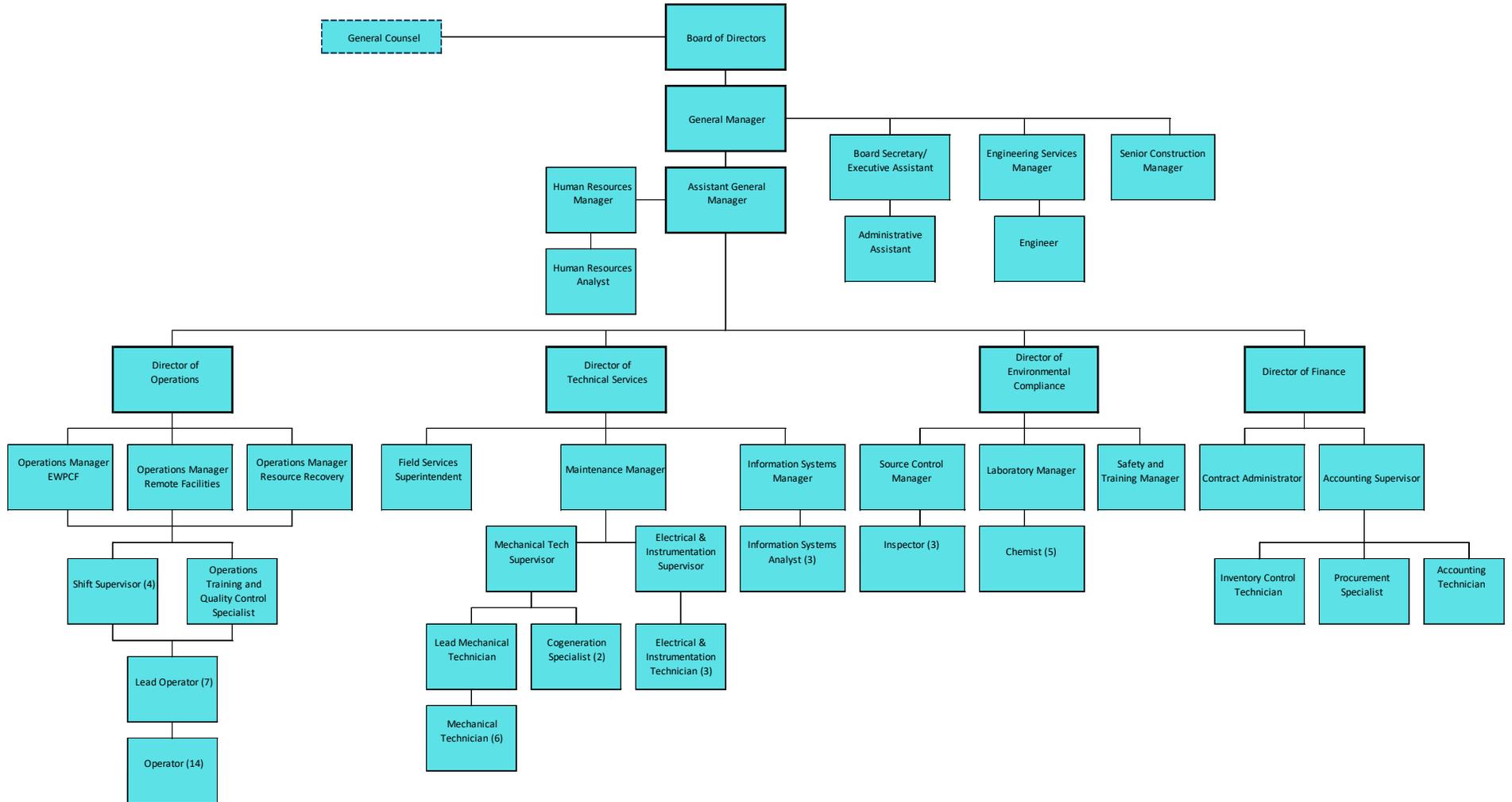
- 2023 Project of the Year (Environment) for the Autonomous Underwater Vehicle Plume Transport Assessment of the Encina Ocean Outfall

### ENVIRONMENTAL PROTECTION AGENCY

- Green Power Partnership Top 30 On-Site Generation

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# ORGANIZATION CHART (78 FTEs)



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# AUTHORIZED POSITIONS

## Summary by Department

|  | 2023-24 Budget | 2024-25 Budget | 2025-26 Budget |
|--|----------------|----------------|----------------|
| <b>Office of the General Manager</b>               |                |                |                |
| General Manager                                    | 1.00           | 1.00           | 1.00           |
| Assistant General Manager                          | 1.00           | 1.00           | 1.00           |
| Engineering Services Manager                       | 1.00           | 1.00           | 1.00           |
| Senior Construction Manager                        | 1.00           | 1.00           | 1.00           |
| Associate Engineer/Engineer                        | 0.00           | 1.00           | 1.00           |
| Human Resources Manager                            | 1.00           | 1.00           | 1.00           |
| Human Resources Analyst                            | 1.00           | 1.00           | 1.00           |
| Board Secretary/Executive Assistant                | 1.00           | 1.00           | 1.00           |
| Administrative Assistant I/II                      | 1.00           | 1.00           | 1.00           |
| <b>Total</b>                                       | <b>8.00</b>    | <b>9.00</b>    | <b>9.00</b>    |
| <b>Finance Department</b>                          |                |                |                |
| Director of Finance                                | 1.00           | 1.00           | 1.00           |
| Accounting Supervisor                              | 1.00           | 1.00           | 1.00           |
| Accounting Technician I/II                         | 1.00           | 1.00           | 1.00           |
| Contract Administrator                             | 1.00           | 1.00           | 1.00           |
| Inventory Control Technician                       | 1.00           | 1.00           | 1.00           |
| Procurement Specialist                             | 1.00           | 1.00           | 1.00           |
| <b>Total</b>                                       | <b>6.00</b>    | <b>6.00</b>    | <b>6.00</b>    |
| <b>Operations Department</b>                       |                |                |                |
| Director of Operations                             | 1.00           | 1.00           | 1.00           |
| Operations Manager                                 | 3.00           | 3.00           | 3.00           |
| Shift Supervisor <sup>1,2</sup>                    | 6.00           | 6.00           | 4.00           |
| Lead Operator <sup>1</sup>                         | 5.00           | 5.00           | 7.00           |
| Operator-In-Training/Operator I/II <sup>1</sup>    | 15.00          | 15.00          | 14.00          |
| Operations Training and Quality Control Specialist | 1.00           | 1.00           | 1.00           |
| <b>Total</b>                                       | <b>31.00</b>   | <b>31.00</b>   | <b>30.00</b>   |

# AUTHORIZED POSITIONS

## Summary by Department

|   | 2023-24 Budget | 2024-25 Budget | 2025-26 Budget |
|---|----------------|----------------|----------------|
| <b>Technical Services Department</b>  |                |                |                |
| Director of Technical Services  | 1.00           | 1.00           | 1.00           |
| Maintenance Manager   | 1.00           | 1.00           | 1.00           |
| Electrical and Instrumentation Supervisor   | 1.00           | 1.00           | 1.00           |
| Electrical and Instrumentation Technician-In-<br>Training/Electrical and Instrumentation Technician | 3.00           | 3.00           | 3.00           |
| Mechanical Technician Supervisor  | 1.00           | 1.00           | 1.00           |
| Lead Mechanical Technician  | 1.00           | 1.00           | 1.00           |
| Mechanical Technician I/II  | 6.00           | 6.00           | 6.00           |
| Cogeneration Specialist <sup>2</sup>  | 1.00           | 1.00           | 2.00           |
| Field Services Superintendent   | 1.00           | 1.00           | 1.00           |
| Information Systems Manager   | 1.00           | 1.00           | 1.00           |
| Information Systems Analyst   | 2.00           | 3.00           | 3.00           |
| <b>Total</b>  | <b>19.00</b>   | <b>20.00</b>   | <b>21.00</b>   |
| <b>Environmental Compliance Department</b>  |                |                |                |
| Director of Environmental Compliance  | 1.00           | 1.00           | 1.00           |
| Source Control Manager  | 1.00           | 1.00           | 1.00           |
| Source Control Inspector I/II/III   | 3.00           | 3.00           | 3.00           |
| Laboratory Manager  | 1.00           | 1.00           | 1.00           |
| Chemist I/II/III  | 5.00           | 5.00           | 5.00           |
| Safety and Training Manager   | 1.00           | 1.00           | 1.00           |
| <b>Total</b>  | <b>12.00</b>   | <b>12.00</b>   | <b>12.00</b>   |
| <b>Full-time Equivalent Employees Summary</b>   |                |                |                |
| Office of the General Manager   | 8.00           | 9.00           | 9.00           |
| Finance   | 6.00           | 6.00           | 6.00           |
| Operations  | 31.00          | 31.00          | 30.00          |
| Technical Services  | 19.00          | 20.00          | 21.00          |
| Environmental Compliance  | 12.00          | 12.00          | 12.00          |
| <b>Total</b>  | <b>76.00</b>   | <b>78.00</b>   | <b>78.00</b>   |

1. Mid-year change per General Manager authority during Fiscal Year 2023-24.

2. Mid-year change per General Manager authority during Fiscal Year 2024-25.

## PERSONNEL EXPENSE SUMMARY *by* ACCOUNT

### Salaries

|                             | FY 2024-25<br>Budget | % of Total   | FY 2025-26<br>Budget | % of Total   | % Change    |
|-----------------------------|----------------------|--------------|----------------------|--------------|-------------|
| Regular                     | \$ 10,579,056        |              | \$ 11,181,408        |              | 5.7%        |
| Overtime                    | \$ 213,715           |              | \$ 225,883           |              | 5.7%        |
| Holiday                     | \$ 106,000           |              | \$ 119,000           |              | 12.3%       |
| Temporary & Part-Time Staff | \$ 50,000            |              | \$ 50,000            |              | 0.0%        |
| Intern Program              | \$ 33,290            |              | \$ 33,290            |              | 0.0%        |
| Shift Differential          | \$ 40,000            |              | \$ 39,000            |              | -2.5%       |
| Incentive Awards            | \$ 24,684            |              | \$ 25,000            |              | 1.3%        |
| Standby                     | \$ 2,000             |              | \$ 6,000             |              | 200.0%      |
| <b>Subtotal Salaries</b>    | <b>\$ 11,048,744</b> | <b>73.5%</b> | <b>\$ 11,679,581</b> | <b>68.2%</b> | <b>5.7%</b> |

### Benefits

|  | FY 2024-25<br>Budget | % of Total    | FY 2025-26<br>Budget | % of Total    | % Change     |
|--|----------------------|---------------|----------------------|---------------|--------------|
| CalPERS Retirement Program — Normal Cost | \$ 2,184,251         |               | \$ 2,302,458         |               | 5.4%         |
| CalPERS Retirement Unfunded Liability    | \$ -                 |               | \$ 1,279,642         |               |              |
| CalPERS Employee Contribution            | \$ (855,725)         |               | \$ (907,153)         |               | 6.0%         |
| Other Post-Employment Benefits           | \$ 104,632           |               | \$ 87,227            |               | -16.6%       |
| Flexible Benefits 125 Plan               | \$ 1,702,471         |               | \$ 1,871,411         |               | 9.9%         |
| Deferred Compensation                    | \$ 381,540           |               | \$ 409,787           |               | 7.4%         |
| Medicare                                 | \$ 170,052           |               | \$ 181,069           |               | 6.5%         |
| Workers Compensation Insurance           | \$ 249,511           |               | \$ 179,369           |               | -28.1%       |
| Other Ancillary Benefits                 | \$ 50,422            |               | \$ 52,800            |               | 4.7%         |
| <b>Subtotal Benefits</b>                 | <b>\$ 3,987,153</b>  | <b>26.5%</b>  | <b>\$ 5,456,611</b>  | <b>31.8%</b>  | <b>36.9%</b> |
| <b>Total Personnel Expense</b>           | <b>\$ 15,035,897</b> | <b>100.0%</b> | <b>\$ 17,136,192</b> | <b>100.0%</b> | <b>14.0%</b> |

## PERSONNEL EXPENSE SUMMARY *by* PROGRAM

### Programs

|  | FY 2024-25<br>Budget | FY 2024-25<br>Positions | FY 2025-26<br>Budget | FY 2025-26<br>Positions | % Change     |
|--|----------------------|-------------------------|----------------------|-------------------------|--------------|
| Encina Water Pollution Control Facility      | \$ 7,345,477         | 39.95                   | \$ 7,977,940         | 39.46                   | 8.6%         |
| Source Control                               | \$ 793,766           | 4.46                    | \$ 942,391           | 4.39                    | 18.7%        |
| <i>Agua Hedionda Lift Station</i>            | \$ 250,374           | 1.32                    | \$ 282,034           | 1.24                    | 12.6%        |
| <i>Buena Creek Pump Station</i>              | \$ 232,490           | 1.26                    | \$ 238,010           | 1.03                    | 2.4%         |
| <i>Buena Vista Pump Station</i>              | \$ 201,784           | 1.07                    | \$ 232,919           | 1.02                    | 15.4%        |
| <i>Carlsbad Water Reclamation Facilities</i> | \$ 386,104           | 2.05                    | \$ 505,487           | 2.38                    | 30.9%        |
| <i>Raceway Basin Pump Station</i>            | \$ 134,210           | 0.71                    | \$ 149,003           | 0.64                    | 11.0%        |
| Remote Facilities                            | \$ 1,204,962         | 6.41                    | \$ 1,407,453         | 6.31                    | 16.8%        |
| <b>Subtotal</b>                              | <b>\$ 9,344,205</b>  | <b>50.82</b>            | <b>\$ 10,327,784</b> | <b>50.16</b>            | <b>10.5%</b> |
| Internal Service Funds                       | \$ 3,344,610         | 17.08                   | \$ 4,226,878         | 17.73                   | 26.4%        |
| <b>Subtotal Operating</b>                    | <b>\$ 12,688,815</b> | <b>67.89</b>            | <b>\$ 14,554,662</b> | <b>67.89</b>            | <b>14.7%</b> |
| Capital Program                              | \$ 2,347,081         | 10.11                   | \$ 2,581,529         | 10.11                   | 10.0%        |
| <b>Total Personnel Expense</b>               | <b>\$ 15,035,896</b> | <b>78.00</b>            | <b>\$ 17,136,191</b> | <b>78.00</b>            | <b>14.0%</b> |

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# OPERATING SECTION

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Operating Budget Summaries

Encina Water Pollution Control Facility

Environmental Compliance & Regional Source Control

Remote Facilities:

- Agua Hedionda Pump Station
- Buena Creek Pump Station
- Buena Vista Pump Station
- Carlsbad Water Recycling Facility
- Raceway Basin Pump Station

Internal Service Funds

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## OPERATING BUDGET: REVENUE *and* EXPENSE SUMMARY

### Revenue Summary

|                              | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | Change              | %           |
|------------------------------|----------------------|----------------------|-------------------------|------------------------|---------------------|-------------|
| City of Carlsbad             | \$ 7,220,724         | \$ 8,050,581         | \$ 7,533,549            | \$ 8,380,330           | \$ 329,749          | 4.1%        |
| City of Vista                | \$ 6,439,002         | \$ 6,977,609         | \$ 6,361,177            | \$ 7,607,624           | \$ 630,015          | 9.0%        |
| Buena Sanitation District    | \$ 2,463,561         | \$ 2,667,378         | \$ 2,406,452            | \$ 2,919,877           | \$ 252,499          | 9.5%        |
| Vallecitos Water District    | \$ 4,200,822         | \$ 4,466,441         | \$ 4,115,253            | \$ 4,880,755           | \$ 414,314          | 9.3%        |
| City of Encinitas            | \$ 880,196           | \$ 948,629           | \$ 869,604              | \$ 1,020,554           | \$ 71,925           | 7.6%        |
| Leucadia Wastewater District | \$ 2,886,816         | \$ 3,039,283         | \$ 2,803,505            | \$ 3,414,904           | \$ 375,621          | 12.4%       |
| <b>Sub Total</b>             | <b>\$ 24,091,121</b> | <b>\$ 26,149,921</b> | <b>\$ 24,089,540</b>    | <b>\$ 28,224,044</b>   | <b>\$ 2,074,123</b> | <b>7.9%</b> |
| Estimated Other Revenue      | *                    | \$ 474,800           | \$ 453,000              | \$ 475,000             | \$ 200              | 0.0%        |
| <b>Total</b>                 | <b>\$ 24,091,121</b> | <b>\$ 26,624,721</b> | <b>\$ 24,542,540</b>    | <b>\$ 28,699,044</b>   | <b>\$ 2,074,323</b> | <b>7.8%</b> |

\*2023-24 Actual total is net of other revenue

### Operating Revenues from Member Agencies by Program

|   | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | Change              | %           |
|---|----------------------|----------------------|-------------------------|------------------------|---------------------|-------------|
| Encina Water Pollution Control Facility | \$ 18,998,862        | \$ 20,432,724        | \$ 18,702,089           | \$ 21,956,526          | \$ 1,523,802        | 7.5%        |
| Source Control                          | \$ 1,082,931         | \$ 1,157,985         | \$ 1,122,722            | \$ 1,390,729           | \$ 232,744          | 20.1%       |
| Agua Hedionda Lift Station              | \$ 659,604           | \$ 663,873           | \$ 652,096              | \$ 731,488             | \$ 67,615           | 10.2%       |
| Buena Creek Pump Station                | \$ 599,241           | \$ 676,191           | \$ 600,217              | \$ 702,898             | \$ 26,707           | 3.9%        |
| Buena Vista Pump Station                | \$ 835,114           | \$ 990,528           | \$ 840,116              | \$ 1,038,211           | \$ 47,683           | 4.8%        |
| Carlsbad Water Recycling Facility       | \$ 1,698,053         | \$ 1,926,044         | \$ 1,907,667            | \$ 2,075,864           | \$ 149,820          | 7.8%        |
| Raceway Basin Pump Station              | \$ 217,316           | \$ 302,576           | \$ 264,633              | \$ 328,328             | \$ 25,752           | 8.5%        |
| <b>Total</b>                            | <b>\$ 24,091,121</b> | <b>\$ 26,149,921</b> | <b>\$ 24,089,540</b>    | <b>\$ 28,224,044</b>   | <b>\$ 2,074,123</b> | <b>7.9%</b> |

### Operating Budget Expense Summary by Program

|   | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | Change              | %           |
|---|----------------------|----------------------|-------------------------|------------------------|---------------------|-------------|
| Encina Water Pollution Control Facility | \$ 18,998,862        | \$ 20,907,524        | \$ 19,155,089           | \$ 22,431,526          | \$ 1,524,002        | 7.3%        |
| Source Control                          | \$ 1,082,931         | \$ 1,157,985         | \$ 1,122,722            | \$ 1,390,729           | \$ 232,744          | 20.1%       |
| Agua Hedionda Lift Station              | \$ 659,604           | \$ 663,873           | \$ 652,096              | \$ 731,488             | \$ 67,615           | 10.2%       |
| Buena Creek Pump Station                | \$ 599,241           | \$ 676,191           | \$ 600,217              | \$ 702,898             | \$ 26,707           | 3.9%        |
| Buena Vista Pump Station                | \$ 835,114           | \$ 990,528           | \$ 840,116              | \$ 1,038,211           | \$ 47,683           | 4.8%        |
| Carlsbad Water Recycling Facility       | \$ 1,698,053         | \$ 1,926,044         | \$ 1,907,667            | \$ 2,075,864           | \$ 149,820          | 7.8%        |
| Raceway Basin Pump Station              | \$ 217,316           | \$ 302,576           | \$ 264,633              | \$ 328,328             | \$ 25,752           | 8.5%        |
| <b>Total</b>                            | <b>\$ 24,091,121</b> | <b>\$ 26,624,721</b> | <b>\$ 24,542,540</b>    | <b>\$ 28,699,044</b>   | <b>\$ 2,074,323</b> | <b>7.8%</b> |

### Combined Operating Budget Expense

|                       | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | Change              | %           |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|---------------------|-------------|
| Personnel             | \$ 8,270,416         | \$ 9,344,204         | \$ 7,401,324            | \$ 10,327,784          | \$ 983,580          | 10.5%       |
| Non-Personnel         | \$ 8,755,555         | \$ 8,878,772         | \$ 8,671,307            | \$ 8,602,701           | \$(276,071)         | -3.1%       |
| Internal Service Fund | \$ 7,065,150         | \$ 8,401,745         | \$ 8,469,909            | \$ 9,768,559           | \$ 1,366,814        | 16.3%       |
| <b>Total</b>          | <b>\$ 24,091,121</b> | <b>\$ 26,624,721</b> | <b>\$ 24,542,540</b>    | <b>\$ 28,699,044</b>   | <b>\$ 2,074,323</b> | <b>7.8%</b> |

## OPERATING BUDGET: EXPENSE SUMMARY

### Encina Water Pollution Control Facility

|                       | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | Change              | %           |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|---------------------|-------------|
| Personnel             | \$ 6,191,658         | \$ 7,345,476         | \$ 5,408,473            | \$ 7,977,940           | \$ 632,464          | 8.6%        |
| Non-Personnel         | \$ 6,694,702         | \$ 6,245,965         | \$ 6,447,977            | \$ 5,999,403           | \$ (246,562)        | -3.9%       |
| Internal Service Fund | \$ 6,112,502         | \$ 7,316,083         | \$ 7,298,639            | \$ 8,454,183           | \$ 1,138,100        | 15.6%       |
| <b>Total</b>          | <b>\$ 18,998,862</b> | <b>\$ 20,907,524</b> | <b>\$ 19,155,089</b>    | <b>\$ 22,431,526</b>   | <b>\$ 1,524,002</b> | <b>7.3%</b> |

### Environmental Compliance – Source Control

|                       | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | Change            | %            |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|-------------------|--------------|
| Personnel             | \$ 740,634           | \$ 793,766           | \$ 749,586              | \$ 942,391             | \$ 148,625        | 18.7%        |
| Non-Personnel         | \$ 63,681            | \$ 43,132            | \$ 20,812               | \$ 46,306              | \$ 3,174          | 7.4%         |
| Internal Service Fund | \$ 278,616           | \$ 321,087           | \$ 352,324              | \$ 402,032             | \$ 80,945         | 25.2%        |
| <b>Total</b>          | <b>\$ 1,082,931</b>  | <b>\$ 1,157,985</b>  | <b>\$ 1,122,722</b>     | <b>\$ 1,390,729</b>    | <b>\$ 232,744</b> | <b>20.1%</b> |

### Agua Hedionda Lift Station

|                       | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | Change           | %            |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|------------------|--------------|
| Personnel             | \$ 313,886           | \$ 250,374           | \$ 251,873              | \$ 282,034             | \$ 31,660        | 12.6%        |
| Non-Personnel         | \$ 223,906           | \$ 287,400           | \$ 266,982              | \$ 301,853             | \$ 14,453        | 5.0%         |
| Internal Service Fund | \$ 121,812           | \$ 126,099           | \$ 133,241              | \$ 147,601             | \$ 21,502        | 17.1%        |
| <b>Total</b>          | <b>\$ 659,604</b>    | <b>\$ 663,873</b>    | <b>\$ 652,096</b>       | <b>\$ 731,488</b>      | <b>\$ 67,615</b> | <b>10.2%</b> |

### Buena Creek Pump Station

|                       | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | Change           | %           |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|------------------|-------------|
| Personnel             | \$ 252,442           | \$ 232,490           | \$ 243,201              | \$ 238,010             | \$ 5,520         | 2.4%        |
| Non-Personnel         | \$ 265,733           | \$ 353,801           | \$ 262,024              | \$ 359,861             | \$ 6,060         | 1.7%        |
| Internal Service Fund | \$ 81,066            | \$ 89,900            | \$ 94,992               | \$ 105,027             | \$ 15,127        | 16.8%       |
| <b>Total</b>          | <b>\$ 599,241</b>    | <b>\$ 676,191</b>    | <b>\$ 600,217</b>       | <b>\$ 702,898</b>      | <b>\$ 26,707</b> | <b>3.9%</b> |

### Buena Vista Pump Station

|                       | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | Change           | %           |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|------------------|-------------|
| Personnel             | \$ 189,815           | \$ 201,784           | \$ 208,719              | \$ 232,919             | \$ 31,135        | 15.4%       |
| Non-Personnel         | \$ 561,341           | \$ 699,489           | \$ 537,087              | \$ 698,454             | \$ (1,035)       | -0.1%       |
| Internal Service Fund | \$ 83,958            | \$ 89,255            | \$ 94,310               | \$ 106,838             | \$ 17,583        | 19.7%       |
| <b>Total</b>          | <b>\$ 835,114</b>    | <b>\$ 990,528</b>    | <b>\$ 840,116</b>       | <b>\$ 1,038,211</b>    | <b>\$ 47,683</b> | <b>4.8%</b> |

### Carlsbad Water Recycling Facility

|                       | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | Change            | %           |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|-------------------|-------------|
| Personnel             | \$ 480,159           | \$ 386,104           | \$ 401,434              | \$ 505,487             | \$ 119,383        | 30.9%       |
| Non-Personnel         | \$ 886,682           | \$ 1,140,658         | \$ 1,073,269            | \$ 1,088,516           | \$ (52,142)       | -4.6%       |
| Internal Service Fund | \$ 331,212           | \$ 399,282           | \$ 432,964              | \$ 481,861             | \$ 82,579         | 20.7%       |
| <b>Total</b>          | <b>\$ 1,698,053</b>  | <b>\$ 1,926,044</b>  | <b>\$ 1,907,667</b>     | <b>\$ 2,075,864</b>    | <b>\$ 149,820</b> | <b>7.8%</b> |

### Raceway Basin Pump Station

|                       | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | Change           | %           |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|------------------|-------------|
| Personnel             | \$ 101,822           | \$ 134,210           | \$ 138,038              | \$ 149,003             | \$ 14,793        | 11.0%       |
| Non-Personnel         | \$ 59,510            | \$ 108,327           | \$ 63,156               | \$ 108,308             | \$ (19)          | 0.0%        |
| Internal Service Fund | \$ 55,984            | \$ 60,039            | \$ 63,439               | \$ 71,017              | \$ 10,978        | 18.3%       |
| <b>Total</b>          | <b>\$ 217,316</b>    | <b>\$ 302,576</b>    | <b>\$ 264,633</b>       | <b>\$ 328,328</b>      | <b>\$ 25,752</b> | <b>8.5%</b> |

## OPERATING BUDGET: REVENUE SUMMARY

### City of Carlsbad

|   | Actual     |                  | Budget     |                  | Projected  |                  | Proposed   |                  | Change | %              |             |
|---|------------|------------------|------------|------------------|------------|------------------|------------|------------------|--------|----------------|-------------|
|   | FY 2023-24 |                  | FY 2024-25 |                  | FY 2024-25 |                  | FY 2025-26 |                  |        |                |             |
| Encina Water Pollution Control Facility | \$         | 4,884,194        | \$         | 5,452,265        | \$         | 4,980,458        | \$         | 5,558,590        | \$     | 106,325        | 2.0%        |
| Source Control                          | \$         | 347,807          | \$         | 364,123          | \$         | 356,556          | \$         | 411,869          | \$     | 47,746         | 13.1%       |
| Agua Hedionda Lift Station              | \$         | 203,818          | \$         | 205,135          | \$         | 201,496          | \$         | 226,031          | \$     | 20,896         | 10.2%       |
| Buena Vista Pump Station                | \$         | 86,852           | \$         | 103,014          | \$         | 87,372           | \$         | 107,976          | \$     | 4,962          | 4.8%        |
| Carlsbad Water Recycling Facility       | \$         | 1,698,053        | \$         | 1,926,044        | \$         | 1,907,667        | \$         | 2,075,864        | \$     | 149,820        | 7.8%        |
| <b>Total</b>                            | \$         | <b>7,220,724</b> | \$         | <b>8,050,581</b> | \$         | <b>7,533,549</b> | \$         | <b>8,380,330</b> | \$     | <b>329,749</b> | <b>4.1%</b> |

### City of Vista

|   | Actual     |                  | Budget     |                  | Projected  |                  | Proposed   |                  | Change | %              |             |
|---|------------|------------------|------------|------------------|------------|------------------|------------|------------------|--------|----------------|-------------|
|   | FY 2023-24 |                  | FY 2024-25 |                  | FY 2024-25 |                  | FY 2025-26 |                  |        |                |             |
| Encina Water Pollution Control Facility | \$         | 4,668,913        | \$         | 4,945,145        | \$         | 4,525,001        | \$         | 5,403,604        | \$     | 458,459        | 9.3%        |
| Source Control                          | \$         | 348,725          | \$         | 383,636          | \$         | 368,199          | \$         | 440,000          | \$     | 56,364         | 14.7%       |
| Agua Hedionda Lift Station              | \$         | 455,786          | \$         | 458,738          | \$         | 450,600          | \$         | 505,457          | \$     | 46,719         | 10.2%       |
| Buena Vista Pump Station                | \$         | 748,262          | \$         | 887,514          | \$         | 752,744          | \$         | 930,235          | \$     | 42,721         | 4.8%        |
| Raceway Basin Pump Station              | \$         | 217,316          | \$         | 302,576          | \$         | 264,633          | \$         | 328,328          | \$     | 25,752         | 8.5%        |
| <b>Total</b>                            | \$         | <b>6,439,002</b> | \$         | <b>6,977,609</b> | \$         | <b>6,361,177</b> | \$         | <b>7,607,624</b> | \$     | <b>630,015</b> | <b>9.0%</b> |

### Buena Sanitation District

|   | Actual     |                  | Budget     |                  | Projected  |                  | Proposed   |                  | Change | %              |             |
|---|------------|------------------|------------|------------------|------------|------------------|------------|------------------|--------|----------------|-------------|
|   | FY 2023-24 |                  | FY 2024-25 |                  | FY 2024-25 |                  | FY 2025-26 |                  |        |                |             |
| Encina Water Pollution Control Facility | \$         | 1,767,828        | \$         | 1,894,218        | \$         | 1,714,301        | \$         | 2,069,694        | \$     | 175,476        | 9.3%        |
| Source Control                          | \$         | 96,492           | \$         | 96,969           | \$         | 91,934           | \$         | 147,285          | \$     | 50,316         | 51.9%       |
| Buena Creek Pump Station                | \$         | 599,241          | \$         | 676,191          | \$         | 600,217          | \$         | 702,898          | \$     | 26,707         | 3.9%        |
| <b>Total</b>                            | \$         | <b>2,463,561</b> | \$         | <b>2,667,378</b> | \$         | <b>2,406,452</b> | \$         | <b>2,919,877</b> | \$     | <b>252,499</b> | <b>9.5%</b> |

### Vallecitos Water District

|   | Actual     |                  | Budget     |                  | Projected  |                  | Proposed   |                  | Change | %              |             |
|---|------------|------------------|------------|------------------|------------|------------------|------------|------------------|--------|----------------|-------------|
|   | FY 2023-24 |                  | FY 2024-25 |                  | FY 2024-25 |                  | FY 2025-26 |                  |        |                |             |
| Encina Water Pollution Control Facility | \$         | 4,033,536        | \$         | 4,293,267        | \$         | 3,947,179        | \$         | 4,631,870        | \$     | 338,603        | 7.9%        |
| Source Control                          | \$         | 167,286          | \$         | 173,174          | \$         | 168,074          | \$         | 248,885          | \$     | 75,711         | 43.7%       |
| <b>Total</b>                            | \$         | <b>4,200,822</b> | \$         | <b>4,466,441</b> | \$         | <b>4,115,253</b> | \$         | <b>4,880,755</b> | \$     | <b>414,314</b> | <b>9.3%</b> |

### City of Encinitas

|   | Actual     |                | Budget     |                | Projected  |                | Proposed   |                  | Change | %             |             |
|---|------------|----------------|------------|----------------|------------|----------------|------------|------------------|--------|---------------|-------------|
|   | FY 2023-24 |                | FY 2024-25 |                | FY 2024-25 |                | FY 2025-26 |                  |        |               |             |
| Encina Water Pollution Control Facility | \$         | 840,461        | \$         | 900,877        | \$         | 820,584        | \$         | 972,046          | \$     | 71,169        | 7.9%        |
| Source Control                          | \$         | 39,735         | \$         | 47,752         | \$         | 49,020         | \$         | 48,508           | \$     | 756           | 1.6%        |
| <b>Total</b>                            | \$         | <b>880,196</b> | \$         | <b>948,629</b> | \$         | <b>869,604</b> | \$         | <b>1,020,554</b> | \$     | <b>71,925</b> | <b>7.6%</b> |

### Leucadia Wastewater District

|   | Actual     |                  | Budget     |                  | Projected  |                  | Proposed   |                  | Change | %              |              |
|---|------------|------------------|------------|------------------|------------|------------------|------------|------------------|--------|----------------|--------------|
|   | FY 2023-24 |                  | FY 2024-25 |                  | FY 2024-25 |                  | FY 2025-26 |                  |        |                |              |
| Encina Water Pollution Control Facility | \$         | 2,803,930        | \$         | 2,946,952        | \$         | 2,714,566        | \$         | 3,320,722        | \$     | 373,770        | 12.7%        |
| Source Control                          | \$         | 82,886           | \$         | 92,331           | \$         | 88,939           | \$         | 94,182           | \$     | 1,851          | 2.0%         |
| <b>Total</b>                            | \$         | <b>2,886,816</b> | \$         | <b>3,039,283</b> | \$         | <b>2,803,505</b> | \$         | <b>3,414,904</b> | \$     | <b>375,621</b> | <b>12.4%</b> |

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# ENCINA WATER POLLUTION CONTROL FACILITY

The Encina Water Pollution Control Facility (EWPCF), located in Carlsbad, California, provides wastewater treatment services to approximately 380,000 residents in a 123 square mile service area of northwest San Diego County. The EWPCF consists of three major components: the treatment plant; the Encina Ocean Outfall (EOO); and the Joint Flow Metering System (JFMS). The EWPCF was constructed in 1963 to treat wastewater from the Cities of Carlsbad and Vista, with the City of Encinitas, Vallecitos Water District, Buena Sanitation District and Leucadia Wastewater District joining the partnership in the subsequent years. Since its original design and construction, the treatment plant has undergone four (4) major expansions – the latest completed in 2009 – and is beginning another round of construction to address reliability and aging infrastructure. Today, the EWPCF is a modern resource recovery facility that produces: clean water for recycling and Pacific Ocean discharge (via primary and secondary activated sludge treatment processes); flow equalization facilities; and a 1.5 mile EOO, which discharges treated effluent at an average depth of one-hundred-fifty (150) feet; a granular fertilizer marketed under the trade name PureGreen (via anaerobic digesters, solids dewatering centrifuges, and a triple-pass rotary drum heat dryer); and, between 80 and 85% of the electricity required to power the EWPCF (via a Combined Heat & Cogeneration Power System) in a typical year. In addition, the JFMS consists of nineteen (19) flow meters strategically placed throughout the collection system. The data collected at these metering sites, which is analyzed and certified by an independent consultant, is a critical element in allocating EWPCF costs among the Encina Member Agencies.

**Capacity** – The EWPCF has a rated liquid treatment capacity of 40.51 million gallons per day (MGD) and a rated solids treatment capacity of 43.53 MGD. During FY 2024-25, the EWPCF will: (1) clean more than 7.97 billion gallons of water; (2) recycle about 2.9 billion gallons for on-site use and regional irrigation; and, (3) process 99 million gallons of digested sludge into over 6,300 tons of PureGreen fertilizer based on prior year actuals.

**Cost Allocation** – The EWPCF costs are allocated among member agencies based on ownership and usage charges in accordance with the Financial Plan and Revenue Program. EOO costs are allocated among Member Agencies based on the volume of effluent discharged. JFMS costs are allocated among the Member Agencies based on the number, location and type of meters.



Encina Water Pollution Control Facility

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# OPERATING EXPENSE SUMMARY: ENCINA WATER POLLUTION CONTROL FACILITY

## PERSONNEL

|                                 |          | Actual              | Budget              | Projected           | Proposed            | %                   |
|---------------------------------|----------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                                 |          | FY 2023-24          | FY 2024-25          | FY 2024-25          | FY 2025-26          | Change <sup>1</sup> |
| 5100                            | Salaries | \$ 4,700,656        | \$ 5,369,585        | \$ 4,014,264        | \$ 5,418,244        | 0.9%                |
| 5200                            | Benefits | \$ 1,491,002        | \$ 1,975,891        | \$ 1,394,209        | \$ 2,559,696        | 29.5%               |
| <b>Total Personnel Expenses</b> |          | <b>\$ 6,191,658</b> | <b>\$ 7,345,476</b> | <b>\$ 5,408,473</b> | <b>\$ 7,977,940</b> | <b>8.6%</b>         |

## NON-PERSONNEL

|       |      | Actual                                | Budget       | Projected    | Proposed     | %                   |        |
|-------|------|---------------------------------------|--------------|--------------|--------------|---------------------|--------|
|       |      | FY 2023-24                            | FY 2024-25   | FY 2024-25   | FY 2025-26   | Change <sup>1</sup> |        |
| 21001 | 7330 | Specialty Services                    | \$ 158,156   | \$ 164,844   | \$ 161,424   | \$ 182,172          | 10.5%  |
| 22001 | 5400 | CEPT Polymer                          | \$ 161,566   | \$ 228,861   | \$ 160,022   | \$ 189,101          | -17.4% |
| 22001 | 5401 | Ferric Chloride                       | \$ 715,375   | \$ 969,750   | \$ 940,752   | \$ 1,067,156        | 10.0%  |
| 22001 | 5405 | Atmospheric Control (Nitrogen)        | \$ 28,175    | \$ 41,273    | \$ 21,783    | \$ 41,328           | 0.1%   |
| 22001 | 5406 | Pellet Dust Control                   | \$ 22,840    | \$ 48,841    | \$ 19,037    | \$ 48,841           | 0.0%   |
| 22001 | 5407 | Sodium Hypochlorite                   | \$ 146,432   | \$ 183,576   | \$ 171,641   | \$ 141,741          | -22.8% |
| 22001 | 5409 | Dewatering / Thickening Polymer       | \$ 1,455,709 | \$ 1,604,826 | \$ 1,412,973 | \$ 1,093,878        | -31.8% |
| 22001 | 5420 | Biosolids Recycling                   | \$ 1,054,549 | \$ 898,900   | \$ 1,441,407 | \$ 1,072,500        | 19.3%  |
| 22001 | 5422 | Pure Green Marketing                  | \$ 9,815     | \$ 15,000    | \$ 4,754     | \$ 15,000           | 0.0%   |
| 22001 | 5423 | Grit Hauling                          | \$ 131,209   | \$ 136,500   | \$ 147,752   | \$ 143,500          | 5.1%   |
| 22001 | 5431 | Water                                 | \$ 15,614    | \$ 20,451    | \$ 13,959    | \$ 21,162           | 3.5%   |
| 22001 | 6430 | Memberships                           | \$ -         | \$ 6,991     | \$ 1,229     | \$ 7,531            | 7.7%   |
| 22001 | 6450 | Professional Services                 | \$ 19,587    | \$ 67,000    | \$ 26,572    | \$ 47,000           | -29.9% |
| 22001 | 6720 | Specialty Equipment                   | \$ 42,592    | \$ 7,250     | \$ 44,154    | \$ 29,250           | 303.4% |
| 22001 | 6920 | Permits                               | \$ 38,881    | \$ 37,612    | \$ 38,201    | \$ 37,612           | 0.0%   |
| 22001 | 7310 | Safety & Medical Services             | \$ 189,840   | \$ 296,200   | \$ 232,135   | \$ 198,500          | -33.0% |
| 22001 | 7330 | Specialty Services                    | \$ 6,086     | \$ 5,500     | \$ 7,558     | \$ 5,500            | 0.0%   |
| 22001 | 7610 | Professional Development              | \$ -         | \$ 17,800    | \$ 20,014    | \$ 22,000           | 23.6%  |
| 23001 | 5410 | Chemicals                             | \$ -         | \$ 6,000     | \$ 4,007     | \$ 6,000            | 0.0%   |
| 23001 | 5910 | Equipment Rental                      | \$ 8,433     | \$ 14,000    | \$ 2,252     | \$ 14,000           | 0.0%   |
| 23001 | 6120 | Fuel & Lube                           | \$ 35,635    | \$ 39,613    | \$ 47,097    | \$ 39,613           | 0.0%   |
| 23001 | 6220 | Earthquake & Flood Insurance          | \$ 251,759   | \$ -         | \$ -         | \$ -                | 0.0%   |
| 23001 | 6230 | Janitorial                            | \$ 93,848    | \$ 101,000   | \$ 105,593   | \$ 107,000          | 5.9%   |
| 23001 | 6410 | Laundry & Uniforms                    | \$ 14,931    | \$ 20,000    | \$ 14,844    | \$ 25,000           | 25.0%  |
| 23001 | 6424 | Info Systems: Enterprise Applications | \$ 343,332   | \$ -         | \$ -         | \$ -                | 0.0%   |
| 23001 | 6430 | Memberships                           | \$ -         | \$ 4,316     | \$ 3,510     | \$ 4,640            | 7.5%   |
| 23001 | 6450 | Professional Services                 | \$ 425,662   | \$ 20,000    | \$ 154,007   | \$ 20,000           | 0.0%   |
| 23001 | 6710 | Equipment New                         | \$ 7,134     | \$ 11,000    | \$ 10,909    | \$ 12,000           | 9.1%   |
| 23001 | 6930 | Piping & Electrical Repair            | \$ 147,193   | \$ 140,000   | \$ 190,880   | \$ 140,000          | 0.0%   |
| 23001 | 6940 | Planned Maintenance                   | \$ 375,336   | \$ 280,000   | \$ 279,173   | \$ 324,500          | 15.9%  |
| 23001 | 7010 | Plant Contracts                       | \$ 309,410   | \$ 362,000   | \$ 304,950   | \$ 403,000          | 11.3%  |
| 23001 | 7510 | Tools                                 | \$ 9,709     | \$ 10,000    | \$ 16,861    | \$ 18,000           | 80.0%  |
| 23001 | 7610 | Professional Development              | \$ -         | \$ -         | \$ -         | \$ 18,000           | 0.0%   |

continued →

**NON-PERSONNEL EXPENSES (cont.)**

|                                     |      |                                    | Actual              | Budget              | Projected           | Proposed            | %                   |
|-------------------------------------|------|------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                                     |      |                                    | FY 2023-24          | FY 2024-25          | FY 2024-25          | FY 2025-26          | Change <sup>1</sup> |
| 24001                               | 6810 | Ocean Monitoring                   | \$ 41,835           | \$ 28,000           | \$ 7,131            | \$ 10,000           | -64.3%              |
| 24001                               | 6911 | Effluent Testing                   | \$ 25,251           | \$ 33,000           | \$ 34,930           | \$ 33,000           | 0.0%                |
| 24001                               | 6920 | Permits                            | \$ 320,080          | \$ 316,872          | \$ 321,694          | \$ 337,778          | 6.6%                |
| 500xx                               | 5610 | Board of Directors Fees            | \$ 54,346           | \$ 79,484           | \$ 51,408           | \$ 85,860           | 8.0%                |
| 500xx                               | 6010 | Board of Directors Meeting Expense | \$ 34,382           | \$ 29,505           | \$ 33,364           | \$ 37,240           | 26.2%               |
| <b>Total Non-Personnel Expenses</b> |      |                                    | <b>\$ 6,694,702</b> | <b>\$ 6,245,965</b> | <b>\$ 6,447,977</b> | <b>\$ 5,999,403</b> | <b>-3.9%</b>        |

**INTERNAL SERVICE FUNDS**

|   |  |                   | Actual               | Budget               | Projected            | Proposed             | %                   |
|---|--|-------------------|----------------------|----------------------|----------------------|----------------------|---------------------|
|   |  |                   | FY 2023-24           | FY 2024-25           | FY 2024-25           | FY 2025-26           | Change <sup>1</sup> |
| 11001                                       |  | Administration    | \$ 2,869,161         | \$ 3,489,790         | \$ 3,687,437         | \$ 4,209,265         | 20.6%               |
| 12001                                       |  | Laboratory        | \$ 1,042,069         | \$ 1,131,155         | \$ 1,367,599         | \$ 1,427,909         | 26.2%               |
| 13001                                       |  | Energy Management | \$ 2,201,272         | \$ 2,695,138         | \$ 2,243,603         | \$ 2,817,009         | 4.5%                |
| <b>Total Internal Service Fund Expenses</b> |  |                   | <b>\$ 6,112,502</b>  | <b>\$ 7,316,083</b>  | <b>\$ 7,298,639</b>  | <b>\$ 8,454,183</b>  | <b>15.6%</b>        |
| <b>Total Operating Expenses</b>             |  |                   | <b>\$ 18,998,862</b> | <b>\$ 20,907,524</b> | <b>\$ 19,155,089</b> | <b>\$ 22,431,526</b> | <b>7.3%</b>         |

1. Represents the percentage change from the FY 2024-25 Budget to the FY 2025-26 Proposed Budget.

## ENVIRONMENTAL COMPLIANCE & REGIONAL SOURCE CONTROL

The EWPCF discharges clean water to the Pacific Ocean via the Encina Ocean Outfall pursuant to a National Pollutant Discharge Elimination System (NPDES) Permit issued under the authority of the federal Clean Water Act (CWA). The CWA also covers non-domestic sources of wastewater that discharge directly to a publicly owned treatment works like the EWPCF. Such discharges may be federally regulated or regulated by Encina's Pretreatment Ordinance, which are enforced by Encina in cooperation with the host Member Agency under authority derived from the federal CWA. The goal of Encina's Regional Source Control Program is to prevent the discharge of pollutants into the Member Agency sewer system, which may interfere with the operation of the EWPCF or pass through the system and negatively impact the ocean environment, the quality of PureGreen fertilizer or the ability to reclaim water. The Source Control Program achieves this goal by: identifying regulated industries; conducting facility inspections; issuing wastewater discharge permits; sampling industrial discharges to determine compliance; taking enforcement in response to noncompliance; responding to Member Agency requests to perform investigations regarding non-routine discharges; and, conducting related public outreach activities.

**Capacity** – During FY 2025-26 staff estimates sixty (60) industries will be fully permitted under a Class I, II, or III permit, while another 500 businesses will participate in Encina's Best Management Practices Program.

**Cost Allocation** – Personnel Expenses make up over 84% of Source Control's budgeted expenses. Over 79% of personnel expenses are allocated to Member Agencies based on the actual level of effort by staff. The remaining personnel expenses and all non-personnel expenses are allocated to the Member Agencies on the basis of Encina Ocean Outfall flows.



Public outreach at the 2024 Carlsbad Citizen's Academy.

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# OPERATING EXPENSE SUMMARY: SOURCE CONTROL

## PERSONNEL

|                                 |          | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | %<br>Change <sup>1</sup> |
|---------------------------------|----------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 5100                            | Salaries | \$ 551,876           | \$ 570,589           | \$ 538,651              | \$ 632,624             | 10.9%                    |
| 5200                            | Benefits | \$ 188,758           | \$ 223,177           | \$ 210,935              | \$ 309,767             | 38.8%                    |
| <b>Total Personnel Expenses</b> |          | <b>\$ 740,634</b>    | <b>\$ 793,766</b>    | <b>\$ 749,586</b>       | <b>\$ 942,391</b>      | <b>18.7%</b>             |

## NON-PERSONNEL

|                                     |                               | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | %<br>Change <sup>1</sup> |
|-------------------------------------|-------------------------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 40001                               | 5930 Equipment Replacement    | \$ 6,081             | \$ 1,000             | \$ 79                   | \$ 1,000               | 0.0%                     |
| 40001                               | 6120 Fuel & Lube              | \$ 1,449             | \$ 2,900             | \$ 1,401                | \$ 2,900               | 0.0%                     |
| 40001                               | 6310 Lab Equipment Repair     | \$ 9,161             | \$ 7,000             | \$ 1,577                | \$ 9,000               | 28.6%                    |
| 40001                               | 6330 Lab Supplies             | \$ 416               | \$ 1,600             | \$ 1,447                | \$ 1,600               | 0.0%                     |
| 40001                               | 6410 Laundry & Uniforms       | \$ 1,535             | \$ 2,000             | \$ 3,067                | \$ 3,000               | 50.0%                    |
| 40001                               | 6422 Legal Notices            | \$ -                 | \$ 750               | \$ 1,179                | \$ 750                 | 0.0%                     |
| 40001                               | 6430 Memberships              | \$ -                 | \$ 2,482             | \$ 1,368                | \$ 956                 | -61.5%                   |
| 40001                               | 6450 Professional Services    | \$ 41,268            | \$ 15,000            | \$ 857                  | \$ 15,000              | 0.0%                     |
| 40001                               | 7130 Public Information       | \$ 3,771             | \$ 2,000             | \$ 2,000                | \$ 2,500               | 25.0%                    |
| 40001                               | 7610 Professional Development | \$ -                 | \$ 8,400             | \$ 7,837                | \$ 9,600               | 14.3%                    |
| <b>Total Non-Personnel Expenses</b> |                               | <b>\$ 63,681</b>     | <b>\$ 43,132</b>     | <b>\$ 20,812</b>        | <b>\$ 46,306</b>       | <b>7.4%</b>              |

## INTERNAL SERVICE FUNDS

|   |                   | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | %<br>Change <sup>1</sup> |
|---|-------------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 11001                                       | Administration    | \$ 193,864           | \$ 228,783           | \$ 241,741              | \$ 286,098             | 25.1%                    |
| 12001                                       | Laboratory        | \$ 82,549            | \$ 89,606            | \$ 108,337              | \$ 113,114             | 26.2%                    |
| 13001                                       | Energy Management | \$ 2,203             | \$ 2,698             | \$ 2,246                | \$ 2,820               | 4.5%                     |
| <b>Total Internal Service Fund Expenses</b> |                   | <b>\$ 278,616</b>    | <b>\$ 321,087</b>    | <b>\$ 352,324</b>       | <b>\$ 402,032</b>      | <b>25.2%</b>             |

|                                 |  |                     |                     |                     |                     |              |
|---------------------------------|--|---------------------|---------------------|---------------------|---------------------|--------------|
| <b>Total Operating Expenses</b> |  | <b>\$ 1,082,931</b> | <b>\$ 1,157,985</b> | <b>\$ 1,122,722</b> | <b>\$ 1,390,729</b> | <b>20.1%</b> |
|---------------------------------|--|---------------------|---------------------|---------------------|---------------------|--------------|

1. Represents the percentage change from the FY 2024-25 Budget to the FY 2025-26 Proposed Budget.

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# REMOTE FACILITIES

## AGUA HEDIONDA LIFT STATION

The Agua Hedionda Lift Station (AHLS) is part of the Encina Joint Sewerage System and is jointly owned by the City of Vista and the City of Carlsbad. This pump station is located on the southeast shore of the Agua Hedionda Lagoon.

**Capacity** – The new AHLS is equipped four (4) lift pumps and four (4) force main pumps, providing pumping redundancy and a broad operating range. This facility is operated 365 days a year on a 24 hour-a-day basis.

**Cost Allocation** – The AHLS is operated by EWA under a contract with the owner agencies. The costs of operating and maintaining the AHLS are allocated to the City of Vista (69.1%) and the City of Carlsbad (30.9%) in accordance with the May 2017 Memorandum of Understanding.



Agua Hedionda Lift Station

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# OPERATING EXPENSE SUMMARY: AGUA HEDIONDA LIFT STATION

## PERSONNEL

|                                 |          | Actual<br>FY 2023-24 |  | Budget<br>FY 2024-25 |  | Projected<br>FY 2024-25 |  | Proposed<br>FY 2025-26 | %                   |
|---------------------------------|----------|----------------------|--|----------------------|--|-------------------------|--|------------------------|---------------------|
|                                 |          |                      |  |                      |  |                         |  |                        | Change <sup>1</sup> |
| 5100                            | Salaries | \$ 233,026           |  | \$ 182,074           |  | \$ 189,706              |  | \$ 191,255             | 5.0%                |
| 5200                            | Benefits | \$ 80,860            |  | \$ 68,300            |  | \$ 62,168               |  | \$ 90,779              | 32.9%               |
| <b>Total Personnel Expenses</b> |          | <b>\$ 313,886</b>    |  | <b>\$ 250,374</b>    |  | <b>\$ 251,873</b>       |  | <b>\$ 282,034</b>      | <b>12.6%</b>        |

## NON-PERSONNEL

|                                     |                                   | Actual<br>FY 2023-24 |  | Budget<br>FY 2024-25 |  | Projected<br>FY 2024-25 |  | Proposed<br>FY 2025-26 | %                   |
|-------------------------------------|-----------------------------------|----------------------|--|----------------------|--|-------------------------|--|------------------------|---------------------|
|                                     |                                   |                      |  |                      |  |                         |  |                        | Change <sup>1</sup> |
| 31001                               | 5431 Water                        | \$ 13,886            |  | \$ 21,300            |  | \$ 10,925               |  | \$ 21,450              | 0.7%                |
| 31001                               | 5435 Electricity                  | \$ 178,283           |  | \$ 194,040           |  | \$ 197,648              |  | \$ 209,110             | 7.8%                |
| 31001                               | 5910 Equipment Rental             | \$ 994               |  | \$ 1,000             |  | \$ -                    |  | \$ -                   | -100.0%             |
| 31001                               | 6120 Fuel & Lube                  | \$ 2,355             |  | \$ 10,830            |  | \$ 275                  |  | \$ 10,830              | 0.0%                |
| 31001                               | 6410 Laundry & Uniforms           | \$ 515               |  | \$ 550               |  | \$ 526                  |  | \$ 550                 | 0.0%                |
| 31001                               | 6424 Info Systems: Infrastructure | \$ -                 |  | \$ 4,000             |  | \$ -                    |  | \$ 4,000               | 0.0%                |
| 31001                               | 6920 Permits                      | \$ 5,881             |  | \$ 6,330             |  | \$ 6,979                |  | \$ 6,613               | 4.5%                |
| 31001                               | 6930 Piping & Electrical Repair   | \$ 1,668             |  | \$ -                 |  | \$ -                    |  | \$ -                   | 0.0%                |
| 31001                               | 6940 Planned Maintenance          | \$ 11,292            |  | \$ 14,500            |  | \$ 18,779               |  | \$ 15,500              | 6.9%                |
| 31001                               | 7010 Plant Contracts              | \$ 8,864             |  | \$ 31,850            |  | \$ 31,850               |  | \$ 30,800              | -3.3%               |
| 31001                               | 7320 Safety Equipment             | \$ -                 |  | \$ 2,000             |  | \$ -                    |  | \$ 2,000               | 0.0%                |
| 31001                               | 7510 Tools                        | \$ 168               |  | \$ 1,000             |  | \$ -                    |  | \$ 1,000               | 0.0%                |
| <b>Total Non-Personnel Expenses</b> |                                   | <b>\$ 223,906</b>    |  | <b>\$ 287,400</b>    |  | <b>\$ 266,982</b>       |  | <b>\$ 301,853</b>      | <b>5.0%</b>         |

## INTERNAL SERVICE FUNDS

|   |                | Actual<br>FY 2023-24 |  | Budget<br>FY 2024-25 |  | Projected<br>FY 2024-25 |  | Proposed<br>FY 2025-26 | %                   |
|---|----------------|----------------------|--|----------------------|--|-------------------------|--|------------------------|---------------------|
|   |                |                      |  |                      |  |                         |  |                        | Change <sup>1</sup> |
| 11001                                       | Administration | \$ 121,812           |  | \$ 126,099           |  | \$ 133,241              |  | \$ 147,601             | 17.1%               |
| <b>Total Internal Service Fund Expenses</b> |                | <b>\$ 121,812</b>    |  | <b>\$ 126,099</b>    |  | <b>\$ 133,241</b>       |  | <b>\$ 147,601</b>      | <b>17.1%</b>        |

|                                 |  |                   |  |                   |  |                   |  |                   |              |
|---------------------------------|--|-------------------|--|-------------------|--|-------------------|--|-------------------|--------------|
| <b>Total Operating Expenses</b> |  | <b>\$ 659,604</b> |  | <b>\$ 663,873</b> |  | <b>\$ 652,096</b> |  | <b>\$ 731,488</b> | <b>10.2%</b> |
|---------------------------------|--|-------------------|--|-------------------|--|-------------------|--|-------------------|--------------|

1. Represents the percentage change from the FY 2024-25 Budget to the FY 2025-26 Proposed Budget.

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# REMOTE FACILITIES

## BUENA CREEK PUMP STATION

The Buena Creek Pump Station (BCPS) is owned by the Buena Sanitation District (BSD). This pump station is located approximately two miles north of Palomar Airport Road and 1/8 mile east of Melrose Drive.

**Capacity** – The BCPS, which is equipped with five (5) pumps rated at 4,500 gallons per minute and is operated 365 days a year on a 24 hour-a-day basis.

**Cost Allocation** – The BCPS is operated by EWA under a contract with the BSD. 100% of the costs for operating and maintaining the BCPS are allocated to the BSD in accordance with the May 2017 Memorandum of Understanding.



Buena Creek Pump Station

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# OPERATING EXPENSE SUMMARY: BUENA CREEK PUMP STATION

## PERSONNEL

|                                 |          | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | %<br>Change <sup>1</sup> |
|---------------------------------|----------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 5100                            | Salaries | \$ 185,507           | \$ 169,974           | \$ 177,690              | \$ 159,421             | -6.2%                    |
| 5200                            | Benefits | \$ 66,935            | \$ 62,516            | \$ 65,512               | \$ 78,589              | 25.7%                    |
| <b>Total Personnel Expenses</b> |          | <b>\$ 252,442</b>    | <b>\$ 232,490</b>    | <b>\$ 243,201</b>       | <b>\$ 238,010</b>      | <b>2.4%</b>              |

## NON-PERSONNEL

|                                     |                                   | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | %<br>Change <sup>1</sup> |
|-------------------------------------|-----------------------------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 37001                               | 5431 Water                        | \$ 4,560             | \$ 3,700             | \$ 2,361                | \$ 3,700               | 0.0%                     |
| 37001                               | 5435 Electricity                  | \$ 243,187           | \$ 296,101           | \$ 229,658              | \$ 305,250             | 3.1%                     |
| 37001                               | 6120 Fuel & Lube                  | \$ 997               | \$ 6,290             | \$ 474                  | \$ 6,290               | 0.0%                     |
| 37001                               | 6410 Laundry & Uniforms           | \$ 515               | \$ 550               | \$ 526                  | \$ 550                 | 0.0%                     |
| 37001                               | 6424 Info Systems: Infrastructure | \$ -                 | \$ 4,000             | \$ -                    | \$ 4,000               | 0.0%                     |
| 37001                               | 6920 Permits                      | \$ 3,496             | \$ 4,760             | \$ 4,541                | \$ 4,871               | 2.3%                     |
| 37001                               | 6930 Piping & Electrical Repair   | \$ 3,178             | \$ 5,000             | \$ 343                  | \$ 5,000               | 0.0%                     |
| 37001                               | 6940 Planned Maintenance          | \$ 3,594             | \$ 6,500             | \$ 6,003                | \$ 6,500               | 0.0%                     |
| 37001                               | 7010 Plant Contracts              | \$ 6,039             | \$ 24,700            | \$ 17,702               | \$ 21,500              | -13.0%                   |
| 37001                               | 7320 Safety Equipment             | \$ -                 | \$ 1,200             | \$ 416                  | \$ 1,200               | 0.0%                     |
| 37001                               | 7510 Tools                        | \$ 167               | \$ 1,000             | \$ -                    | \$ 1,000               | 0.0%                     |
| <b>Total Non-Personnel Expenses</b> |                                   | <b>\$ 265,733</b>    | <b>\$ 353,801</b>    | <b>\$ 262,024</b>       | <b>\$ 359,861</b>      | <b>1.7%</b>              |

## INTERNAL SERVICE FUNDS

|   |                | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | %<br>Change <sup>1</sup> |
|---|----------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 11001                                       | Administration | \$ 81,066            | \$ 89,900            | \$ 94,992               | \$ 105,027             | 16.8%                    |
| <b>Total Internal Service Fund Expenses</b> |                | <b>\$ 81,066</b>     | <b>\$ 89,900</b>     | <b>\$ 94,992</b>        | <b>\$ 105,027</b>      | <b>16.8%</b>             |
| <b>Total Operating Expenses</b>             |                | <b>\$ 599,241</b>    | <b>\$ 676,191</b>    | <b>\$ 600,217</b>       | <b>\$ 702,898</b>      | <b>3.9%</b>              |

1. Represents the percentage change from the FY 2024-25 Budget to the FY 2025-26 Proposed Budget.

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# REMOTE FACILITIES

## BUENA VISTA PUMP STATION

The Buena Vista Pump Station (BVPS) is part of the Encina Joint Sewerage System and is jointly owned by the City of Vista and the City of Carlsbad. This pump station is located on the southwest shores of the Buena Vista Lagoon.

**Capacity** – The BVPS, which is equipped with four (4) pumps rated at 6,000 gallons per minute and is operated 365 days a year on a 24 hour-a-day basis.

**Cost Allocation** – The BVPS is operated by EWA under a contract with the owner agencies. The costs of operating and maintaining the BVPS are allocated to the City of Vista (89.6%) and the City of Carlsbad (10.4%) in accordance with the May 2017 Memorandum of Understanding.



Buena Vista Pump Station

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# OPERATING EXPENSE SUMMARY: BUENA VISTA PUMP STATION

## PERSONNEL

|                                 |          | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | %<br>Change <sup>1</sup> |
|---------------------------------|----------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 5100                            | Salaries | \$ 133,503           | \$ 146,944           | \$ 152,762              | \$ 155,047             | 5.5%                     |
| 5200                            | Benefits | \$ 56,312            | \$ 54,840            | \$ 55,957               | \$ 77,872              | 42.0%                    |
| <b>Total Personnel Expenses</b> |          | <b>\$ 189,815</b>    | <b>\$ 201,784</b>    | <b>\$ 208,719</b>       | <b>\$ 232,919</b>      | <b>15.4%</b>             |

## NON-PERSONNEL

|                                     |                                   | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | %<br>Change <sup>1</sup> |
|-------------------------------------|-----------------------------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 32001                               | 5431 Water                        | \$ 874               | \$ 1,220             | \$ 839                  | \$ 1,220               | 0.0%                     |
| 32001                               | 5435 Electricity                  | \$ 528,920           | \$ 632,122           | \$ 485,664              | \$ 632,126             | 0.0%                     |
| 32001                               | 5910 Equipment Rental             | \$ -                 | \$ -                 | \$ -                    | \$ -                   | 0.0%                     |
| 32001                               | 6120 Fuel & Lube                  | \$ 2,123             | \$ 6,540             | \$ 435                  | \$ 6,540               | 0.0%                     |
| 32001                               | 6410 Laundry & Uniforms           | \$ 515               | \$ 550               | \$ 526                  | \$ 550                 | 0.0%                     |
| 32001                               | 6424 Info Systems: Infrastructure | \$ -                 | \$ 4,000             | \$ -                    | \$ 4,000               | 0.0%                     |
| 32001                               | 6920 Permits                      | \$ 5,490             | \$ 7,157             | \$ 8,108                | \$ 7,418               | 3.6%                     |
| 32001                               | 6930 Piping & Electrical Repair   | \$ 3,303             | \$ 7,500             | \$ 7,964                | \$ 7,500               | 0.0%                     |
| 32001                               | 6940 Planned Maintenance          | \$ 6,449             | \$ 13,500            | \$ 5,113                | \$ 13,500              | 0.0%                     |
| 32001                               | 7010 Plant Contracts              | \$ 13,257            | \$ 24,400            | \$ 27,338               | \$ 23,100              | -5.3%                    |
| 32001                               | 7320 Safety Equipment             | \$ 243               | \$ 1,500             | \$ 416                  | \$ 1,500               | 0.0%                     |
| 32001                               | 7510 Tools                        | \$ 167               | \$ 1,000             | \$ 684                  | \$ 1,000               | 0.0%                     |
| <b>Total Non-Personnel Expenses</b> |                                   | <b>\$ 561,341</b>    | <b>\$ 699,489</b>    | <b>\$ 537,087</b>       | <b>\$ 698,454</b>      | <b>-0.1%</b>             |

## INTERNAL SERVICE FUNDS

|   |                | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | %<br>Change <sup>1</sup> |
|---|----------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 11001                                       | Administration | \$ 83,958            | \$ 89,255            | \$ 94,310               | \$ 106,838             | 19.7%                    |
| <b>Total Internal Service Fund Expenses</b> |                | <b>\$ 83,958</b>     | <b>\$ 89,255</b>     | <b>\$ 94,310</b>        | <b>\$ 106,838</b>      | <b>19.7%</b>             |

**Total Operating Expenses**      **\$ 835,114**    **\$ 990,528**    **\$ 840,116**    **\$ 1,038,211**    **4.8%**

1. Represents the percentage change from the FY 2024-25 Budget to the FY 2025-26 Proposed Budget.

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# REMOTE FACILITIES

## CARLSBAD WATER RECYCLING FACILITY

The Carlsbad Water Recycling Facility (CWRF) is owned by the City of Carlsbad via the Carlsbad Municipal Water District. The facility is located on nine (9) acres directly adjacent to the southwest border of the EWPCF.

**Capacity** – The CWRF treats EWPCF secondary effluent to meet title 22, California Code of Regulations standards for disinfected tertiary recycled water, which is conveyed throughout the City for irrigation purposes. A plant expansion completed during FY 2016-17 increased the plant capacity to 7 MGD.

**Cost Allocation** – The CWRF is operated by EWA under a contract with the Carlsbad Municipal Water District. 100% of the costs for operating and maintaining the CWRF are paid by the Carlsbad Municipal Water District, via the City of Carlsbad, in accordance with the May 2005 Memorandum of Understanding (being revised in 2025). Recommended expenses are based on the expected recycled water production volume. Production volume is anticipated to increase during Fiscal Year 2025-26 due to decreased production at the Vallecitos Water District’s Meadowlark Water Reclamation Facility. The Meadowlark Water Reclamation Facility typically supplies a portion of the City of Carlsbad’s recycled water needs but will be offline due to planned maintenance activities for a portion of the fiscal year. Actual expenditures will reflect the actual volume of recycled water production.



Carlsbad Water Recycling Facility

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# OPERATING EXPENSE SUMMARY: CARLSBAD WATER RECYCLING FACILITY

## PERSONNEL

|                                 |          | Actual<br>FY 2023-24 |           | Budget<br>FY 2024-25 |           | Projected<br>FY 2024-25 |           | Proposed<br>FY 2025-26 | %                   |
|---------------------------------|----------|----------------------|-----------|----------------------|-----------|-------------------------|-----------|------------------------|---------------------|
|                                 |          |                      |           |                      |           |                         |           |                        | Change <sup>1</sup> |
| 5100                            | Salaries | \$ 355,697           | \$        | 280,539              | \$        | 307,963                 | \$        | 333,168                | 18.8%               |
| 5200                            | Benefits | \$ 124,462           | \$        | 105,565              | \$        | 93,471                  | \$        | 172,319                | 63.2%               |
| <b>Total Personnel Expenses</b> |          | <b>\$ 480,159</b>    | <b>\$</b> | <b>386,104</b>       | <b>\$</b> | <b>401,434</b>          | <b>\$</b> | <b>505,487</b>         | <b>30.9%</b>        |

## NON-PERSONNEL

|                                     |      | Actual<br>FY 2023-24       |           | Budget<br>FY 2024-25 |           | Projected<br>FY 2024-25 |           | Proposed<br>FY 2025-26 | %                   |         |        |
|-------------------------------------|------|----------------------------|-----------|----------------------|-----------|-------------------------|-----------|------------------------|---------------------|---------|--------|
|                                     |      |                            |           |                      |           |                         |           |                        | Change <sup>1</sup> |         |        |
| 38001                               | 5394 | Sodium Hydroxide           | \$        | 6,137                | \$        | 20,000                  | \$        | 5,291                  | \$                  | 20,000  | 0.0%   |
| 38001                               | 5395 | Citric Acid                | \$        | 13,089               | \$        | 38,100                  | \$        | 10,412                 | \$                  | 38,100  | 0.0%   |
| 38001                               | 5407 | Sodium Hypochlorite        | \$        | 450,707              | \$        | 611,679                 | \$        | 591,533                | \$                  | 524,881 | -14.2% |
| 38001                               | 5408 | Coagulation Polymer        | \$        | -                    | \$        | 3,300                   | \$        | 109                    | \$                  | 3,300   | 0.0%   |
| 38001                               | 5409 | Dewatering Polymer         | \$        | -                    | \$        | -                       | \$        | -                      | \$                  | -       | 0.0%   |
| 38001                               | 5411 | Sodium Bisulfite           | \$        | 9,559                | \$        | 26,334                  | \$        | 4,176                  | \$                  | 26,334  | 0.0%   |
| 38001                               | 5412 | Alum                       | \$        | 7,552                | \$        | 14,100                  | \$        | -                      | \$                  | 14,100  | 0.0%   |
| 38001                               | 5435 | Electricity                | \$        | 253,443              | \$        | 265,125                 | \$        | 345,180                | \$                  | 303,051 | 14.3%  |
| 38001                               | 5530 | Misc. Corrosion Protection | \$        | 54,692               | \$        | 2,000                   | \$        | -                      | \$                  | 2,000   | 0.0%   |
| 38001                               | 5910 | Equipment Rental           | \$        | -                    | \$        | 3,500                   | \$        | -                      | \$                  | 3,500   | 0.0%   |
| 38001                               | 6120 | Fuel & Lube                | \$        | 78                   | \$        | 1,445                   | \$        | 51                     | \$                  | 1,445   | 0.0%   |
| 38001                               | 6230 | Janitorial                 | \$        | 1,375                | \$        | 2,100                   | \$        | -                      | \$                  | 2,100   | 0.0%   |
| 38001                               | 6410 | Laundry & Uniforms         | \$        | 978                  | \$        | 1,250                   | \$        | 999                    | \$                  | 1,250   | 0.0%   |
| 38001                               | 6424 | Information Systems        | \$        | 4,522                | \$        | 4,000                   | \$        | 74                     | \$                  | 4,000   | 0.0%   |
| 38001                               | 6450 | Professional Services      | \$        | 5,993                | \$        | 25,000                  | \$        | 7,543                  | \$                  | 25,000  | 0.0%   |
| 38001                               | 6920 | Permits                    | \$        | 30,145               | \$        | 33,925                  | \$        | 35,577                 | \$                  | 40,855  | 20.4%  |
| 38001                               | 6930 | Piping & Electrical Repair | \$        | 9,591                | \$        | 10,000                  | \$        | 6,751                  | \$                  | 10,000  | 0.0%   |
| 38001                               | 6940 | Planned Maintenance        | \$        | 30,292               | \$        | 35,000                  | \$        | 45,702                 | \$                  | 35,000  | 0.0%   |
| 38001                               | 7010 | Plant Contracts            | \$        | 7,152                | \$        | 41,100                  | \$        | 19,141                 | \$                  | 30,900  | -24.8% |
| 38001                               | 7320 | Safety Equipment           | \$        | 397                  | \$        | 1,700                   | \$        | -                      | \$                  | 1,700   | 0.0%   |
| 38001                               | 7510 | Tools                      | \$        | 980                  | \$        | 1,000                   | \$        | 730                    | \$                  | 1,000   | 0.0%   |
| <b>Total Non-Personnel Expenses</b> |      | <b>\$ 886,682</b>          | <b>\$</b> | <b>1,140,658</b>     | <b>\$</b> | <b>1,073,269</b>        | <b>\$</b> | <b>1,088,516</b>       | <b>-4.6%</b>        |         |        |

## INTERNAL SERVICE FUNDS

|   |                | Actual<br>FY 2023-24 |           | Budget<br>FY 2024-25 |           | Projected<br>FY 2024-25 |           | Proposed<br>FY 2025-26 | %                   |
|---|----------------|----------------------|-----------|----------------------|-----------|-------------------------|-----------|------------------------|---------------------|
|   |                |                      |           |                      |           |                         |           |                        | Change <sup>1</sup> |
| 11001                                       | Administration | \$ 264,298           | \$        | 326,647              | \$        | 345,147                 | \$        | 390,171                | 19.4%               |
| 12001                                       | Laboratory     | \$ 66,914            | \$        | 72,635               | \$        | 87,817                  | \$        | 91,690                 | 26.2%               |
| <b>Total Internal Service Fund Expenses</b> |                | <b>\$ 331,212</b>    | <b>\$</b> | <b>399,282</b>       | <b>\$</b> | <b>432,964</b>          | <b>\$</b> | <b>481,861</b>         | <b>20.7%</b>        |
| <b>Total Operating Expenses</b>             |                | <b>\$ 1,698,053</b>  | <b>\$</b> | <b>1,926,044</b>     | <b>\$</b> | <b>1,907,667</b>        | <b>\$</b> | <b>2,075,864</b>       | <b>7.8%</b>         |

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# REMOTE FACILITIES

## RACEWAY BASIN PUMP STATION

The Raceway Basin Pump Station (RBPS) is owned by the City of Vista. This pump station is located approximately 1/2 mile north of Palomar Airport Road and 1/8 mile west of Melrose Drive.

**Capacity** – The RBPS, which is equipped with three (3) pumps rated at 1,350 gallons per minute and is operated 365 days a year on a 24 hour-a-day basis.

**Cost Allocation** – The RBPS is operated by EWA under a contract with the City of Vista. 100% of the costs for operating and maintaining the RBPS are allocated to the City of Vista in accordance with the May 2017 Memorandum of Understanding.



Raceway Basin Pump Station

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# OPERATING EXPENSE SUMMARY: RACEWAY BASIN PUMP STATION

## PERSONNEL

|                                 |          | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | %<br>Change <sup>1</sup> |
|---------------------------------|----------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 5100                            | Salaries | \$ 62,071            | \$ 97,145            | \$ 100,231              | \$ 98,313              | 1.2%                     |
| 5200                            | Benefits | \$ 39,751            | \$ 37,065            | \$ 37,807               | \$ 50,690              | 36.8%                    |
| <b>Total Personnel Expenses</b> |          | <b>\$ 101,822</b>    | <b>\$ 134,210</b>    | <b>\$ 138,038</b>       | <b>\$ 149,003</b>      | <b>11.0%</b>             |

## NON-PERSONNEL

|                                     |  | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | %<br>Change <sup>1</sup> |
|-------------------------------------|--|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 39001                               | 5431 Water                             | \$ 750               | \$ 1,100             | \$ 820                  | \$ 1,100               | 0.0%                     |
| 39001                               | 5435 Electricity                       | \$ 43,980            | \$ 62,014            | \$ 35,132               | \$ 62,040              | 0.0%                     |
| 39001                               | 5910 Equipment Rental                  | \$ -                 | \$ -                 | \$ -                    | \$ -                   | 0.0%                     |
| 39001                               | 6120 Fuel & Lube                       | \$ 940               | \$ 5,648             | \$ 449                  | \$ 5,648               | 0.0%                     |
| 39001                               | 6410 Laundry & Uniforms                | \$ 515               | \$ 550               | \$ 526                  | \$ 550                 | 0.0%                     |
| 39001                               | 6424 Info Systems: Infrastructure      | \$ -                 | \$ 4,000             | \$ -                    | \$ 4,000               | 0.0%                     |
| 39001                               | 6730 Non-Specific Repair & Maintenance | \$ 216               | \$ -                 | \$ -                    | \$ -                   | 0.0%                     |
| 39001                               | 6920 Permits                           | \$ 4,065             | \$ 5,565             | \$ 5,485                | \$ 5,670               | 1.9%                     |
| 39001                               | 6930 Piping & Electrical Repair        | \$ -                 | \$ 2,000             | \$ -                    | \$ 2,000               | 0.0%                     |
| 39001                               | 6940 Planned Maintenance               | \$ 2,120             | \$ 5,000             | \$ 646                  | \$ 5,000               | 0.0%                     |
| 39001                               | 7010 Plant Contracts                   | \$ 6,412             | \$ 20,300            | \$ 20,098               | \$ 20,150              | -0.7%                    |
| 39001                               | 7320 Safety Equipment                  | \$ -                 | \$ 1,150             | \$ -                    | \$ 1,150               | 0.0%                     |
| 39001                               | 7510 Tools                             | \$ 512               | \$ 1,000             | \$ -                    | \$ 1,000               | 0.0%                     |
| <b>Total Non-Personnel Expenses</b> |  | <b>\$ 59,510</b>     | <b>\$ 108,327</b>    | <b>\$ 63,156</b>        | <b>\$ 108,308</b>      | <b>0.0%</b>              |

## INTERNAL SERVICE FUNDS

|   |                | Actual<br>FY 2023-24 | Budget<br>FY 2024-25 | Projected<br>FY 2024-25 | Proposed<br>FY 2025-26 | %<br>Change <sup>1</sup> |
|---|----------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 11001                                       | Administration | \$ 55,984            | \$ 60,039            | \$ 63,439               | \$ 71,017              | 18.3%                    |
| <b>Total Internal Service Fund Expenses</b> |                | <b>\$ 55,984</b>     | <b>\$ 60,039</b>     | <b>\$ 63,439</b>        | <b>\$ 71,017</b>       | <b>18.3%</b>             |

|                                 |  |                   |                   |                   |                   |             |
|---------------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------|
| <b>Total Operating Expenses</b> |  | <b>\$ 217,316</b> | <b>\$ 302,576</b> | <b>\$ 264,633</b> | <b>\$ 328,328</b> | <b>8.5%</b> |
|---------------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------|

1. Represents the percentage change from the FY 2024-25 Budget to the FY 2025-26 Proposed Budget.

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## INTERNAL SERVICE FUNDS

Internal Service Funds (ISFs) make categorical and overhead charges to operating and capital programs. Categorical charges are costs incurred by the ISF that are directly attributable to a particular operating or capital program the ISF supports. Overhead charges are costs incurred by the ISF that support more than one operating or capital program. Encina's budget reflects three ISFs: (1) Administration; (2) Laboratory; and, (3) Energy Management. The existence of these ISFs traces back to the 1998 Encina Staffing Reorganization and management's effort to distinguish between costs required to ensure public health, produce effluent water compliant with NPDES Permit standards, and maintain the associated Encina Joint System infrastructure from costs associated with administering the Encina Joint System that could be taken on by a Member Agency or a third party administrator (Administration), permit compliance activities that could be contracted out (Laboratory), and power that could be purchased from San Diego Gas & Electric (Energy Management).

**Administration** – The Administration Internal Service Fund provides professional support services to Encina's Board of Directors as well as all Operating and Capital Programs. Administration plans and executes Encina's business, asset management, and financial plans; provides treasury and accountancy management; is responsible for required and supplemental financial reporting; administers all human resources functions, employee benefits, professional development, and other "Employer of Choice" initiatives; and, supports Encina's governance activities. Administration also supports technology infrastructure, provides cybersecurity and data protection, provides disaster recovery and continuity planning, provides support and helpdesk services, and helps ensure compliance with various governance activities.

**Laboratory** – The Laboratory Internal Service Fund is responsible for monitoring and reporting activities required by: (1) Encina's National Pollutant Discharge Elimination System (NPDES) Permit; (2) permits related to facilities operated and maintained by Encina staff; (3) Encina's Storm Water Permit; and, (4) permits and contracts related to biosolids use. The Laboratory is also responsible for management of Encina's Joint Flow Metering System (JFMS), as well as the sampling and data compilation elements of Encina's Financial Plan and Revenue Program.

Encina's Laboratory, which is certified by the State of California's Environmental Laboratory Accreditation Program, analyzes over 32,000 samples per year including process control, plant influent and effluent, biosolids, industrial user samples, ocean water, storm water, and drinking water. A portion of the analyses is completed under contract for Encina's Member Agencies, which generated over \$231,000 in revenue in FY 2024-25, offsetting operating expenses.

**Energy Management** – The Energy Management Internal Service Fund utilizes the EWPCF's power production and heat exchange facilities to maximize the beneficial reuse of digester gas produced in the wastewater treatment process thus minimizing the amount of energy Encina must purchase to operate the EWPCF. EWPCF's Energy Management facilities generates about 12 million kilowatt hours of green electricity per year from biogas thus providing up to 85% of the electricity required to operate the EWPCF. Encina is a member of the Environmental Protection Agency's Green Power Partnership and has been ranked in the Top 30 of the Green Power Leadership Club for On-Site Generation since 2011.



**Cost Allocation** – All ISF costs and revenues are allocated internally to one or more Operating or Capital program on the basis of use. Each Operating and Capital program has its own cost allocation that apportions its net costs the Member Agencies.

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# OPERATING EXPENSE SUMMARY: INTERNAL SERVICE FUNDS

## PERSONNEL EXPENSES

|                                 |          | Actual<br>FY 2023-24 |           | Budget<br>FY 2024-25 |           | Projected<br>FY 2024-25 |           | Proposed<br>FY 2025-26 | %                   |
|---------------------------------|----------|----------------------|-----------|----------------------|-----------|-------------------------|-----------|------------------------|---------------------|
|                                 |          |                      |           |                      |           |                         |           |                        | Change <sup>1</sup> |
| 5100                            | Salaries | \$ 2,328,289         | \$        | 2,464,203            | \$        | 2,978,140               | \$        | 2,882,944              | 17.0%               |
| 5200                            | Benefits | \$ 827,006           | \$        | 880,407              | \$        | 1,043,675               | \$        | 1,343,934              | 52.6%               |
| <b>Total Personnel Expenses</b> |          | <b>\$ 3,155,295</b>  | <b>\$</b> | <b>3,344,610</b>     | <b>\$</b> | <b>4,021,815</b>        | <b>\$</b> | <b>4,226,878</b>       | <b>26.4%</b>        |

## NON-PERSONNEL EXPENSES

|       |                                   | Actual<br>FY 2023-24 |    | Budget<br>FY 2024-25 |    | Projected<br>FY 2024-25 |    | Proposed<br>FY 2025-26 | %                   |
|-------|-----------------------------------|----------------------|----|----------------------|----|-------------------------|----|------------------------|---------------------|
|       |                                   |                      |    |                      |    |                         |    |                        | Change <sup>1</sup> |
| 11001 | 5445 Telephone                    | \$ 132,008           | \$ | -                    | \$ | 977                     | \$ | -                      | 0.0%                |
| 11001 | 5510 Advertising                  | \$ 3,030             | \$ | 2,000                | \$ | -                       | \$ | -                      | -100.0%             |
| 11001 | 5520 Books and Publications       | \$ 958               | \$ | 947                  | \$ | -                       | \$ | 947                    | 0.0%                |
| 11001 | 5810 Employee Recognition         | \$ 18,344            | \$ | -                    | \$ | -                       | \$ | -                      | 0.0%                |
| 11001 | 5920 Equipment Repair Maint       | \$ 4,653             | \$ | -                    | \$ | -                       | \$ | -                      | 0.0%                |
| 11001 | 6210 Independent Auditor/Actuary  | \$ 19,422            | \$ | -                    | \$ | -                       | \$ | -                      | 0.0%                |
| 11001 | 6220 Insurance                    | \$ 595,893           | \$ | -                    | \$ | -                       | \$ | -                      | 0.0%                |
| 11001 | 6420 Legal Services               | \$ 108,721           | \$ | 100,000              | \$ | 69,598                  | \$ | 100,000                | 0.0%                |
| 11001 | 6424 Info Systems: Infrastructure | \$ 466,248           | \$ | -                    | \$ | -                       | \$ | -                      | 0.0%                |
| 11001 | 6430 Memberships                  | \$ 66,716            | \$ | 37,223               | \$ | 41,398                  | \$ | 38,810                 | 4.3%                |
| 11001 | 6440 Mileage Reimbursement        | \$ 5,189             | \$ | -                    | \$ | -                       | \$ | -                      | 0.0%                |
| 11001 | 6450 Professional Services        | \$ 219,668           | \$ | 23,430               | \$ | 108,489                 | \$ | 29,288                 | 25.0%               |
| 11001 | 6830 Materials & Supplies         | \$ 32,149            | \$ | 32,000               | \$ | 31,583                  | \$ | 32,000                 | 0.0%                |
| 11001 | 7110 Postage                      | \$ 6,511             | \$ | 7,990                | \$ | 4,436                   | \$ | 7,990                  | 0.0%                |
| 11001 | 7120 Printing & Reproduction      | \$ 522               | \$ | 2,000                | \$ | 45                      | \$ | 2,000                  | 0.0%                |
| 11001 | 7310 Safety & Medical Services    | \$ -                 | \$ | -                    | \$ | -                       | \$ | -                      | 0.0%                |
| 11001 | 7410 Subscriptions                | \$ 659               | \$ | -                    | \$ | 1,000                   | \$ | -                      | 0.0%                |
| 11001 | 7610 Professional Development     | \$ 186,645           | \$ | 106,720              | \$ | 172,106                 | \$ | 106,000                | -0.7%               |
| 11003 | 5445 Telephone                    | \$ -                 | \$ | 11,214               | \$ | -                       | \$ | 11,214                 | 0.0%                |
| 11003 | 6210 Independent Auditor/Actuary  | \$ -                 | \$ | 22,770               | \$ | 21,365                  | \$ | 23,940                 | 5.1%                |
| 11003 | 6220 Insurance                    | \$ -                 | \$ | 664,415              | \$ | 617,446                 | \$ | 696,822                | 4.9%                |
| 11003 | 6430 Memberships                  | \$ -                 | \$ | 1,366                | \$ | 1,436                   | \$ | 2,445                  | 79.0%               |
| 11003 | 6440 Mileage Reimbursement        | \$ -                 | \$ | 3,000                | \$ | 4,823                   | \$ | 3,500                  | 16.7%               |
| 11003 | 6450 Professional Services        | \$ -                 | \$ | 169,350              | \$ | 163,094                 | \$ | 249,650                | 47.4%               |
| 11003 | 7610 Professional Development     | \$ -                 | \$ | 3,500                | \$ | 3,909                   | \$ | 8,500                  | 142.9%              |
| 11004 | 5510 Advertising                  | \$ -                 | \$ | 5,000                | \$ | 3,370                   | \$ | 5,000                  | 0.0%                |
| 11004 | 5810 Employee Recognition         | \$ -                 | \$ | 30,000               | \$ | 28,932                  | \$ | 30,000                 | 0.0%                |
| 11004 | 6420 Legal Services               | \$ -                 | \$ | -                    | \$ | -                       | \$ | 20,000                 | 0.0%                |
| 11004 | 6430 Memberships                  | \$ -                 | \$ | 5,838                | \$ | 7,989                   | \$ | 5,838                  | 0.0%                |
| 11004 | 6450 Professional Services        | \$ -                 | \$ | 45,600               | \$ | 30,000                  | \$ | 55,600                 | 21.9%               |
| 11004 | 7610 Professional Development     | \$ -                 | \$ | 81,680               | \$ | 38,807                  | \$ | 81,680                 | 0.0%                |
| 11005 | 5445 Telephone                    | \$ -                 | \$ | 128,088              | \$ | 107,813                 | \$ | 128,088                | 0.0%                |
| 11005 | 5920 Equipment Repair Maint       | \$ -                 | \$ | 10,000               | \$ | 5,069                   | \$ | 10,000                 | 0.0%                |
| 11005 | 6424 Info Systems: Infrastructure | \$ 189               | \$ | 936,668              | \$ | 948,195                 | \$ | 1,160,250              | 23.9%               |

continued →

| <b>NON-PERSONNEL EXPENSES (cont.)</b> |      |                                   | <b>Actual</b>       | <b>Budget</b>       | <b>Projected</b>    | <b>Proposed</b>     | <b>%</b>                  |
|---------------------------------------|------|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|
|                                       |      |                                   | <b>FY 2023-24</b>   | <b>FY 2024-25</b>   | <b>FY 2024-25</b>   | <b>FY 2025-26</b>   | <b>Change<sup>1</sup></b> |
| 11005                                 | 6430 | Memberships                       | \$ -                | \$ 390              | \$ 390              | \$ 520              | 33.3%                     |
| 11005                                 | 7610 | Professional Development          | \$ -                | \$ 11,000           | \$ 16,275           | \$ 58,000           | 427.3%                    |
| 12001                                 | 6120 | Fuel & Lube                       | \$ 643              | \$ 695              | \$ 386              | \$ 695              | 0.0%                      |
| 12001                                 | 6310 | Lab Equipment Repair              | \$ 38,740           | \$ 43,900           | \$ 45,468           | \$ 47,750           | 8.8%                      |
| 12001                                 | 6320 | Lab Minor Equip Replace           | \$ 5,461            | \$ 9,600            | \$ 5,902            | \$ 4,450            | -53.6%                    |
| 12001                                 | 6330 | Lab Supplies                      | \$ 116,667          | \$ 105,100          | \$ 105,232          | \$ 122,300          | 16.4%                     |
| 12001                                 | 6410 | Laundry & Uniforms                | \$ 3,952            | \$ 4,400            | \$ 4,039            | \$ 4,400            | 0.0%                      |
| 12001                                 | 6430 | Memberships                       | \$ -                | \$ 3,052            | \$ 1,608            | \$ 3,699            | 21.2%                     |
| 12001                                 | 6450 | Professional Services             | \$ 7,334            | \$ 22,000           | \$ 24,287           | \$ 11,500           | -47.7%                    |
| 12001                                 | 6910 | Outside Analysis                  | \$ 11,563           | \$ 17,000           | \$ 30,377           | \$ 19,500           | 14.7%                     |
| 12001                                 | 6911 | Effluent Testing                  | \$ 83               | \$ 2,000            | \$ 1,500            | \$ 2,400            | 20.0%                     |
| 12001                                 | 6912 | Biosolids Testing                 | \$ 4,948            | \$ 7,700            | \$ 2,347            | \$ 9,900            | 28.6%                     |
| 12001                                 | 6913 | Industrial User Testing           | \$ 41,102           | \$ 53,000           | \$ 48,098           | \$ 60,000           | 13.2%                     |
| 12001                                 | 6920 | Permits                           | \$ 11,715           | \$ 19,400           | \$ 28,756           | \$ 19,700           | 1.5%                      |
| 12001                                 | 7120 | Printing & Reproduction           | \$ 355              | \$ 650              | \$ -                | \$ 650              | 0.0%                      |
| 12001                                 | 7330 | Specialty Services                | \$ 7,545            | \$ 16,500           | \$ 13,707           | \$ 17,500           | 6.1%                      |
| 12001                                 | 7610 | Professional Development          | \$ -                | \$ 1,500            | \$ 1,400            | \$ 16,500           | 1000.0%                   |
| 13001                                 | 5410 | Chemicals                         | \$ 8,940            | \$ 10,600           | \$ 6,423            | \$ 10,600           | 0.0%                      |
| 13001                                 | 5435 | Electricity                       | \$ 872,592          | \$ 967,741          | \$ 937,641          | \$ 1,176,000        | 21.5%                     |
| 13001                                 | 5440 | Natural Gas                       | \$ 695,646          | \$ 1,062,607        | \$ 472,778          | \$ 870,355          | -18.1%                    |
| 13001                                 | 6120 | Fuel & Lube                       | \$ 34,924           | \$ 35,600           | \$ 43,899           | \$ 36,900           | 3.7%                      |
| 13001                                 | 6230 | Janitorial                        | \$ 303              | \$ -                | \$ -                | \$ -                | 0.0%                      |
| 13001                                 | 6410 | Laundry & Uniforms                | \$ 1,196            | \$ 1,400            | \$ 1,222            | \$ 1,400            | 0.0%                      |
| 13001                                 | 6730 | Non-Specific Repair & Maintenance | \$ 22,224           | \$ 27,500           | \$ 20,938           | \$ 29,000           | 5.5%                      |
| 13001                                 | 6920 | Permits                           | \$ 35,260           | \$ 25,000           | \$ 37,131           | \$ 25,000           | 0.0%                      |
| 13001                                 | 6940 | Planned Maintenance               | \$ 87,321           | \$ 108,000          | \$ 155,377          | \$ 113,400          | 5.0%                      |
| 13001                                 | 7330 | Specialty Services                | \$ 32,014           | \$ 67,500           | \$ 30,122           | \$ 67,500           | 0.0%                      |
| 13001                                 | 7510 | Tools                             | \$ 1,803            | \$ 2,500            | \$ 908              | \$ 2,500            | 0.0%                      |
| <b>Total Non-Personnel Expenses</b>   |      |                                   | <b>\$ 3,909,856</b> | <b>\$ 5,057,134</b> | <b>\$ 4,448,091</b> | <b>\$ 5,541,681</b> | <b>9.6%</b>               |
| <b>Total Operating Expenses</b>       |      |                                   | <b>\$ 7,065,151</b> | <b>\$ 8,401,744</b> | <b>\$ 8,469,906</b> | <b>\$ 9,768,559</b> | <b>16.3%</b>              |

1. Represents the percentage change from the FY 2024-25 Budget to the FY 2025-26 Proposed Budget.



# CAPITAL SECTION

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Capital Budget Summary

Capital Improvement Program

Planned Asset Rehabilitation & Replacement

Capital Acquisitions

Remote Facilities Acquisitions & Rehabilitation

Capital Improvement Program - 5 Year Detail

Capital Improvement Program - Est. Carry Forward

Long-Term Capital Financial Plan

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# CAPITAL PROGRAM

The Authority's Capital Program consists of the following elements: (1) EWPCF – Capital Improvements; (2) EWPCF – Planned Asset Rehabilitation & Replacement; (3) EWPCF – Capital Acquisitions; (4) Remote Facilities – Acquisitions & Rehabilitation; (5) Five-Year Capital Improvement Plan; and (6) Twenty Year Capital Improvement Plan.

**EWPCF – Capital Improvements** – Capital Improvement Projects are those projects that increase or maintain the capacity of the Joint System and require a significant time commitment from staff. These projects regularly span multiple fiscal years and, therefore, unspent appropriations are carried forward by the Authority's annual Appropriations Resolution. Capital Project costs are allocated to Member Agencies based on ownership of the affected facilities. All Capital Projects are studied, designed, and executed pursuant to Encina's Comprehensive Asset Management Plan.



Encina Wastewater Authority, 2014

**EWPCF – Planned Asset Rehabilitation & Replacement** – Planned Asset Rehabilitation & Replacement projects extend the useful life of existing Joint System facilities and require a significant time commitment from staff. These projects are typically completed within a fiscal year, however, if a project cannot be completed, the Authority's annual Appropriations Resolution will identify unspent appropriations to be carried forward. Planned Asset Replacement costs are allocated based on ownership of the affected facilities.

**EWPCF – Capital Acquisitions** – Capital Acquisitions include the purchase of new items and minor facility projects that maintain the capacity and useful life of existing Joint System facilities. Expenditures are allocated based on the benefiting program or internal service fund.

**Remote Facilities – Acquisitions & Rehabilitation** – Remote Facility Acquisitions and Rehabilitation include the purchase of new items and minor facility projects that maintain the capacity and useful life of existing remote facilities operated by the Authority. Expenditures are allocated based on ownership of the affected facilities.

# CAPITAL PROGRAM (cont.)

## LONG TERM CAPITAL IMPROVEMENTS

**Five-Year Capital Improvement Plan** – The Five-Year Capital Improvement Plan includes expenditure projections for current and planned projects expected to require additional appropriations through FY 2029-30, as identified by Encina’s Comprehensive Asset Management Plan (E-CAMP) documents. The Five-Year Capital Improvement Plan is developed and sequenced pursuant to E-CAMP.

**Twenty-Year Capital Improvement Plan** – The Twenty-Year Capital Improvement Plan includes expenditure projections for current and planned projects expected to require additional appropriations through FY 2044-45.

As planning reports are updated or other information becomes available, the long-term financial schedules may be revised. Capital Programs may also be modified due to unanticipated wastewater service requirements by one or more Member Agencies, cost inflation, changes in local population and development growth patterns, and new regulatory requirements. All projections are shown in current year dollars.

### SUMMARY of CAPITAL

|  | Actual FY 2023-24 <sup>1</sup> |                   | Budget FY 2024-25 |                   | Proposed FY 2025-26 |                   |
|--|--------------------------------|-------------------|-------------------|-------------------|---------------------|-------------------|
| EWPCF – Capital Improvements                       | \$                             | 22,231,253        | \$                | 25,072,000        | \$                  | 18,240,000        |
| EWPCF – Planned Asset Rehabilitation & Replacement | \$                             | 1,496,903         | \$                | 1,729,000         | \$                  | 1,694,000         |
| EWPCF – Capital Acquisitions                       | \$                             | 341,988           | \$                | 720,000           | \$                  | 693,000           |
| Remotes Facilities – Acquisitions & Rehabilitation | \$                             | 1,260,290         | \$                | 1,549,500         | \$                  | 1,173,500         |
| <b>Subtotal</b>                                    | <b>\$</b>                      | <b>25,330,434</b> | <b>\$</b>         | <b>29,070,500</b> | <b>\$</b>           | <b>21,800,500</b> |
| Salaries & Benefits                                | \$                             | 2,183,329         | \$                | 2,347,081         | \$                  | 2,581,529         |
| <b>Total Capital Expense</b>                       | <b>\$</b>                      | <b>27,513,763</b> | <b>\$</b>         | <b>31,417,581</b> | <b>\$</b>           | <b>24,382,029</b> |

### ESTIMATED REVENUES

|  | Actual FY 2023-24 <sup>1</sup> |                   | Budget FY 2024-25 |                   | Proposed FY 2025-26 |                   |
|--|--------------------------------|-------------------|-------------------|-------------------|---------------------|-------------------|
| City of Carlsbad                         | \$                             | 6,693,921         | \$                | 7,793,555         | \$                  | 5,983,474         |
| City of Vista                            | \$                             | 6,966,891         | \$                | 8,185,279         | \$                  | 6,422,824         |
| Buena Sanitation District                | \$                             | 1,956,477         | \$                | 2,395,414         | \$                  | 1,886,985         |
| Vallecitos Water District                | \$                             | 5,694,032         | \$                | 6,678,308         | \$                  | 5,203,352         |
| City of Encinitas                        | \$                             | 1,079,378         | \$                | 1,264,922         | \$                  | 986,363           |
| Leucadia Wastewater District             | \$                             | 4,266,715         | \$                | 5,000,103         | \$                  | 3,899,033         |
| Federal Grant                            | \$                             | 376,563           | \$                | 100,000           | \$                  | -                 |
| <b>Total Capital Revenue<sup>2</sup></b> | <b>\$</b>                      | <b>27,033,977</b> | <b>\$</b>         | <b>31,417,581</b> | <b>\$</b>           | <b>24,382,030</b> |

### CAPITAL IMPROVEMENT PROGRAM MULTI-YEAR PROJECTS

|  | Actual FY 2023-24 <sup>1</sup> |                   | Budget FY 2024-25 |                   | Proposed FY 2025-26 |                   |
|--|--------------------------------|-------------------|-------------------|-------------------|---------------------|-------------------|
| <i>Liquid Process</i>                              | \$                             | 535,428           | \$                | 3,067,000         | \$                  | 3,100,000         |
| <i>Outfall</i>                                     | \$                             | 71,736            | \$                | 230,000           | \$                  | -                 |
| <i>Solids Process</i>                              | \$                             | 11,227,825        | \$                | 9,550,000         | \$                  | 250,000           |
| <i>Energy Management</i>                           | \$                             | 797,639           | \$                | 2,400,000         | \$                  | 8,625,000         |
| <i>General</i>                                     | \$                             | 5,948,612         | \$                | 3,400,000         | \$                  | 2,150,000         |
| <i>Technology</i>                                  | \$                             | 2,278,978         | \$                | 4,600,000         | \$                  | 3,840,000         |
| <i>Professional Services</i>                       | \$                             | 1,371,035         | \$                | 1,825,000         | \$                  | 275,000           |
| Total EWPCF – Capital Improvements                 | \$                             | 22,231,253        | \$                | 25,072,000        | \$                  | 18,240,000        |
| EWPCF – Planned Asset Rehabilitation & Replacement | \$                             | 1,496,903         | \$                | 1,729,000         | \$                  | 1,694,000         |
| EWPCF – Capital Acquisitions                       | \$                             | 341,988           | \$                | 720,000           | \$                  | 693,000           |
| Remote Facilities – Acquisitions & Rehabilitation  | \$                             | 1,260,290         | \$                | 1,549,500         | \$                  | 1,173,500         |
| Personnel  | \$                             | 2,183,329         | \$                | 2,347,081         | \$                  | 2,581,529         |
| <b>Total Capital Expense</b>                       | <b>\$</b>                      | <b>27,513,763</b> | <b>\$</b>         | <b>31,417,581</b> | <b>\$</b>           | <b>24,382,029</b> |

1. Actuals for FY 2023-24 include the expenditure of authorized appropriations carried over from the previous year.

2. Revenue difference relates to a \$479,786 interest income timing difference that will be net with future year member agency billings.

## EWPCF – CAPITAL IMPROVEMENTS

| Org                                       | Object | Project | Description  | Amount       | Totals               |
|---|--------|---------|--|--------------|----------------------|
| 92102                                     | 8300   | 12009   | PSB mechanical Rehab-Short Term                      | \$ 3,000,000 |                      |
| 92102                                     | 8300   | 13019   | Control Strategy Improvements                        | \$ 100,000   |                      |
|   |        |         | <i>Total Liquid Process</i>                          |              | \$ 3,100,000         |
| N/A                                       | N/A    | N/A     | N/A  | \$ -         |                      |
|   |        |         | <i>Total Outfall</i>                                 |              | \$ -                 |
| 92102                                     | 8300   | 31010   | DAFT Repairs Phase II                                | \$ 250,000   |                      |
|   |        |         | <i>Total Solids Process</i>                          |              | \$ 250,000           |
| 92102                                     | 8300   | 41006   | Cogen Engine In Frame Overhaul                       | \$ 875,000   |                      |
| 92102                                     | 8300   | 41015   | Cogen Low Emission & Augmentation Retrofit (CLEAR)   | \$ 7,250,000 |                      |
| 92102                                     | 8300   | 41023   | Alternative Fuels Receiving Facility Improvements    | \$ 500,000   |                      |
|   |        |         | <i>Total Energy Management</i>                       |              | \$ 8,625,000         |
| 92102                                     | 8300   | 51001   | Odor & Corrosion Control Improvements                | \$ 800,000   |                      |
| 92102                                     | 8300   | 51002   | ORF Carbon Media Replacement                         | \$ 150,000   |                      |
| 92102                                     | 8300   | 52012   | Site Security Facilities- Tier 1                     | \$ 450,000   |                      |
| 92102                                     | 8300   | 52032   | Plant-wide Asset Painting & Coating                  | \$ 150,000   |                      |
| 92102                                     | 8300   | 52047   | Site Security Facilities - Tier 2-4                  | \$ 150,000   |                      |
| 92102                                     | 8300   | 54005   | Implement Minor Condition Assessment Recommendations | \$ 150,000   |                      |
| 92102                                     | 8300   | 54006   | As-Needed Contractor Services                        | \$ 250,000   |                      |
| 92102                                     | 8300   | 54007   | Miscellaneous Building Rehabilitation                | \$ 50,000    |                      |
|   |        |         | <i>Total General</i>                                 |              | \$ 2,150,000         |
| 92102                                     | 8300   | 61206   | Secondaries & Effluent Electrical & Controls         | \$ 3,000,000 |                      |
| 92102                                     | 8300   | 61514   | SCADA Integration Services                           | \$ 50,000    |                      |
| 92102                                     | 8300   | 62705   | Host Server Replacement-IT                           | \$ 440,000   |                      |
| 92102                                     | 8300   | 62707   | Backup Host Servers                                  | \$ 100,000   |                      |
| 92102                                     | 8300   | 62708   | Document Management System Upgrade                   | \$ 100,000   |                      |
| 92102                                     | 8300   | 62709   | Cyber Security & Business System Management Services | \$ 150,000   |                      |
|   |        |         | <i>Total Technology</i>                              |              | \$ 3,840,000         |
| 92102                                     | 8300   | 84001   | Extension of Staff Engineering Services              | \$ 200,000   |                      |
| 92102                                     | 8300   | 84002   | Research and Development Services                    | \$ 50,000    |                      |
| 92102                                     | 8300   | 84012   | Air Permitting Assistance                            | \$ 25,000    |                      |
|   |        |         | <i>Total Professional Services</i>                   |              | \$ 275,000           |
| <b>Total EWPCF – Capital Improvements</b> |        |         |  |              | <b>\$ 18,240,000</b> |

\* Project is supported by Federal grant revenue.

## EWPCF – PLANNED ASSET REHABILITATION & REPLACEMENT

| Org          | Object      | Project      | Description                                     | Amount            |
|--------------|-------------|--------------|---|-------------------|
| <b>80002</b> | <b>8010</b> | <b>80711</b> | <b>General Plant Projects</b>                   | <b>\$ 413,500</b> |
|              |             |              | General Plant Repairs & Unplanned Repair        | \$ 175,000        |
|              |             |              | Plant Security Services                         | \$ 90,000         |
|              |             |              | Door Hinge and Lock Repair                      | \$ 40,000         |
|              |             |              | Aerial Lift Rehabilitation                      | \$ 10,000         |
|              |             |              | Replace Plant Lighting                          | \$ 10,000         |
|              |             |              | Admin. Building Lab/Bathrooms Floor Replacement | \$ 60,000         |
|              |             |              | Maintenance Building Floor Replacement          | \$ 20,000         |
|              |             |              | New Batteries & Self Fill DO System             | \$ 8,500          |
| <b>80002</b> | <b>8020</b> | <b>80040</b> | <b>TWAS &amp; DAF System Projects</b>           | <b>\$ 84,000</b>  |
|              |             |              | TWAS Pump Rebuild                               | \$ 60,000         |
|              |             |              | DAF Pressurization Pump rebuild                 | \$ 20,000         |
|              |             |              | DAF Poly Pump Rebuild                           | \$ 4,000          |
| <b>80002</b> | <b>8030</b> | <b>80811</b> | <b>Water Systems Projects</b>                   | <b>\$ 185,000</b> |
|              |             |              | Water Systems Pump Rebuild (2W, 3W, 3WL, 3WLC)  | \$ 180,000        |
|              |             |              | Chlorine Pump Rebuild                           | \$ 5,000          |
| <b>80002</b> | <b>8050</b> | <b>80098</b> | <b>Primary Area Projects</b>                    | <b>\$ 211,000</b> |
|              |             |              | Primary Sed Tank Parts                          | \$ 30,000         |
|              |             |              | Sludge Pump Rebuild Kit                         | \$ 40,000         |
|              |             |              | Primary Area Tank Drainage Pump Rebuild         | \$ 5,000          |
|              |             |              | Plant Drainage Rebuild                          | \$ 10,000         |
|              |             |              | Primary Grinder Rebuild                         | \$ 16,000         |
|              |             |              | Grit Pump Rebuilds (2)                          | \$ 40,000         |
|              |             |              | Ferric / Polymer Pumps (2)                      | \$ 10,000         |
|              |             |              | Replace Valves in Gallery (8"=5, 6"=5)          | \$ 10,000         |
|              |             |              | Bar Screen and Washer compacter wear parts      | \$ 20,000         |
|              |             |              | Grit Dewater Parts                              | \$ 30,000         |
| <b>80002</b> | <b>8050</b> | <b>80209</b> | <b>FOG System Projects</b>                      | <b>\$ 60,000</b>  |
|              |             |              | FOG Metering Pump Replacement                   | \$ 15,000         |
|              |             |              | Recirc Pump Rebuild                             | \$ 15,000         |
|              |             |              | FOG Transporter (Lobe Pump) Rebuild             | \$ 30,000         |
| <b>80002</b> | <b>8060</b> | <b>80185</b> | <b>Secondary Area Projects</b>                  | <b>\$ 145,000</b> |
|              |             |              | RAS Pump Replacement                            | \$ 50,000         |
|              |             |              | Aeration Basin DO Probe Replacements (1 basin)  | \$ 60,000         |
|              |             |              | WAS Pump Rebuild                                | \$ 15,000         |
|              |             |              | Effluent Pump VFD Replacement                   | \$ 10,000         |
|              |             |              | Effluent Motor Rehab                            | \$ 10,000         |

| Org   | Object | Project | Description  | Amount              |
|---|--------|---------|--|---------------------|
| 80002   | 8070   | 80195   | <b>Digester Area Projects</b>                          | <b>\$ 154,000</b>   |
|   |        |         | Digester Mix Pump Rebuild                              | \$ 80,000           |
|   |        |         | Digester Transfer Pump Rebuild                         | \$ 12,000           |
|   |        |         | Digester Hot Water Pump Replacement                    | \$ 6,000            |
|   |        |         | Gas Equipment Maintenance (with LIT)                   | \$ 6,000            |
|   |        |         | Flow Meter Replacement                                 | \$ 20,000           |
|   |        |         | Digester Mix Pump Minor Rebuild                        | \$ 10,000           |
| 80002   | 8080   | 80419   | <b>Centrifuge Feed Pit Projects</b>                    | <b>\$ 30,000</b>    |
|   |        |         | Centrifuge Feed Pump Grinder Rebuild                   | \$ 15,000           |
|   |        |         | Centrifuge Feed Pump Motor Rebuild                     | \$ 15,000           |
| 80002   | 8080   | 80264   | <b>Solids Processing Equipment Projects</b>            | <b>\$ 246,500</b>   |
|   |        |         | Cake Pump & Gear Box Rebuild                           | \$ 60,000           |
|   |        |         | RTO Media Replacement                                  | \$ 30,000           |
|   |        |         | Misc. Motors   | \$ 20,000           |
|   |        |         | Furnace obsolete parts (NG Liner valve, Maxon, valves) | \$ 30,000           |
|   |        |         | Condenser Mist Eliminators replacement due to wear     | \$ 20,000           |
|   |        |         | Replacement of mixer plows due to wear                 | \$ 30,000           |
|   |        |         | Check Valve for Orival Stariner Replacement            | \$ 13,500           |
|   |        |         | Wet Scrubber Fan Spare Assembly                        | \$ 17,500           |
|   |        |         | Recycle Feed Rotary Spare Airlock                      | \$ 17,500           |
|   |        |         | Orival Spare Strainer                                  | \$ 8,000            |
| 80002   | 8090   | 80394   | <b>Cogeneration System Projects</b>                    | <b>\$ 165,000</b>   |
|   |        |         | Heatloop Pump Repair                                   | \$ 15,000           |
|   |        |         | Engine Cooling Pump VFD                                | \$ 15,000           |
|   |        |         | UPS Repair and Warranty                                | \$ 15,000           |
|   |        |         | Heat Exchangers Channel Plate & Gaskets                | \$ 100,000          |
|   |        |         | Gas Flowmeters Replacement                             | \$ 20,000           |
| <b>Total EWPCF – Planned Asset Rehabilitation &amp; Replacement</b> |        |         |  | <b>\$ 1,694,000</b> |

## EWPCF – CAPITAL ACQUISITIONS

| Org                                       | Object      | Project      | Description  | Amount            |
|---|-------------|--------------|--|-------------------|
| <b>23002</b>                              | <b>7710</b> | <b>70010</b> | <b><i>Information Technology</i></b>                   | <b>\$ 167,000</b> |
|   |             |              | Computer Replacement                                   | \$ 40,000         |
|   |             |              | Network Hardware Replacement                           | \$ 30,000         |
|   |             |              | SCADA Clients Hardware                                 | \$ 15,000         |
|   |             |              | IP Speakers (PA System)                                | \$ 12,000         |
|   |             |              | Operator Technology Equipment                          | \$ 30,000         |
|   |             |              | ID Card Machine  | \$ 10,000         |
|   |             |              | Inventory Management Program                           | \$ 30,000         |
| <b>23002</b>                              | <b>7730</b> | <b>70023</b> | <b><i>New Equipment</i></b>                            | <b>\$ 280,000</b> |
|   |             |              | Misc. Motor Replacements                               | \$ 40,000         |
|   |             |              | Process Monitoring TOC Analyzer (Primaries)            | \$ 60,000         |
|   |             |              | Trailer Jockey   | \$ 140,000        |
|   |             |              | Cart Rehab/Replacement                                 | \$ 40,000         |
| <b>23002</b>                              | <b>7730</b> | <b>70033</b> | <b><i>Operations &amp; Administration Building</i></b> | <b>\$ 160,000</b> |
|   |             |              | Refrigerated Sampler for Influent Monitoring           | \$ 20,000         |
|   |             |              | Replace MAU-1 mech shop                                | \$ 65,000         |
|   |             |              | Repave parking lot and entry way                       | \$ 75,000         |
| <b>23002</b>                              | <b>7750</b> | <b>70300</b> | <b><i>EWPCF Plant</i></b>                              | <b>\$ 86,000</b>  |
|   |             |              | Remote Circuit Breaker Switch-Safety                   | \$ 21,000         |
|   |             |              | Centrifuge Rehabilitation                              | \$ 65,000         |
| <b>Total EWPCF – Capital Acquisitions</b> |             |              |  | <b>\$ 693,000</b> |

## REMOTE FACILITIES – ACQUISITIONS & REHABILITATION

| Org   | Object | Project | Description  | Amount     | Totals  |
|-------|--------|---------|--|------------|---------|
| 31002 | 7750   | 70850   | AHLS - Minor (Mech / Structural) Rehabilitation                  | \$ 20,000  |         |
| 31002 | 7750   | 70864   | AHLS - Minor Electrical & Instrumentation Rehabilitation         | \$ 20,000  |         |
| 31002 | 7750   | 70870   | AHLS - Integration Assistance                                    | \$ 50,000  |         |
| 31002 | 7750   | 70410   | AHLS - Grinder Rebuild   | \$ 85,000  |         |
| 31002 | 7750   | 70840   | AHLS - Pump and Motor Rebuild                                    | \$ 100,000 |         |
| 31002 | 7750   | 70860   | AHLS - VFD Repairs   | \$ 15,000  |         |
| 31002 | 7750   | 70862   | AHLS - Coatings and Paintings                                    | \$ 5,000   |         |
| 31002 | 7750   | 70866   | AHLS - Firewall Replacements                                     | \$ 15,000  |         |
|       |        |         | <i>Total AHLS</i>  | \$         | 310,000 |
|       |        |         |  |            |         |
| 37002 | 7750   | 70841   | BCPS - Minor Electrical Instrumentation & Control Rehabilitation | \$ 20,000  |         |
| 37002 | 7750   | 70851   | BCPS - Minor Mechanical Rehabilitation                           | \$ 30,000  |         |
| 37002 | 7750   | 70855   | BCPS - Minor Structural Rehabilitation                           | \$ 20,000  |         |
| 37002 | 7750   | 70990   | BCPS - Grinder Rebuild   | \$ 30,000  |         |
| 37002 | 7750   | 71000   | BCPS - Sewage Pump Rebuild                                       | \$ 55,000  |         |
| 37002 | 7750   | 71010   | BCPS - Sewage Pump Motor Rebuild                                 | \$ 6,500   |         |
| 37002 | 7750   | 71060   | BCPS - Integration Assistance                                    | \$ 32,000  |         |
| 37002 | 7750   | 71040   | BCPS - Unplanned Minor Rehabilitation                            | \$ 10,000  |         |
| 37002 | 7750   | 71030   | BCPS - Coatings and Paintings                                    | \$ 8,000   |         |
| 37002 | 7750   | 71050   | BCPS - VFD Repairs   | \$ 15,000  |         |
| 37002 | 7750   | 70857   | BCPS - Information Technology                                    | \$ 15,000  |         |
|       |        |         | <i>Total BCPS</i>  | \$         | 241,500 |
|       |        |         |  |            |         |
| 32002 | 7750   | 70811   | BVPS - Minor Electrical Instrumentation & Control Rehabilitation | \$ 20,000  |         |
| 32002 | 7750   | 70812   | BVPS - Minor Mechanical Rehabilitation                           | \$ 20,000  |         |
| 32002 | 7750   | 70825   | BVPS - Minor Structural Rehabilitation                           | \$ 20,000  |         |
| 32002 | 7750   | 70360   | BVPS - Grinder Rebuild   | \$ 60,000  |         |
| 32002 | 7750   | 70219   | BVPS - Sewage Pump & Motor Rebuild                               | \$ 45,000  |         |
| 32002 | 7750   | 70920   | BVPS - Coatings and Paintings                                    | \$ 10,000  |         |
| 32002 | 7750   | 70930   | BVPS - Unplanned Minor Rehabilitation                            | \$ 10,000  |         |
| 32002 | 7750   | 70940   | BVPS - Integration Assistance                                    | \$ 44,000  |         |
| 32002 | 7750   | 70960   | BVPS - VFD Repairs   | \$ 15,000  |         |
| 32002 | 7750   | 70833   | BVPS - Information Technology                                    | \$ 15,000  |         |
|       |        |         | <i>Total BVPS</i>  | \$         | 259,000 |
|       |        |         |  |            |         |
| 38002 | 7750   | 71091   | CWRF - Miscellaneous Service Requests                            | \$ 15,000  |         |
| 38002 | 7750   | 71111   | CWRF - Minor Electrical Instrumentation & Control Rehabilitation | \$ 20,000  |         |
| 38002 | 7750   | 71081   | CWRF - Minor Structural Rehabilitation                           | \$ 40,000  |         |
| 38002 | 7750   | 71110   | CWRF - Unplanned Minor Rehabilitation                            | \$ 15,000  |         |
| 38002 | 7750   | 71160   | CWRF - Integration Assistance                                    | \$ 75,000  |         |
| 38002 | 7750   | 71130   | CWRF - VFD Repairs   | \$ 15,000  |         |
| 38002 | 7750   | 71150   | CWRF - Forsta Filter Spare Parts                                 | \$ 20,000  |         |
| 38002 | 7750   | 71150   | CWRF - UF Parts such as Actuators, Sensors, Air System           | \$ 20,000  |         |
| 38002 | 7750   | 71064   | CWRF - Information Technology                                    | \$ 15,000  |         |
|       |        |         | <i>Total CWRF</i>  | \$         | 235,000 |

| Org  | Object | Project | Description                            | Amount    | Totals           |
|--|--------|---------|--|-----------|------------------|
| 39002  | 7750   | 70398   | RBPS - Minor Mechanical Rehabilitation | \$ 15,000 |                  |
| 39002  | 7750   | 71191   | RBPS - Minor Structural Rehabilitation | \$ 10,000 |                  |
| 39002  | 7750   | 71180   | RBPS - Grinder Rebuild                 | \$ 30,000 |                  |
| 39002  | 7750   | 71211   | RBPS - Sewage Pump & Motor Rebuild     | \$ 30,000 |                  |
| 39002  | 7750   | 71220   | RBPS - Coatings and Paintings          | \$ 1,000  |                  |
| 39002  | 7750   | 71200   | RBPS - Unplanned Minor Rehabilitation  | \$ 7,000  |                  |
| 39002  | 7750   | 71240   | RBPS - Integration Assistance          | \$ 20,000 |                  |
| 39002  | 7750   | 71210   | RBPS - VFD Repairs                     | \$ 15,000 |                  |
|  |        |         | <i>Total RBPS</i>                      |           | \$ 128,000       |
| <b>Total Remote Facilities – Capital Acquisitions &amp; Rehabilitation</b> |        |         |  | <b>\$</b> | <b>1,173,500</b> |

EWPCF – CAPITAL IMPROVEMENTS, FIVE-YEAR DETAIL

| Project Name  | Status | Project Number | Amount Authorized <sup>1</sup> | Prior Appropriation <sup>2</sup> | Transfers <sup>3</sup> | Total Prior Appropriation | Total Prior Expenditures <sup>4</sup> | Balance as of Feb. 2025 <sup>5</sup> | FY 2025-26 Appropriation | FY 2026-27 Appropriation | FY 2027-28 Appropriation | FY 2028-29 Appropriation | FY 2029-30 Appropriation | Total Appropriations  |
|---|--------|----------------|--------------------------------|----------------------------------|------------------------|---------------------------|---------------------------------------|--------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------------------|
| <b>In Progress</b>  |        |                |                                |                                  |                        |                           |                                       |                                      |                          |                          |                          |                          |                          |                       |
| PSB Mechanical Rehab - Short Term                               | IP     | 12009          | \$ 5,230,347                   | \$ 3,100,000                     | \$ -                   | \$ 3,100,000              | \$ 1,110,041                          | \$ 1,989,959                         | \$ 3,000,000             | \$ 2,800,000             | \$ 2,100,000             | \$ -                     | \$ -                     | \$ 11,000,000         |
| Secondary Clarifiers and Strainers Improvements                 | IP     | 13007          | 8,084,798                      | 8,059,306                        | -                      | 8,059,306                 | 8,025,632                             | 33,674                               | -                        | -                        | -                        | -                        | -                        | 8,059,306             |
| Control Strategy Improvements                                   | IP     | 13019          | 95,000                         | 100,000                          | -                      | 100,000                   | -                                     | 100,000                              | 100,000                  | -                        | -                        | -                        | -                        | 200,000               |
| Aeration Basin Minor Repairs (Diffuser Replacements)            | IP     | 13023          | 543,862                        | 460,847                          | 74,140                 | 534,987                   | 404,586                               | 130,401                              | -                        | -                        | -                        | -                        | -                        | 534,987               |
| RAS Box/IJS Rehabilitation                                      | IP     | 13024          | 57,144                         | 401,046                          | -                      | 401,046                   | 8,452                                 | 392,594                              | -                        | -                        | 500,000                  | 1,500,000                | -                        | 2,401,046             |
| Effluent Pump Station Discharge Piping Valves                   | IP     | 14006          | 102,810                        | 267,000                          | -                      | 267,000                   | -                                     | 267,000                              | -                        | -                        | -                        | -                        | -                        | 267,000               |
| 84-inch Outfall Repair  | IP     | 21009          | 79,993                         | 150,000                          | -                      | 150,000                   | 79,993                                | 70,007                               | -                        | -                        | -                        | -                        | -                        | 150,000               |
| DAFT Repairs  | IP     | 31006          | 5,767,134                      | 5,575,435                        | 186,612                | 5,762,047                 | 5,760,827                             | 1,220                                | -                        | -                        | -                        | -                        | -                        | 5,762,047             |
| DAFT Repairs: Phase II & Solids Facilities Support System       | IP     | 31010          | -                              | 1,100,000                        | (266,080)              | 833,920                   | 68                                    | 833,852                              | 250,000                  | 1,000,000                | 5,000,000                | 6,000,000                | 5,750,000                | 18,833,920            |
| Digester Rehabilitation and Improvements                        | IP     | 32013          | 26,062,998                     | 26,784,208                       | 600,000                | 27,384,208                | 22,486,928                            | 4,897,280                            | -                        | -                        | -                        | -                        | -                        | 27,384,208            |
| Dryer Safety Improvements                                       | IP     | 33026          | 1,937,577                      | 1,951,042                        | (13,466)               | 1,937,576                 | 1,930,295                             | 7,281                                | -                        | -                        | -                        | -                        | -                        | 1,937,576             |
| Existing Dryer Major Rehabilitation                             | IP     | 33030          | 261,017                        | 2,261,016                        | -                      | 2,261,016                 | 61,182                                | 2,199,834                            | -                        | 500,000                  | 3,000,000                | -                        | -                        | 5,761,016             |
| Cogen Low Emission Augmentation & Retrofit (CLEAR) <sup>6</sup> | IP     | 41015          | 1,886,846                      | 569,829                          | 295,000                | 864,829                   | 195,545                               | 669,284                              | 7,250,000                | 12,500,000               | 7,750,000                | -                        | -                        | 28,364,829            |
| Alternative Fuels Receiving Facility Improvements               | IP     | 41023          | 112,315                        | 400,000                          | -                      | 400,000                   | 67,010                                | 332,990                              | 500,000                  | -                        | -                        | -                        | -                        | 900,000               |
| Automate Main Breakers in Cogen                                 | IP     | 41024          | 236,323                        | 249,812                          | -                      | 249,812                   | 236,323                               | 13,489                               | -                        | -                        | -                        | -                        | -                        | 249,812               |
| Energy Management Controls-CLEAR Project                        | IP     | 41025          | 398,399                        | 1,917,802                        | -                      | 1,917,802                 | 398,399                               | 1,519,403                            | -                        | 2,500,000                | 1,000,000                | -                        | -                        | 5,417,802             |
| ORF I System Rehabilitation & Odor and Corrosion Control        | IP     | 51001          | 1,358,575                      | 1,577,945                        | -                      | 1,577,945                 | 1,140,823                             | 437,122                              | 800,000                  | 6,500,000                | 5,900,000                | 1,000,000                | -                        | 15,777,945            |
| ORF II Treatment System Improvements                            | IP     | 51014          | 836,879                        | 836,879                          | -                      | 836,879                   | 824,077                               | 12,802                               | -                        | -                        | -                        | -                        | -                        | 836,879               |
| Odor Control Improvements                                       | IP     | 51016          | 206,279                        | 206,006                          | -                      | 206,006                   | 206,006                               | -                                    | -                        | -                        | -                        | -                        | -                        | 206,006               |
| Site Security Facilities-Tier 1                                 | IP     | 52012          | 419,262                        | 785,435                          | -                      | 785,435                   | 419,161                               | 366,274                              | 450,000                  | -                        | -                        | -                        | -                        | 1,235,435             |
| Building Roof Replacement(Secondary, Chlorine, Headworks)       | IP     | 53013          | 2,423,796                      | 2,625,000                        | -                      | 2,625,000                 | 2,155,772                             | 469,228                              | -                        | -                        | -                        | -                        | -                        | 2,625,000             |
| Admin Building HVAC Rehab                                       | IP     | 53004          | 6,126,012                      | 6,126,012                        | -                      | 6,126,012                 | 6,106,187                             | 19,825                               | -                        | -                        | -                        | -                        | -                        | 6,126,012             |
| Flood Control Channel Restoration                               | IP     | 52044          | 144,845                        | 197,490                          | -                      | 197,490                   | 131,880                               | 65,610                               | -                        | -                        | -                        | -                        | -                        | 197,490               |
| Dewatering Building Rehabilitation (and Cogen Roof)             | IP     | 53015          | -                              | 1,000,000                        | (125,000)              | 875,000                   | -                                     | 875,000                              | -                        | -                        | -                        | -                        | -                        | 875,000               |
| Network Improvements <sup>7</sup>                               | IP     | 61205          | 4,183,907                      | 4,233,383                        | -                      | 4,233,383                 | 4,183,906                             | 49,477                               | -                        | -                        | -                        | -                        | -                        | 4,233,383             |
| Secondaries & Effluent Electrical & Controls Improvements       | IP     | 61206          | 12,261,178                     | 5,139,192                        | (233,100)              | 4,906,092                 | 2,691,977                             | 2,214,115                            | 3,000,000                | 6,500,000                | -                        | -                        | -                        | 14,406,092            |
| Cogen Electrical and Controls Improvements                      | IP     | 61207          | 479,035                        | 480,000                          | -                      | 480,000                   | 47,886                                | 432,114                              | -                        | -                        | -                        | -                        | -                        | 480,000               |
| CPS/SEEPS Controls Improvements                                 | IP     | 61208          | 244,000                        | 244,000                          | -                      | 244,000                   | 244,000                               | -                                    | -                        | -                        | -                        | -                        | -                        | 244,000               |
| Blower Controls Improvements                                    | IP     | 61209          | 276,774                        | 276,778                          | -                      | 276,778                   | 276,774                               | 4                                    | -                        | -                        | -                        | -                        | -                        | 276,778               |
| Heat Dryer Controls Improvements                                | IP     | 61210          | 82,648                         | 851,900                          | 48,100                 | 900,000                   | 36,776                                | 863,224                              | -                        | -                        | -                        | -                        | -                        | 900,000               |
| Chlorine Building and EPS Electrical and Controls Improvements  | IP     | 61211          | 433,908                        | 433,908                          | -                      | 433,908                   | 433,908                               | -                                    | -                        | -                        | -                        | -                        | -                        | 433,908               |
| Centrifuge & Ancillary Systems Control Improvements             | IP     | 61212          | -                              | 300,000                          | -                      | 300,000                   | -                                     | 300,000                              | -                        | -                        | -                        | -                        | -                        | 300,000               |
| Load Shed Controls Improvements                                 | IP     | 61214          | 41,737                         | 41,737                           | -                      | 41,737                    | 41,737                                | -                                    | -                        | -                        | -                        | -                        | -                        | 41,737                |
| Host Server Replacement-OT                                      | IP     | 62706          | 154,972                        | 350,000                          | -                      | 350,000                   | 28,693                                | 321,307                              | -                        | -                        | -                        | -                        | 460,000                  | 810,000               |
| IT Business Network Conversion                                  | IP     | 62710          | 396,292                        | 500,000                          | -                      | 500,000                   | -                                     | 500,000                              | -                        | -                        | -                        | -                        | -                        | 500,000               |
| Facility Master Plan Update                                     | IP     | 80827          | 3,069                          | 100,000                          | -                      | 100,000                   | 2,685                                 | 97,315                               | -                        | 400,000                  | -                        | -                        | -                        | 500,000               |
| Potable Reuse Pilot <sup>8</sup>                                | IP     | 82015          | 2,174,825                      | 2,082,055                        | -                      | 2,082,055                 | 1,872,028                             | 210,027                              | -                        | -                        | -                        | -                        | -                        | 2,082,055             |
| Energy Resilience Assessment                                    | IP     | 82020          | 771,712                        | 592,319                          | 148,150                | 740,469                   | 686,182                               | 54,287                               | -                        | -                        | -                        | -                        | -                        | 740,469               |
| Potable Reuse Strategic Plan                                    | IP     | 82022          | 249,916                        | 249,916                          | -                      | 249,916                   | 155,968                               | 93,948                               | -                        | -                        | -                        | -                        | -                        | 249,916               |
| OT Plan Update  | IP     | 82025          | 31,465                         | 100,000                          | -                      | 100,000                   | 15,842                                | 84,158                               | -                        | -                        | -                        | -                        | -                        | 100,000               |
| Heat Dryer HAZOP  | IP     | 82028          | -                              | 75,000                           | -                      | 75,000                    | -                                     | 75,000                               | -                        | -                        | -                        | -                        | -                        | 75,000                |
| IT Plan Update  | IP     | 82030          | 59,670                         | 100,000                          | -                      | 100,000                   | 59,670                                | 40,330                               | -                        | -                        | -                        | -                        | -                        | 100,000               |
| Electronic Operations Man & Doc Mgt                             | IP     | 84008          | 191,355                        | 162,865                          | -                      | 162,865                   | 144,244                               | 18,621                               | -                        | -                        | -                        | -                        | -                        | 162,865               |
| <b>Total In Progress</b>  |        |                | <b>\$ 84,408,673</b>           | <b>\$ 83,015,163</b>             | <b>\$ 714,356</b>      | <b>\$ 83,729,519</b>      | <b>\$ 62,671,463</b>                  | <b>\$ 21,058,056</b>                 | <b>\$ 15,350,000</b>     | <b>\$ 32,700,000</b>     | <b>\$ 25,250,000</b>     | <b>\$ 8,500,000</b>      | <b>\$ 6,210,000</b>      | <b>\$ 171,739,519</b> |
| <b>Recurring Projects</b>                                       |        |                |                                |                                  |                        |                           |                                       |                                      |                          |                          |                          |                          |                          |                       |
| Ocean Outfall Maintenance and Inspection - External             | RP     | 21002          | 110,625                        | \$ 269,848                       | \$ -                   | \$ 269,848                | \$ 133,592                            | \$ 136,256                           | \$ -                     | \$ 130,000               | \$ -                     | \$ 130,000               | \$ -                     | \$ 529,848            |
| Ocean Outfall Bathymetric Survey - External                     | RP     | 21005          | -                              | -                                | -                      | -                         | -                                     | -                                    | -                        | 142,000                  | -                        | -                        | -                        | 142,000               |
| Ocean Outfall - Internal Integrity Assessment                   | RP     | 21006          | -                              | -                                | -                      | -                         | -                                     | -                                    | -                        | 280,000                  | -                        | -                        | -                        | 280,000               |

EWPCF – CAPITAL IMPROVEMENTS, FIVE-YEAR DETAIL

| Project Name   | Status | Project Number | Amount Authorized <sup>1</sup> | Prior Appropriation <sup>2</sup> | Transfers <sup>3</sup> | Total Prior Appropriation | Total Prior Expenditures <sup>4</sup> | Balance as of Feb. 2025 <sup>5</sup> | FY 2025-26 Appropriation | FY 2026-27 Appropriation | FY 2027-28 Appropriation | FY 2028-29 Appropriation | FY 2029-30 Appropriation | Total Appropriations   |
|--|--------|----------------|--------------------------------|----------------------------------|------------------------|---------------------------|---------------------------------------|--------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|------------------------|
| 84-inch Outfall Inspection - Internal                  | RP     | 21007          | -                              | -                                | -                      | -                         | -                                     | -                                    | -                        | -                        | -                        | -                        | -                        | -                      |
| Digester Cleaning Cycle                                | RP     | 32018          | -                              | -                                | -                      | -                         | -                                     | -                                    | -                        | -                        | 1,000,000                | 1,000,000                | -                        | 2,000,000              |
| Exsiting Dryer Compenents Rehab                        | RP     | 33025          | 557,469                        | 660,194                          | -                      | 660,194                   | 373,897                               | 286,297                              | -                        | -                        | -                        | -                        | -                        | 660,194                |
| Cogen Engine Top-End Overhaul                          | RP     | 41005          | 2,052,069                      | 2,085,534                        | -                      | 2,085,534                 | 1,651,849                             | 433,685                              | -                        | -                        | 400,000                  | 400,000                  | -                        | 2,885,534              |
| Cogen Engine In-Frame Overhaul                         | RP     | 41006          | -                              | -                                | -                      | -                         | -                                     | -                                    | 875,000                  | 875,000                  | -                        | -                        | -                        | 1,750,000              |
| Cogen Engine Full Overhaul                             | RP     | 41007          | 2,324,412                      | 2,324,412                        | -                      | 2,324,412                 | 2,324,412                             | -                                    | -                        | -                        | -                        | -                        | 950,000                  | 3,274,412              |
| ORF Carbon Media Replacement                           | RP     | 51002          | 940,511                        | 951,273                          | -                      | 951,273                   | 769,222                               | 182,051                              | 150,000                  | 150,000                  | 150,000                  | 150,000                  | 150,000                  | 1,701,273              |
| Plant-Wide Asset Painting and Protective Coating       | RP     | 52032          | 1,298,661                      | 1,258,000                        | -                      | 1,258,000                 | 1,103,667                             | 154,333                              | 150,000                  | 150,000                  | 150,000                  | 150,000                  | 150,000                  | 2,008,000              |
| Site Security Facilities -Tier 2-4                     | RP     | 52047          | 108,545                        | 300,000                          | -                      | 300,000                   | 108,545                               | 191,455                              | 150,000                  | 150,000                  | 150,000                  | 150,000                  | -                        | 900,000                |
| Implement Minor Condition Assessment Recommendations   | RP     | 54005          | 49,438                         | 534,639                          | -                      | 534,639                   | 144,995                               | 389,644                              | 150,000                  | 150,000                  | 150,000                  | 150,000                  | 150,000                  | 1,284,639              |
| As-Needed Contractor Services                          | RP     | 54006          | 3,296,606                      | 4,279,712                        | (124,140)              | 4,155,572                 | 3,227,929                             | 927,643                              | 250,000                  | 500,000                  | 500,000                  | 500,000                  | 500,000                  | 6,405,572              |
| Miscellaneous Building Rehabilitation                  | RP     | 54007          | 399,230                        | 527,616                          | -                      | 527,616                   | 391,509                               | 136,107                              | 50,000                   | 50,000                   | 50,000                   | 50,000                   | 50,000                   | 777,616                |
| As-Needed SCADA Integration Services                   | RP     | 61514          | 1,271,615                      | 1,455,222                        | -                      | 1,455,222                 | 1,162,771                             | 292,451                              | 50,000                   | 200,000                  | 200,000                  | 200,000                  | 200,000                  | 2,305,222              |
| Host Server Replacement-IT                             | RP     | 62705          | -                              | -                                | -                      | -                         | -                                     | -                                    | 440,000                  | -                        | -                        | 500,000                  | -                        | 940,000                |
| Backup Host Servers                                    | RP     | 62707          | -                              | -                                | -                      | -                         | -                                     | -                                    | 100,000                  | -                        | -                        | -                        | -                        | 100,000                |
| Document Mangement System Upgrade                      | RP     | 62708          | 671,092                        | 895,643                          | -                      | 895,643                   | 584,587                               | 311,056                              | 100,000                  | 20,000                   | 20,000                   | 20,000                   | 20,000                   | 1,075,643              |
| Cyber Security and Business System Management Services | RP     | 62709          | 667,039                        | 744,357                          | -                      | 744,357                   | 594,497                               | 149,860                              | 150,000                  | 150,000                  | 150,000                  | 150,000                  | 150,000                  | 1,494,357              |
| Asset Condition Assessments                            | RP     | 81016          | 99,457                         | 247,285                          | (92,066)               | 155,219                   | 99,457                                | 55,762                               | -                        | 50,000                   | 50,000                   | 50,000                   | 50,000                   | 355,219                |
| E-CAMP Update/Condition Assessment                     | RP     | 83001          | 722,505                        | 843,319                          | -                      | 843,319                   | 617,567                               | 225,752                              | -                        | -                        | 250,000                  | -                        | -                        | 1,093,319              |
| Extension of Staff Engineering Services                | RP     | 84001          | 4,608,290                      | 5,181,405                        | (148,150)              | 5,033,255                 | 4,237,008                             | 796,247                              | 200,000                  | 300,000                  | 300,000                  | 300,000                  | 300,000                  | 6,433,255              |
| Research and Development Projects Services             | RP     | 84002          | 537,325                        | 637,324                          | -                      | 637,324                   | 537,324                               | 100,000                              | 50,000                   | 100,000                  | 100,000                  | 100,000                  | 100,000                  | 1,087,324              |
| Air Permitting Assistance                              | RP     | 84012          | 73,160                         | 459,250                          | -                      | 459,250                   | 57,890                                | 401,360                              | 25,000                   | 25,000                   | 25,000                   | 25,000                   | 25,000                   | 584,250                |
| CMMS/Asset Management                                  | RP     | 84019          | 150,273                        | 179,903                          | -                      | 179,903                   | -                                     | 179,903                              | -                        | 50,000                   | 50,000                   | 50,000                   | 50,000                   | 379,903                |
| <b>Total Recurring Projects</b>                        |        |                | <b>\$ 19,938,324</b>           | <b>\$ 23,834,936</b>             | <b>\$ (364,356)</b>    | <b>\$ 23,470,580</b>      | <b>\$ 18,120,718</b>                  | <b>\$ 5,349,862</b>                  | <b>\$ 2,890,000</b>      | <b>\$ 3,472,000</b>      | <b>\$ 3,695,000</b>      | <b>\$ 4,075,000</b>      | <b>\$ 2,845,000</b>      | <b>\$ 40,447,580</b>   |
| <b>New Projects</b>                                    |        |                |                                |                                  |                        |                           |                                       |                                      |                          |                          |                          |                          |                          |                        |
| Digester 1, 2 & 3 Improvements                         | NP     | 32020          | -                              | \$ 350,000                       | \$ (350,000)           | \$ -                      | \$ -                                  | \$ -                                 | \$ -                     | \$ 550,000               | \$ 2,000,000             | \$ 4,700,000             | \$ 11,800,000            | \$ 19,050,000          |
| <b>Total New Projects</b>                              |        |                | <b>\$ -</b>                    | <b>\$ 350,000</b>                | <b>\$ (350,000)</b>    | <b>\$ -</b>               | <b>\$ -</b>                           | <b>\$ -</b>                          | <b>\$ -</b>              | <b>\$ 550,000</b>        | <b>\$ 2,000,000</b>      | <b>\$ 4,700,000</b>      | <b>\$ 11,800,000</b>     | <b>\$ 19,050,000</b>   |
| <b>Future Projects</b>                                 |        |                |                                |                                  |                        |                           |                                       |                                      |                          |                          |                          |                          |                          |                        |
| SC 7-Conversion from EQ to Clarifier                   | FP     | 13008          | -                              | \$ -                             | \$ -                   | \$ -                      | \$ -                                  | \$ -                                 | \$ -                     | \$ -                     | \$ -                     | \$ -                     | \$ 890,000               | \$ 890,000             |
| Turbo Blower Upgrade                                   | FP     | 41022          | -                              | -                                | -                      | -                         | -                                     | -                                    | -                        | -                        | -                        | 3,000,000                | 2,500,000                | 5,500,000              |
| Climate Change Action Plan Update                      | FP     | 82023          | -                              | -                                | -                      | -                         | -                                     | -                                    | -                        | -                        | -                        | 100,000                  | -                        | 100,000                |
| Source Control Program Evaluation                      | FP     | 82024          | -                              | -                                | -                      | -                         | -                                     | -                                    | -                        | 85,000                   | -                        | -                        | -                        | 85,000                 |
| <b>Total Future Projects</b>                           |        |                | <b>\$ -</b>                    | <b>\$ -</b>                      | <b>\$ -</b>            | <b>\$ -</b>               | <b>\$ -</b>                           | <b>\$ -</b>                          | <b>\$ -</b>              | <b>\$ 85,000</b>         | <b>\$ -</b>              | <b>\$ 3,100,000</b>      | <b>\$ 3,390,000</b>      | <b>\$ 6,575,000</b>    |
| Total Unidentified Future Projects <sup>9</sup>        |        | N/A            | -                              | \$ -                             | \$ -                   | \$ -                      | \$ -                                  | \$ -                                 | \$ -                     | \$ -                     | \$ -                     | \$ -                     | \$ -                     | \$ -                   |
| <b>Subtotal Capital Improvements</b>                   |        |                | <b>\$ 104,346,997</b>          | <b>\$ 107,200,099</b>            | <b>\$ -</b>            | <b>\$ 107,200,099</b>     | <b>\$ 80,792,181</b>                  | <b>\$ 26,407,918</b>                 | <b>\$ 18,240,000</b>     | <b>\$ 36,807,000</b>     | <b>\$ 30,945,000</b>     | <b>\$ 20,375,000</b>     | <b>\$ 24,245,000</b>     | <b>\$ 237,812,099</b>  |
| <b>Grant Funding<sup>6</sup></b>                       |        |                | <b>\$ -</b>                    | <b>\$ -</b>                      | <b>\$ -</b>            | <b>\$ -</b>               | <b>\$ -</b>                           | <b>\$ -</b>                          | <b>\$ -</b>              | <b>\$ (7,000,000)</b>    | <b>\$ -</b>              | <b>\$ (7,000,000)</b>    | <b>\$ -</b>              | <b>\$ (14,000,000)</b> |
| <b>Total Capital Improvements</b>                      |        |                | <b>\$ 104,346,997</b>          | <b>\$ 107,200,099</b>            | <b>\$ -</b>            | <b>\$ 107,200,099</b>     | <b>\$ 80,792,181</b>                  | <b>\$ 26,407,918</b>                 | <b>\$ 18,240,000</b>     | <b>\$ 29,807,000</b>     | <b>\$ 30,945,000</b>     | <b>\$ 13,375,000</b>     | <b>\$ 24,245,000</b>     | <b>\$ 223,812,099</b>  |
| In Progress  | IP     |                | \$ 84,408,673                  | \$ 83,015,163                    | \$ 714,356             | \$ 83,729,519             | \$ 62,671,463                         | \$ 21,058,056                        | \$ 15,350,000            | \$ 32,700,000            | \$ 25,250,000            | \$ 8,500,000             | \$ 6,210,000             | \$ 171,739,519         |
| Recurring Project                                      | RP     |                | 19,938,324                     | 23,834,936                       | (364,356)              | 23,470,580                | 18,120,718                            | 5,349,862                            | 2,890,000                | 3,472,000                | 3,695,000                | 4,075,000                | 2,845,000                | 40,447,580             |
| New Project  | NP     |                | -                              | 350,000                          | (350,000)              | -                         | -                                     | -                                    | -                        | 550,000                  | 2,000,000                | 4,700,000                | 11,800,000               | 19,050,000             |
| Future Project   | FP     |                | -                              | -                                | -                      | -                         | -                                     | -                                    | -                        | 85,000                   | -                        | 3,100,000                | 3,390,000                | 6,575,000              |

EWPCF – CAPITAL IMPROVEMENTS, FIVE-YEAR DETAIL

| Project Name | Project Status | Project Number | Amount Authorized <sup>1</sup> | Prior Appropriation <sup>2</sup> | Transfers <sup>3</sup> | Total Prior Appropriation | Total Prior Expenditures <sup>4</sup> | Balance as of Feb. 2025 <sup>5</sup> | FY 2025-26 Appropriation | FY 2026-27 Appropriation | FY 2027-28 Appropriation | FY 2028-29 Appropriation | FY 2029-30 Appropriation | Total Appropriations |
|--------------|----------------|----------------|--------------------------------|----------------------------------|------------------------|---------------------------|---------------------------------------|--------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|----------------------|
|--------------|----------------|----------------|--------------------------------|----------------------------------|------------------------|---------------------------|---------------------------------------|--------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|----------------------|

Notes:

1. Amount authorized represents Board of Director's appropriations/authorizations (>\$100,000) and/or General Manager appropriations/authorization (<\$100,000) and may be different than existing project appropriations due to the "cash flow" budgeting approach for projects.
2. Historical data based on available information from when Munis was implemented over 10 years ago.
3. Reflects transfers occurring after the FY 2024-25 published budget document and may include transfers to/from projects now closed. The transfers are due to project timing differences and in lieu of appropriation requests to minimize cash flow impacts.
4. Includes actual expenditures through mid-February 2025.
5. The estimated carryforward includes encumbrances and available balance through mid-February 2025 and may vary based on actual spending through fiscal year end.
6. Cogeneration Low Emission Augmentation & Retrofit (CLEAR) project offsets are currently anticipated from Investment Tax Credit (via the Inflation Reduction Act) and Self-Generation Incentive Program (via the California Public Utilities Commission) funds.
7. Represent prior projects with current activity not included in FY 2024-25 published budget document.
8. Partially offset by Federal grant revenues.
9. Represents anticipated expenditures based on historical experience that have not yet been assigned to a specific project.

EWPCF – CAPITAL IMPROVEMENTS, ESTIMATED CARRY FORWARD

| Project Name   | Project Number | Total Prior Appropriation <sup>1</sup> | Total Projected Expenditures <sup>2</sup> | Estimated Carry Forward <sup>3</sup> | FY 2025-26 Appropriation | Estimated FY 2025-26 Appropriation <sup>4</sup> |
|--|----------------|--|---|--------------------------------------|--------------------------|---|
| <b>Liquid Process (1xxxx)</b>                        |                |  |   |                                      |                          |   |
| PSB Mechanical Rehab - Short Term                    | 12009          | \$ 3,100,000                           | \$ 2,934,689                              | \$ 165,311                           | \$ 3,000,000             | \$ 3,165,311                                    |
| Secondary Clarifiers and Strainers Improvements      | 13007          | 8,059,306                              | 8,025,632                                 | 33,674                               | -                        | 33,674  |
| SC 7-Conversion from EQ to Clarifier                 | 13008          | -                                      | -   | -                                    | -                        | -   |
| Control Strategy Improvements                        | 13019          | 100,000                                | 70,000                                    | 30,000                               | 100,000                  | 130,000   |
| Aeration Basin Minor Repairs (Diffuser Replacements) | 13023          | 460,847                                | 460,847                                   | -                                    | -                        | -   |
| RAS Box/IJS Rehabilitation                           | 13024          | 401,046                                | 133,452                                   | 267,594                              | -                        | 267,594   |
| Effluent Pump Station Discharge Piping Valves        | 14006          | 267,000                                | -   | 267,000                              | -                        | 267,000   |
| <b>Total Liquid Process</b>                          |                | <b>\$ 12,388,199</b>                   | <b>\$ 11,624,620</b>                      | <b>\$ 763,579</b>                    | <b>\$ 3,100,000</b>      | <b>\$ 3,863,579</b>                             |
| <b>Outfall (2xxxx)</b>                               |                |  |   |                                      |                          |   |
| Ocean Outfall Maintenance and Inspection - External  | 21002          | \$ 269,848                             | \$ 133,592                                | \$ 136,256                           | \$ -                     | \$ 136,256                                      |
| Ocean Outfall Bathymetric Survey - External          | 21005          | -                                      | -   | -                                    | -                        | -   |
| Ocean Outfall - Internal Integrity Assessment        | 21006          | -                                      | -   | -                                    | -                        | -   |
| 84-inch Outfall Inspection - Internal                | 21007          | -                                      | -   | -                                    | -                        | -   |
| 84-inch Outfall Repair                               | 21009          | 150,000                                | 79,993                                    | 70,007                               | -                        | 70,007  |
| <b>Total Outfall</b>                                 |                | <b>\$ 419,848</b>                      | <b>\$ 213,585</b>                         | <b>\$ 206,263</b>                    | <b>\$ -</b>              | <b>\$ 206,263</b>                               |
| <b>Solids Process (3xxxx)</b>                        |                |  |   |                                      |                          |   |
| DAFT Repairs   | 31006          | \$ 5,575,435                           | \$ 5,575,435                              | \$ -                                 | \$ -                     | \$ -  |
| DAFT Repairs-Phase II                                | 31010          | 1,100,000                              | 316,148                                   | 783,852                              | 250,000                  | 1,033,852                                       |
| Digester Rehabilitation and Improvements             | 32013          | 26,784,208                             | 25,115,457                                | 1,668,751                            | -                        | 1,668,751                                       |
| Digester Cleaning Cycle                              | 32018          | -                                      | -   | -                                    | -                        | -   |
| Digester 1, 2 & 3 Improvements                       | 32020          | 350,000                                | 350,000                                   | -                                    | -                        | -   |
| Exsiting Dryer Compenents Rehab                      | 33025          | 660,194                                | 433,897                                   | 226,297                              | -                        | 226,297   |
| Dryer Safety Improvements                            | 33026          | 1,951,042                              | 1,943,761                                 | 7,281                                | -                        | 7,281   |
| Existing Dryer Major Rehabilitation                  | 33030          | 2,261,016                              | 261,182                                   | 1,999,834                            | -                        | 1,999,834                                       |
| <b>Total Solids Process</b>                          |                | <b>\$ 38,681,895</b>                   | <b>\$ 33,995,880</b>                      | <b>\$ 4,686,015</b>                  | <b>\$ 250,000</b>        | <b>\$ 4,936,015</b>                             |

## EWPCF – CAPITAL IMPROVEMENTS, ESTIMATED CARRY FORWARD

| Project Name  | Project Number | Total Prior Appropriation <sup>1</sup> | Total Projected Expenditures <sup>2</sup> | Estimated Carry Forward <sup>3</sup> | FY 2025-26 Appropriation | Estimated FY 2025-26 Appropriation <sup>4</sup> |
|---|----------------|--|---|--------------------------------------|--------------------------|---|
| <b>Energy Management (4xxxx)</b>                          |                |  |   |                                      |                          |   |
| Cogen Engine Top-End Overhaul                             | 41005          | \$ 2,085,534                           | \$ 2,051,848                              | \$ 33,686                            | \$ -                     | \$ 33,686                                       |
| Cogen Engine In-Frame Overhaul                            | 41006          | -                                      | -   | -                                    | 875,000                  | 875,000   |
| Cogen Engine Full Overhaul                                | 41007          | 2,324,412                              | 2,324,412                                 | -                                    | -                        | -   |
| Cogen Low Emission Augmentaiton & Retrofit (CLEAR)        | 41015          | 569,829                                | 340,786                                   | 229,043                              | 7,250,000                | 7,479,043                                       |
| Turbo Blower Upgrade                                      | 41022          | -                                      | -   | -                                    | -                        | -   |
| Alternative Fuels Receiving Facility Improvements         | 41023          | 400,000                                | 197,010                                   | 202,990                              | 500,000                  | 702,990   |
| Automate Main Breakers in Cogen                           | 41024          | 249,812                                | 236,323                                   | 13,489                               | -                        | 13,489  |
| Energy Management Controls-CLEAR Project                  | 41025          | 1,917,802                              | 448,399                                   | 1,469,403                            | -                        | 1,469,403                                       |
| <b>Total Energy Management</b>                            |                | <b>\$ 7,547,389</b>                    | <b>\$ 5,598,778</b>                       | <b>\$ 1,948,611</b>                  | <b>\$ 8,625,000</b>      | <b>\$ 10,573,611</b>                            |
| <b>General (5xxxx)</b>                                    |                |  |   |                                      |                          |   |
| ORF I System Rehabilitation                               | 51001          | \$ 1,577,945                           | \$ 1,359,489                              | \$ 218,456                           | \$ 800,000               | \$ 1,018,456                                    |
| ORF Carbon Media Replacement                              | 51002          | 951,273                                | 898,427                                   | 52,846                               | 150,000                  | 202,846   |
| ORF II Treatment System Improvements                      | 51014          | 836,879                                | 833,077                                   | 3,802                                | -                        | 3,802   |
| Odor Control Improvements                                 | 51016          | 206,006                                | 206,006                                   | -                                    | -                        | -   |
| Site Security Facilities-Tier 1                           | 52012          | 785,435                                | 530,730                                   | 254,705                              | 450,000                  | 704,705   |
| Building Roof Replacement(Secondary, Chlorine, Headworks) | 53013          | 2,625,000                              | 2,549,398                                 | 75,602                               | -                        | 75,602  |
| Admin Building HVAC Rehab                                 | 53004          | 6,126,012                              | 6,115,186                                 | 10,826                               | -                        | 10,826  |
| Plant-Wide Asset Painting and Protective Coating          | 52032          | 1,258,000                              | 1,255,949                                 | 2,051                                | 150,000                  | 152,051   |
| Flood Control Channel Restoration                         | 52044          | 197,490                                | 161,880                                   | 35,610                               | -                        | 35,610  |
| Site Security Facilities -Tier 2-4                        | 52047          | 300,000                                | 239,815                                   | 60,185                               | 150,000                  | 210,185   |
| Dewatering Building Rehabilitation (and Cogen Roof)       | 53015          | 1,000,000                              | 325,000                                   | 675,000                              | -                        | 675,000   |
| Implement Minor Condition Assessment Recommendations      | 54005          | 534,639                                | 110,683                                   | 423,956                              | 150,000                  | 573,956   |
| As-Needed Contractor Services                             | 54006          | 4,279,712                              | 3,651,844                                 | 627,868                              | 250,000                  | 877,868   |
| Miscellaneous Building Rehabilitation                     | 54007          | 527,616                                | 391,509                                   | 136,107                              | 50,000                   | 186,107   |
| <b>Total General</b>                                      |                | <b>\$ 21,206,007</b>                   | <b>\$ 18,628,993</b>                      | <b>\$ 2,577,014</b>                  | <b>\$ 2,150,000</b>      | <b>\$ 4,727,014</b>                             |

## EWPCF – CAPITAL IMPROVEMENTS, ESTIMATED CARRY FORWARD

| Project Name   | Project Number | Total Prior Appropriation <sup>1</sup> | Total Projected Expenditures <sup>2</sup> | Estimated Carry Forward <sup>3</sup> | FY 2025-26 Appropriation | Estimated FY 2025-26 Appropriation <sup>4</sup> |
|--|----------------|--|---|--------------------------------------|--------------------------|---|
| <b>Technology (6xxxx)</b>                                      |                |  |   |                                      |                          |   |
| Network Improvements <sup>5</sup>                              | 61205          | \$ 4,233,383                           | \$ 4,231,906                              | \$ 1,477                             | \$ -                     | \$ 1,477  |
| Secondaries & Effluent Electrical & Controls Improvements      | 61206          | 5,139,192                              | 3,539,429                                 | 1,599,763                            | 3,000,000                | 4,599,763                                       |
| Cogen Electrical and Controls Improvements                     | 61207          | 480,000                                | 47,886                                    | 432,114                              | -                        | 432,114   |
| CPS/SEEPS Controls Improvements                                | 61208          | 244,000                                | 244,000                                   | -                                    | -                        | -   |
| Blower Controls Improvements                                   | 61209          | 276,778                                | 276,774                                   | 4                                    | -                        | 4   |
| Heat Dryer Controls Improvements                               | 61210          | 851,900                                | 32,676                                    | 819,224                              | -                        | 819,224   |
| Chlorine Building and EPS Electrical and Controls Improvements | 61211          | 433,908                                | 433,908                                   | -                                    | -                        | -   |
| Centrifuge & Ancillary Systems Control Improvements            | 61212          | 300,000                                | -   | 300,000                              | -                        | 300,000   |
| Load Shed Controls Improvements                                | 61214          | 41,737                                 | 41,737                                    | -                                    | -                        | -   |
| As-Needed SCADA Integration Services                           | 61514          | 1,455,222                              | 1,388,529                                 | 66,693                               | 50,000                   | 116,693   |
| Host Server Replacement-IT                                     | 62705          | -                                      | -   | -                                    | 440,000                  | 440,000   |
| Host Server Replacement-OT                                     | 62706          | 350,000                                | 268,941                                   | 81,059                               | -                        | 81,059  |
| Backup Host Servers  | 62707          | -                                      | -   | -                                    | 100,000                  | 100,000   |
| Document Mangement System Upgrade                              | 62708          | 895,643                                | 841,522                                   | 54,121                               | 100,000                  | 154,121   |
| Cyber Security and Business System Management Services         | 62709          | 744,357                                | 727,974                                   | 16,383                               | 150,000                  | 166,383   |
| IT Business Network Conversion                                 | 62710          | 500,000                                | 330,000                                   | 170,000                              | -                        | 170,000   |
| <b>Total Technology</b>  |                | <b>\$ 15,946,120</b>                   | <b>\$ 12,405,282</b>                      | <b>\$ 3,540,838</b>                  | <b>\$ 3,840,000</b>      | <b>\$ 7,380,838</b>                             |
| <b>Professional Services (8xxxx)</b>                           |                |  |   |                                      |                          |   |
| Facility Master Plan Update                                    | 80827          | \$ 100,000                             | \$ 2,685                                  | \$ 97,315                            | \$ -                     | \$ 97,315                                       |
| Asset Condition Assessments                                    | 81016          | \$ 247,285                             | 191,524                                   | \$ 55,761                            | \$ -                     | 55,761  |
| Potable Reuse Study <sup>6</sup>                               | 82015          | 2,082,055                              | 2,081,465                                 | 590                                  | -                        | 590   |
| Energy Resilience Assessment                                   | 82020          | 592,319                                | 571,364                                   | 20,955                               | -                        | 20,955  |
| Potable Reuse Strategic Plan                                   | 82022          | 249,916                                | 162,489                                   | 87,427                               | -                        | 87,427  |
| Climate Change Action Plan Update                              | 82023          | -                                      | -   | -                                    | -                        | -   |
| Source Control Program Evaluation                              | 82024          | -                                      | -   | -                                    | -                        | -   |
| OT Plan Update   | 82025          | 100,000                                | 33,381                                    | 66,619                               | -                        | 66,619  |

## EWPCF – CAPITAL IMPROVEMENTS, ESTIMATED CARRY FORWARD

| Project Name                                    | Project Number | Total Prior Appropriation <sup>1</sup> | Total Projected Expenditures <sup>2</sup> | Estimated Carry Forward <sup>3</sup> | FY 2025-26 Appropriation | Estimated FY 2025-26 Appropriation <sup>4</sup> |
|---|----------------|--|---|--------------------------------------|--------------------------|---|
| Heat Dryer HAZOP                                | 82028          | 75,000                                 | -   | 75,000                               | -                        | 75,000  |
| IT Plan Update                                  | 82030          | 100,000                                | 59,670                                    | 40,330                               | -                        | 40,330  |
| E-CAMP Update/Condition Assessment              | 83001          | 843,319                                | 730,443                                   | 112,876                              | -                        | 112,876   |
| Extension of Staff Engineering Services         | 84001          | 5,181,405                              | 4,666,744                                 | 514,661                              | 200,000                  | 714,661   |
| Research and Development Projects Services      | 84002          | 637,324                                | 587,324                                   | 50,000                               | 50,000                   | 100,000   |
| Electronic Operations Man & Doc Mgt             | 84008          | 162,865                                | 158,489                                   | 4,376                                | -                        | 4,376   |
| Air Permitting Assistance                       | 84012          | 459,250                                | 107,128                                   | 352,122                              | 25,000                   | 377,122   |
| CMMS/Asset Management                           | 84019          | 179,903                                | 29,903                                    | 150,000                              | -                        | 150,000   |
| <b>Total Professional Services</b>              |                | <b>\$ 11,010,641</b>                   | <b>\$ 9,382,609</b>                       | <b>\$ 1,628,032</b>                  | <b>\$ 275,000</b>        | <b>\$ 1,903,032</b>                             |
| Total Unidentified Future Projects <sup>7</sup> | N/A            | \$ -                                   | \$ -                                      | \$ -                                 | \$ -                     | \$ -  |
| <b>Total Capital Improvements</b>               |                | <b>\$ 107,200,099</b>                  | <b>\$ 91,849,747</b>                      | <b>\$ 15,350,352</b>                 | <b>\$ 18,240,000</b>     | <b>\$ 33,590,352</b>                            |

Notes:

1. Historical data based on available information from when Munis was implemented over 10 years ago.
2. Includes estimated expenditures through June 2025. Actual expenditures through June 2025 will vary.
3. The estimated carryforward includes encumbrances and may vary based on actual spending through fiscal year end.
4. Amounts shown here represent the FY 2025-26 Appropriation plus Estimated Carry Forward. The actual carry forwards plus FY 2025-26 Appropriations will vary based on actual expenditures through June 2025. Does not include Planned Asset Replacement, Capital Acquisitions, Remotes, or Personnel appropriations shown on other schedules.
5. Represent prior projects with current activity not included in FY 2024-25 published budget document.
6. Partially offset by Federal grant revenues.
7. Represents anticipated expenditures based on historical experience that have not yet been assigned to a specific project.

## LONG-TERM CAPITAL FINANCIAL PLAN 5 YEAR *and* 20 YEAR CAPITAL BUDGET

| Fiscal Year          | EWPCF<br>Capital<br>Improvements | Grant Funding <sup>1</sup> | EWPCF<br>Planned Asset<br>Rehabilitation &<br>Replacement | EWPCF<br>Capital Acquisitions | Remote Facilities<br>Acquisitions &<br>Rehabilitation | Personnel<br>Expense | Total <sup>2</sup>    |
|----------------------|----------------------------------|----------------------------|---|-------------------------------|---|----------------------|-----------------------|
| 2026                 | \$ 18,240,000                    | \$ -                       | \$ 1,694,000  | \$ 693,000                    | \$ 1,173,500  | \$ 2,581,529         | \$ 24,382,029         |
| 2027                 | \$ 36,807,000                    | \$ (7,000,000)             | \$ 1,745,000  | \$ 405,000                    | \$ 1,185,000  | \$ 2,672,000         | \$ 35,814,000         |
| 2028                 | \$ 30,945,000                    | \$ -                       | \$ 1,797,000  | \$ 417,000                    | \$ 1,197,000  | \$ 2,766,000         | \$ 37,122,000         |
| 2029                 | \$ 20,375,000                    | \$ (7,000,000)             | \$ 1,851,000  | \$ 430,000                    | \$ 1,209,000  | \$ 2,863,000         | \$ 19,728,000         |
| 2030                 | \$ 24,245,000                    | \$ -                       | \$ 1,907,000  | \$ 443,000                    | \$ 1,221,000  | \$ 2,963,000         | \$ 30,779,000         |
| <b>5 Year Total</b>  | <b>\$ 130,612,000</b>            | <b>\$ (14,000,000)</b>     | <b>\$ 8,994,000</b>                                       | <b>\$ 2,388,000</b>           | <b>\$ 5,985,500</b>                                   | <b>\$ 13,845,529</b> | <b>\$ 147,825,029</b> |
| 2031                 | \$ 35,000,000                    | \$ -                       | \$ 1,964,000  | \$ 456,000                    | \$ 1,233,000  | \$ 3,067,000         | \$ 41,720,000         |
| 2032                 | \$ 50,000,000                    | \$ -                       | \$ 2,023,000  | \$ 470,000                    | \$ 1,245,000  | \$ 3,174,000         | \$ 56,912,000         |
| 2033                 | \$ 55,000,000                    | \$ -                       | \$ 2,084,000  | \$ 484,000                    | \$ 1,257,000  | \$ 3,285,000         | \$ 62,110,000         |
| 2034                 | \$ 60,000,000                    | \$ -                       | \$ 2,147,000  | \$ 499,000                    | \$ 1,270,000  | \$ 3,400,000         | \$ 67,316,000         |
| 2035                 | \$ 40,000,000                    | \$ -                       | \$ 2,211,000  | \$ 514,000                    | \$ 1,283,000  | \$ 3,519,000         | \$ 47,527,000         |
| 2036 - 2040          | \$ 191,000,000                   | \$ -                       | \$ 12,086,000   | \$ 2,808,000                  | \$ 6,610,000  | \$ 19,529,000        | \$ 232,033,000        |
| 2041 - 2045          | \$ 191,000,000                   | \$ -                       | \$ 14,012,000   | \$ 3,254,000                  | \$ 6,945,000  | \$ 23,192,000        | \$ 238,403,000        |
| <b>20 Year Total</b> | <b>\$ 752,612,000</b>            | <b>\$ (14,000,000)</b>     | <b>\$ 45,521,000</b>                                      | <b>\$ 10,873,000</b>          | <b>\$ 25,828,500</b>                                  | <b>\$ 73,011,529</b> | <b>\$ 893,846,029</b> |

1. Cogeneration Low Emission Augmentation & Retrofit (CLEAR) project offsets are currently anticipated from Investment Tax Credit (via the Inflation Reduction Act) and Self-Generation Incentive Program (via the California Public Utilities Commission) funds.

2. Future year costs are shown in current year dollars.

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# APPENDIX

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Member Agency Resolutions  
Appropriation & Controls Resolution  
Salary & Benefit Resolution

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# Member Agency Resolutions

**RESOLUTION NO. 2025-141**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, APPROVING THE CITY OF CARLSBAD'S SHARE OF THE FISCAL YEAR 2025-26 OPERATING AND CAPITAL BUDGETS OF THE ENCINA WASTEWATER AUTHORITY

WHEREAS, the City of Carlsbad is a Member Agency to the Encina Joint Powers Agreement (the "Encina Agreement") entered into on July 13, 1961, for the acquisition, construction, ownership, operation and maintenance of the Encina Joint Sewer System; and

WHEREAS, the Encina Agreement requires approval for the budget of the Encina Wastewater Authority, or EWA, by the Member Agencies following the recommendation of the Joint Advisory Committee, or JAC; and

WHEREAS, the City Council of the City of Carlsbad desires to approve the EWA's budget and provide for the payment of the city's share of the EWA's expenses in accordance with the allocation provided in the Encina Agreement; and

WHEREAS, the Wastewater Fund is projected to have sufficient funds for the payments as they become due.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the City of Carlsbad's estimated share of the FY 2025-26 Operating Budget of the EWA as approved by the JAC on April 23, 2025, in the amount of \$6,304,466 for Wastewater Plant Operations and \$2,075,864 for the Carlsbad Water Recycling Facility Operations, as described in Attachment A, is approved.
3. That the City of Carlsbad's estimated share of the FY 2025-26 Capital Budget of the EWA as approved by the JAC on April 23, 2025, in the amount of \$5,748,474 for Wastewater Plant Capital and \$235,000 for Carlsbad Water Recycling Facility Capital, as described in Attachment A, is approved.
4. That the City Manager, or designee, is authorized to approve appropriations to the EWA estimated budgets listed above based on the City of Carlsbad's actual share of the EWA budget.

5. That all outstanding operating encumbrances as of June 30, 2025, are continued into FY 2025-26 for such contracts and obligations.
6. That all Capital Improvement Program budget appropriations and outstanding encumbrances as of June 30, 2025, are continued into FY 2025-26 for such contracts and obligations.
7. That the City Manager, or designee, is authorized to make payments on behalf of the City of Carlsbad to the EWA in accordance with the budget as approved by the JAC pursuant to the Encina Agreement.

PASSED, APPROVED AND ADOPTED at a Joint Special Meeting of the City Council of the City of Carlsbad, the Board of Directors of the Carlsbad Municipal Water District, the Board of Directors of the Carlsbad Public Financing Authority, the Community Development Commission, and the City Council as Successor Agency to the Carlsbad Redevelopment Agency held on the 17th day of June, 2025, by the following vote, to wit:

AYES: Blackburn, Bhat-Patel, Acosta, Burkholder, Shin.  
NAYS: None.  
ABSTAIN: None.  
ABSENT: None.



---

KEITH BLACKBURN, Mayor



---

SHERRY FREISINGER, City Clerk  
(SEAL)



**RESOLUTION NO. 2025-101**

**A RESOLUTION OF THE CITY COUNCIL OF THE CHARTERED CITY OF VISTA, CALIFORNIA, APPROVING THE FISCAL YEAR 2025/26 BUDGET OF THE ENCINA WASTEWATER AUTHORITY IN ACCORDANCE WITH THE REVISED BASIC AGREEMENT OF THE ENCINA JOINT POWERS AUTHORITY**

**The City Council of the City of Vista does resolve as follows:**

**1. Findings.** The City Council hereby finds and declares the following:

A. The City of Vista is a party to the Encina Joint Powers Revised Basic Agreement for Ownership, Operation and Maintenance of a Joint Sewage System, as amended June 22, 2004 ("Revised Basic Agreement").

B. Section 13.1.2 of the Revised Basic Agreement requires approval of the budget of the Encina Joint Powers Authority, commonly known as the Encina Wastewater Authority ("EWA"), by each of the Member Agencies following the recommendation of the Joint Advisory Committee ("JAC").

C. The JAC recommended the proposed Fiscal Year (FY) 2025/26 budget and determined each member's share of expenses in accordance with the allocation provided in the Revised Basic Agreement.

**2. Action.**

A. The proposed FY 2025/26 budget of EWA, as recommended by the JAC on April 23, 2025, in the amount of \$53,081,073 consisting of Operating Expense Budget of \$28,699,044 and a Capital Expense Budget of \$24,382,029, is approved.

B. The proposed City of Vista's share of the FY 2025/26 Budget of EWA, in the amount of \$14,030,448, consisting of an Operating Expense Budget of \$7,607,624 and a Capital Expense Budget of \$6,422,824, is approved.

C. The City Manager is hereby authorized to make payments on behalf of this agency to EWA in accordance with the budget, as approved herein, and in accordance with the Revised Basic Agreement, as modified.

D. A certified copy of this Resolution shall be forwarded to EWA upon its execution.

[Continued on page 2.]

RESOLUTION NO. 2025-101  
CITY COUNCIL OF THE CHARTERED CITY OF VISTA  
PAGE 2

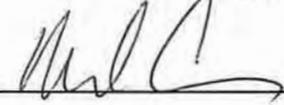
**3. Adoption.** PASSED AND ADOPTED at a meeting of the City Council held on June 10, 2025, by the following vote:

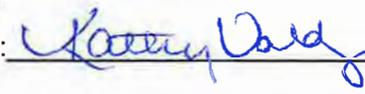
AYES: Mayor Franklin, Contreras, Melendez, O'Donnell, Fox  
NOES: None  
ABSTAIN: None

  
\_\_\_\_\_  
JOHN B. FRANKLIN, MAYOR

APPROVED AS TO FORM:  
WALTER CHUNG, CITY ATTORNEY

ATTEST:  
KATHY VALDEZ, CITY CLERK

By:  \_\_\_\_\_

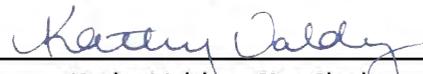
By:  \_\_\_\_\_

APPROVED  
Walter C. Chung  
20250602112026



I certify under penalty of perjury under the laws of the State of California that the foregoing is a true and correct copy of the original.

6/11/2025  
Date

  
Kathy Valdez, City Clerk

**RESOLUTION NO. 2025-05**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BUENA  
SANITATION DISTRICT, VISTA, CALIFORNIA, APPROVING THE FISCAL  
YEAR 2025/26 BUDGET OF THE ENCINA WASTEWATER AUTHORITY IN  
ACCORDANCE WITH THE REVISED BASIC AGREEMENT OF THE ENCINA  
JOINT POWERS AUTHORITY**

**The Board of Directors of the Buena Sanitation District does resolve as follows:**

**1. Findings.** The Board of Directors hereby finds and declares the following:

A. The Buena Sanitation District is a party to the Encina Joint Powers Revised Basic Agreement for Ownership, Operation and Maintenance of a Joint Sewage System, as amended June 22, 2004 ("Revised Basic Agreement").

B. Section 13.1.2 of the Revised Basic Agreement requires approval of the budget of the Encina Joint Powers Authority, commonly known as the Encina Wastewater Authority ("EWA"), by each of the Member Agencies following the recommendation of the Joint Advisory Committee ("JAC").

C. The JAC recommended the proposed Fiscal Year (FY) 2025/26 budget and determined each member's share of expenses in accordance with the allocation provided in the Revised Basic Agreement.

**2. Action.**

A. The proposed FY 2025/26 budget of EWA, as recommended by the JAC on April 23, 2025, in the amount of \$53,081,073, consisting of Operating Expense Budget of \$28,699,044 and a Capital Expense Budget of \$24,382,029 is approved.

B. The proposed Buena Sanitation District's share of the FY 2025/26 Budget of EWA, in the amount of \$4,806,862, consisting of an Operating Expense Budget of \$2,919,877 and a Capital Expense Budget of \$1,886,985 is approved.

C. The District Manager is hereby authorized to make payments on behalf of this agency to EWA in accordance with the budget, as approved herein, and in accordance with the Revised Basic Agreement, as modified.

D. A certified copy of this Resolution shall be forwarded to EWA upon its execution.

[Continued on page 2.]

RESOLUTION NO. 2025-05  
BUENA SANITATION DISTRICT BOARD  
PAGE 2

**3. Adoption.** PASSED AND ADOPTED at a meeting of the District Board held on June 10, 2025, by the following vote:

AYES: Mayor Franklin, Contreras, Melendez, O'Donnell, Fox

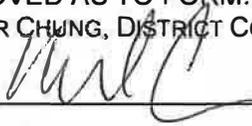
NOES: None

ABSENT: None

  
\_\_\_\_\_  
JOHN B. FRANKLIN, CHAIRPERSON

APPROVED AS TO FORM:  
WALTER CHUNG, DISTRICT COUNSEL

ATTEST:  
KATHY VALDEZ, CLERK OF THE BOARD

By:   
\_\_\_\_\_

By:   
\_\_\_\_\_

APPROVED  
Walter C. Chung  
20250602112255

**RESOLUTION NO. 1687**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLECITOS WATER DISTRICT APPROVING THE FISCAL YEAR ENDING IN 2026 BUDGET OF THE ENCINA WASTEWATER AUTHORITY IN ACCORDANCE WITH THE JOINT POWERS BASIC AGREEMENT**

WHEREAS, the Vallecitos Water District is a party to the Encina Joint Powers Basic agreement entered into on July 13, 1961, for the acquisition, construction, ownership, operation, and maintenance of the Encina Joint Sewer System; and

WHEREAS, the Encina Basic Agreement requires approval of the budget of the Encina Wastewater Authority (EWA) by the member agencies following the recommendation of the Joint Advisory Committee (JAC); and

WHEREAS, the JAC thereafter approved the Fiscal Year 2026 budget of the EWA on April 23, 2025; and

WHEREAS, the Board of Directors of the Vallecitos Water District desires to approve said budget and provide for payment of its share of such expenses in accordance with the allocation provided in the Basic Agreement as modified.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the Vallecitos Water District as follows:

SECTION 1: The fiscal year ending in 2026 capital budget of the EWA, as approved by the JAC on April 23, 2025, in the amount of \$24,382,029 is hereby approved.

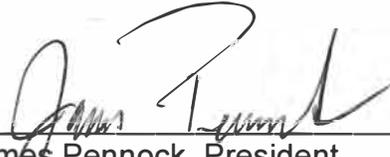
SECTION 2: The fiscal year ending in 2026 operating revenue and expense budget of the EWA, as approved by the JAC on April 23, 2025, in the amount of \$28,699,044 is hereby approved.

SECTION 3: The Vallecitos Water District General Manager is hereby authorized to make payments on behalf of this agency to EWA in accordance with the budget, as approved by the JAC, and in accordance with the Encina Basic Agreement.

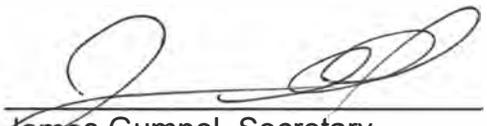
SECTION 4: A certified copy of this resolution shall be forwarded to EWA immediately upon its approval.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Vallecitos Water District at a Regular meeting held on the 21<sup>st</sup> day of May, 2025, by the following roll call vote:

AYES: Pennock, Kerschbaum, Elitharp, Hernandez  
NOES: Boyd-Hodgson  
ABSTAIN: None  
ABSENT: None

  
James Pennock, President  
Board of Directors  
Vallecitos Water District

ATTEST:

  
James Gumpel, Secretary  
Board of Directors  
Vallecitos Water District

**RESOLUTION NO. 2025-38**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ENCINITAS, CALIFORNIA, APPROVING THE FISCAL YEAR 2025-26 OPERATING AND CAPITAL IMPROVEMENT BUDGETS OF THE ENCINA WASTEWATER AUTHORITY IN ACCORDANCE WITH THE JOINT POWERS BASIC AGREEMENT**

**WHEREAS**, the City of Encinitas is a party to the Encina Joint Powers Basic Agreement entered into on July 13, 1961, for the acquisition, construction, ownership, operation, and maintenance of the Encina Joint Sewage System; and

**WHEREAS**, the Revised Basic Agreement requires approval of the budget of the Encina Wastewater Authority (EWA) by the Member Agencies following the recommendation of the Joint Advisory Committee (JAC); and

**WHEREAS**, the JAC approved the Fiscal Year 2025-26 budgets of the EWA on April 23, 2025; and

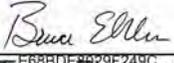
**WHEREAS**, the City Council of the City of Encinitas desires to approve said budgets and provide for payment of its share of such expenses in accordance with the allocation provided in the Revised Basic Agreement, as modified.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Encinitas, California, that:

- Section 1. That the Fiscal Year 2025-26 Operating Budget of the EWA, as approved by the JAC on April 23, 2025, in the amount of twenty-eight million, six hundred ninety-nine thousand, and forty-four dollars (\$28,699,044) is hereby approved.
- Section 2. That the Fiscal Year 2025-26 Capital Improvement Budget of the EWA, as approved by the JAC on April 23, 2025, in the amount of twenty-four million, three hundred eighty-two thousand, and twenty-nine dollars (\$24,382,029) is hereby approved.
- Section 3. The City Manager is hereby authorized to make payments on behalf of this agency to the EWA in accordance with the Fiscal Year 2025-26 Operating and Capital Improvement Budgets, as approved by JAC, and in accordance with the Revised Basic Agreement.
- Section 4. A transmittal and certified copy of this resolution shall be sent to the General Manager of EWA within 15 days of the resolution's approval.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that this action is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(5) of the CEQA Guidelines, as an organizational or administrative activity of government that will not result in a direct or indirect physical change in the environment.

**PASSED, APPROVED AND ADOPTED** this 21<sup>st</sup> day of May 2025 by the City Council of the City of Encinitas, State of California.

Signed by:  
  
\_\_\_\_\_  
Bruce Ehlers, Mayor

ATTEST:

DocuSigned by:  
  
\_\_\_\_\_  
Kathy Hollywood, City Clerk

APPROVED AS TO FORM:

Signed by:  
  
\_\_\_\_\_  
Tarquin Preziosi, City Attorney

**CERTIFICATION:** I, Kathy Hollywood, City Clerk of the City of Encinitas, California, do hereby certify under penalty of perjury that the foregoing Resolution was duly adopted at a regular meeting of the City Council on the 21<sup>st</sup> day of May 2025 by the following vote:

- AYES:           **Ehlers, Lyndes, O’Hara, San Antonio, Shaffer**
- NOES:           **None**
- ABSENT:       **None**
- ABSTAIN:      **None**

DocuSigned by:  
  
\_\_\_\_\_  
Kathy Hollywood, City Clerk

## RESOLUTION NO. 2429

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LEUCADIA WASTEWATER DISTRICT APPROVING THE ENCINA WASTEWATER AUTHORITY FISCAL YEAR 2026 OPERATING AND CAPITAL BUDGETS

**WHEREAS**, the City of Vista, City of Carlsbad, Buena Sanitation District, Vallecitos Water District, Leucadia Wastewater District and City of Encinitas are the “member agencies” of the Encina Wastewater Authority (EWA), a California joint powers authority; and

**WHEREAS**, the EWA member agencies are authorized and empowered to contract for the joint exercise of powers under the Government Code of the State of California for the operation, maintenance and administration of their jointly owned wastewater system, the Encina Joint System; and

**WHEREAS**, the member agencies recognize the need to operate, maintain and administer the Encina Joint System on a cooperative basis for the collection, transmission, treatment and disposal of wastewater, and the management of wastewater treatment byproducts; and

**WHEREAS**, Leucadia Wastewater District (LWD) is party to certain documents entitled the Revised Basic Agreement and the Revised Establishment Document which establish the ownership, operation, maintenance and administration of the Encina Joint System and the EWA, respectively; and

**WHEREAS**, the Revised Basic Agreement governs the administration of the EWA and requires the preparation and approval by each of the member agencies of estimated Operating and Capital Improvement Program Budgets on an annual basis; and

**WHEREAS**, the fiscal year 2026 EWA Operating and Capital Budgets were approved by the EWA Joint Advisory Committee and the EWA Board of Directors on April 23, 2025, in the following amounts: Operating Budget – \$28,699,044; and Capital Budget – \$24,382,029.

**WHEREAS**, the EWA Joint Advisory Committee and the EWA Board of Directors recommend member agency approval of the fiscal year 2026 EWA Operating and Capital Budgets in the aforementioned amounts; and

**WHEREAS**, copies of the fiscal year 2026 EWA Operating and Capital Budgets were available for review by the LWD Board of Directors at its May 14, 2025 Board of Directors meeting;

**NOW, THEREFORE, THE BOARD OF DIRECTORS FOR THE LEUCADIA WASTEWATER DISTRICT HEREBY FINDS AND RESOLVES AS FOLLOWS:**

Section 1. Approval of the recommended FY26 Encina Wastewater Authority Operating Budget as presented in the following amount: \$28,699,044.

Section 2. Approval of the recommended FY26 Encina Wastewater Authority Capital Budgets in the following amount: \$24,382,029.

**PASSED AND ADOPTED** by the Board of Directors at a meeting of the Leucadia Wastewater District held May 14, 2025 by the following vote:

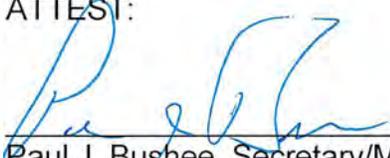
AYES: Saldana, Brown, Pacilio, Sullivan

NOES: None.

ABSENT: Roesink

ABSTAIN: None.

  
Rolando Saldana, President

ATTEST:  
  
Paul J. Bushee, Secretary/Manager

(SEAL)



# Appropriation & Controls Resolution

**RESOLUTION NO. 2025-04**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ENCINA WASTEWATER AUTHORITY  
APPROPRIATING FUNDS FOR FISCAL YEAR 2025-26 OPERATING AND CAPITAL PROGRAM BUDGETS  
AND ESTABLISHING CONTROLS THEREON**

---

**WHEREAS**, the Revised Basic Agreement and Revised Establishment Document governing the administration of the Encina Wastewater Authority (Encina) require the preparation and approval of Estimated Operating and Capital Program budgets on an annual basis; and,

**WHEREAS**, Encina's Fiscal Year (FY) 2025-26 Operating and Capital Program Budgets were approved by Encina's Board of Directors and the Encina Joint Advisory Committee on April 23, 2025; and,

**WHEREAS**, Encina has received certified copies of approving resolutions or minute orders from the governing bodies of each of the Member Agencies confirming their approval of Encina's FY 2025-26 Operating and Capital Program Budgets as required by the Revised Basic Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Encina Wastewater Authority as follows:

**Section 1.** That certain documents on file with Encina, entitled "Fiscal Year 2025-26 Operating & Capital Budget" (Budget) presented at the Encina Board of Directors meeting on April 23, 2025 are hereby adopted as the FY 2025-26 Operating & Capital Budget.

**Section 2.** That the estimated revenues for FY 2025-26 as shown in the Budget are hereby appropriated.

**Section 3.** That the requested expenditures for FY 2025-26 as shown in the Budget are hereby appropriated to the fund, department, division, or project for which they are designated, and such appropriations shall not be increased except as provided herein.

**Section 4.** Subject to a \$100,000 single transaction limit and as modified by other applicable controls established herein, the General Manager is hereby authorized to expend appropriated funds in accordance with the Encina's FY 2025-26 Budget.

**Section 5.** That the requested full-time equivalent positions for FY 2025-26 as shown in the Budget are authorized. Only the Board of Directors may authorize an increase in the number of authorized positions. The General Manager is hereby authorized to hire temporary or part-time staff as necessary, within the aggregate Budget.

**Section 6.** The General Manager is hereby authorized to transfer funds between accounts within the Operating or Capital Program in an amount up to \$100,000 per transfer. Any transfer of funds from the Operating Program to the Capital Program, from the Capital Program to the Operating Program, or, in excess of \$100,000, must be approved by the Board of Directors. The General Manager may transfer funds between accounts within individual Remote Facilities as needed so long as the overall budget is not exceeded. The General Manager may transfer funds between the Remote Facilities budgets upon written approval of the applicable Member Agency Manager(s).

**Section 7.** The General Manager is hereby authorized to issue change orders in any amount provided it is within the awarded contract amount plus any Board of Directors authorized contingency. Where sufficient budgeted funds are available, the General Manager is authorized to approve change orders that exceed the contract amount and any Board of Directors authorized contingency, provided that the change order is \$100,000 or less and the aggregate value of such change orders on any particular contract shall not exceed twice the amount of the General Manager's authority.

**Section 8.** The General Manager is authorized to execute contracts and agreements for appropriated programs between the Authority and the providers, successors or assigns of the following services: [a] the California Sanitation Risk Management Authority for insurance; [b] each and every contractor necessary to ensure continuous execution of all existing and subsequently effective employee retirement, health, health related, and other employee welfare benefits as specified in Board of Directors approved labor agreement resolutions; [c] the California Public Employees' Retiree Benefit Trust for continuous execution of the Irrevocable Trust as specified in Board of Directors approved resolutions; [d] Allied Universal Protection Service L.P. or subsequently effective provider of onsite security patrol services; [e] ADS Environmental Services for flow metering services; [f] Karbonous Inc. for carbon replacement within the Odor Reduction Facilities; [g] Best, Best & Krieger, LLP for legal services; [h] Woodard & Curran for as needed engineering services; [i] Hawthorne Power Systems for cogeneration engine maintenance services; [j] Techno Coatings Inc. for as needed coating services; [k] Tyler Technologies for accounting support services; [l] Nexinite for Microsoft services [m] The Centre for

Organization Effectiveness for organizational development; [n] contractor(s) for temporary staffing services; and, [o] Clifton Larson Allen LLP for professional financial management staff services.

**Section 9.** In an emergency, the General Manager is hereby authorized to expend those funds necessary to reconstruct, or cause to be reconstructed, any portion of the Joint System, as defined in the Revised Basic Agreement, when reconstruction is immediately required to permit the Joint System to continue to function. Any such expenditure must be subsequently approved by the Board of Directors.

**Section 10.** The General Manager is authorized to make budget adjustments involving offsetting revenues and expenditures; the General Manager may authorize increases in an appropriation for a specific purpose where the appropriation is offset by unbudgeted revenue designated for the specific purpose.

**Section 11.** The General Manager is authorized to appropriate interest earned on grants during the year for the purpose for which the grant was received.

**Section 12.** The General Manager is authorized to continue all appropriations for encumbrances outstanding as of June 30, 2025 into FY 2025-26 as may be necessary.

**Section 13.** All funds budgeted for Capital Improvements remaining unexpended at June 30, 2025 are hereby appropriated and budgeted for FY 2025-26.

**Section 14.** Pursuant to Resolution No. 2023-04, the revised Classification Plan (Exhibit A) and Salary Schedule (Exhibit B) for Fiscal Year 2025-26 are attached hereto.

**Section 15.** The Remote Facility Emergency Reserve amounts established pursuant to the Memorandum of Understandings for each remote facility are shown below:

| <b>Remote Facility Emergency Reserve</b> | <b>Amount</b>    |
|--|------------------|
| Agua Hedionda Lift Station               | \$50,000         |
| Buena Creek Pump Station                 | 50,000           |
| Buena Vista Pump Station                 | 50,000           |
| Carlsbad Water Recycling Facility        | 50,000           |
| Raceway Basin Pump Station               | 50,000           |
| <b>Total</b>                             | <b>\$250,000</b> |

**Section 16.** Pursuant to Resolution No. 2025-02 the Fiscal Year 2025-26 member agency working capital share (see Exhibit C for detailed calculations) is shown in the table below:

| Member Agency                | Working Capital Share |
|------------------------------|-----------------------|
| City of Carlsbad             | \$3,424,170           |
| City of Vista                | 3,583,350             |
| Buena Sanitation District    | 1,054,345             |
| Vallecitos Water District    | 2,701,610             |
| City of Encinitas            | 512,125               |
| Leucadia Wastewater District | 2,024,400             |
| <b>Total</b>                 | <b>\$13,300,000</b>   |

**Section 17.** The General Manager may delegate any authority granted pursuant to this resolution.

**Section 18.** This resolution shall take effect upon the later of: (1) approval of this Resolution by the Encina Board of Directors; or (2) the receipt of certified copies of approving resolutions or minute orders from the governing bodies of each of the Encina member agencies.

**PASSED AND ADOPTED** by the Board of Directors of the Encina Wastewater Authority this 25th day of June, 2025 by the following vote:

| Representative       | Agency                       | Vote   |
|----------------------|------------------------------|--------|
| Chair Saldana        | Leucadia Wastewater District | AYE    |
| Vice-Chair Blackburn | City of Carlsbad             | AYE    |
| Director Shin        | City of Carlsbad             | AYE    |
| Alternate Knatz      | City of Vista                | AYE    |
| Director O'Donnell   | City of Vista                | ABSENT |
| Alternate Knatz      | Buena Sanitation District    | AYE    |
| Director O'Donnell   | Buena Sanitation District    | ABSENT |
| Director Hernandez   | Vallecitos Water District    | ABSENT |
| Director Pennock     | Vallecitos Water District    | AYE    |
| Director Ehlers      | City of Encinitas            | AYE    |
| Director Lyndes      | City of Encinitas            | AYE    |
| Director Roesink     | Leucadia Wastewater District | AYE    |

Rolando Saldana  
 Rolando Saldana (Jun 30, 2025 09:19 PDT)  
 Rolando Saldana, Board Chair  
 Encina Wastewater Authority

Jennifer Basco  
 Jennifer Basco (Jun 30, 2025 09:19 PDT)  
 Jennifer Basco, Board Secretary  
 Encina Wastewater Authority

**Encina Wastewater Authority**  
**Classification Plan for Fiscal Year 2025-26**  
**Effective as of July 1, 2025**

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**Exempt Classifications**

---

Accounting Supervisor  
Assistant General Manager  
Associate Engineer  
Board Secretary/Executive Assistant  
Director of Environmental Compliance  
Director of Finance  
Director of Operations  
Director of Technical Services  
Engineer  
Engineering Services Manager  
Field Services Superintendent  
General Manager  
Human Resources Analyst  
Human Resources Manager  
Information Systems Manager  
Laboratory Manager  
Maintenance Manager  
Operations Manager  
Safety & Training Manager  
Senior Construction Manager  
Source Control Manager  
Training and Quality Control Specialist

**Non-Exempt Classifications**

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Accounting Technician I  
Accounting Technician II  
Administrative Assistant I  
Administrative Assistant II  
Chemist I  
Chemist II  
Chemist III  
Cogeneration Specialist  
Contract Administrator  
Electrical and Instrumentation Supervisor  
Electrical and Instrumentation Technician  
Electrical and Instrumentation Technician-In-Training  
Information Systems Analyst  
Inventory Control Technician  
Lead Mechanical Technician  
Lead Operator  
Mechanical Technician I  
Mechanical Technician II  
Mechanical Technician Supervisor  
Operator I  
Operator II  
Operator-In-Training  
Procurement Specialist  
Shift Supervisor  
Source Control Inspector I  
Source Control Inspector II  
Source Control Inspector III

**Encina Wastewater Authority**  
**Salary Schedule for Fiscal Year 2025-26**  
**Effective as of July 1, 2025**

| Classification  | Grade | Annual         |                |
|---|-------|----------------|----------------|
|   |       | Range Min (\$) | Range Max (\$) |
| Accounting Supervisor                                 | 143   | 124,254        | 161,529        |
| Accounting Technician I                               | 130   | 64,410         | 83,732         |
| Accounting Technician II                              | 134   | 75,351         | 97,953         |
| Administrative Assistant I                            | 129   | 61,933         | 80,513         |
| Administrative Assistant II                           | 132   | 69,666         | 90,562         |
| Assistant General Manager                             | 149   | 238,946        | 310,626        |
| Associate Engineer                                    | 141   | 107,520        | 139,777        |
| Board Secretary/Executive Assistant                   | 141   | 107,520        | 139,777        |
| Chemist I   | 137   | 86,400         | 112,318        |
| Chemist II  | 139   | 95,255         | 123,832        |
| Chemist III   | 142   | 115,583        | 150,260        |
| Cogeneration Specialist                               | 140   | 100,019        | 130,024        |
| Contract Administrator                                | 139   | 95,255         | 123,832        |
| Director of Environmental Compliance                  | 148   | 199,124        | 258,857        |
| Director of Finance                                   | 148   | 199,124        | 258,857        |
| Director of Operations                                | 148   | 199,124        | 258,857        |
| Director of Technical Services                        | 148   | 199,124        | 258,857        |
| Electrical and Instrumentation Supervisor             | 143   | 124,254        | 161,529        |
| Electrical and Instrumentation Technician             | 140   | 100,019        | 130,024        |
| Electrical and Instrumentation Technician-In-Training | 136   | 82,284         | 106,970        |
| Engineer  | 144   | 133,572        | 173,644        |
| Engineering Services Manager                          | 147   | 165,934        | 215,712        |
| Field Services Superintendent                         | 143   | 124,254        | 161,529        |
| General Manager                                       | 150   | 286,733        | 372,755        |
| Human Resources Analyst                               | 141   | 107,520        | 139,777        |
| Human Resources Manager                               | 146   | 154,358        | 200,663        |
| Information Systems Analyst                           | 143   | 124,254        | 161,529        |
| Information Systems Manager                           | 146   | 154,358        | 200,663        |
| Inventory Control Technician                          | 135   | 78,366         | 101,877        |
| Laboratory Manager                                    | 146   | 154,358        | 200,663        |
| Lead Mechanical Technician                            | 141   | 107,520        | 139,777        |
| Lead Operator   | 141   | 107,520        | 139,777        |
| Maintenance Manager                                   | 146   | 154,358        | 200,663        |
| Mechanical Technician I                               | 136   | 82,284         | 106,970        |
| Mechanical Technician II                              | 138   | 90,717         | 117,933        |
| Mechanical Technician Supervisor                      | 143   | 124,254        | 161,529        |
| Operations Manager                                    | 146   | 154,358        | 200,663        |
| Operator I  | 135   | 78,366         | 101,877        |
| Operator II   | 138   | 90,717         | 117,933        |
| Operator-In-Training                                  | 133   | 72,450         | 94,184         |

**Encina Wastewater Authority  
Salary Schedule for Fiscal Year 2025-26  
Effective as of July 1, 2025**

| Classification                          | Grade | Annual         |                |
|---|-------|----------------|----------------|
|   |       | Range Min (\$) | Range Max (\$) |
| Procurement Specialist                  | 138   | 90,717         | 117,933        |
| Safety & Training Manager               | 146   | 154,358        | 200,663        |
| Senior Construction Manager             | 147   | 165,934        | 215,712        |
| Shift Supervisor                        | 143   | 124,254        | 161,529        |
| Source Control Inspector I              | 135   | 78,366         | 101,877        |
| Source Control Inspector II             | 138   | 90,717         | 117,933        |
| Source Control Inspector III            | 141   | 107,520        | 139,777        |
| Source Control Manager                  | 146   | 154,358        | 200,663        |
| Training and Quality Control Specialist | 144   | 133,572        | 173,644        |

| Special Compensation Type             | Amount (\$) | Factor         |
|---------------------------------------|-------------|----------------|
| Standby Duty                          | 2.00        | per hour       |
| Shift Differential                    | 2.50        | per hour       |
| Lead Operator Pay <sup>1</sup>        | 2.50        | per hour       |
| Certification Stipend <sup>2</sup>    | 60.00       | per pay period |
| Meal Allowance <sup>3</sup>           | 15.00       | per meal       |
| Safety Boot Allowance <sup>4</sup>    | 150 - 350   | per year       |
| Safety Prescription Eyewear Allowance | 400.00      | per year       |

1. When in absence of Shift Supervisor.
2. For a Class B Drivers License, Crane Operator Certificate, or Welding Certificate.
3. For 2+ hours of overtime.
4. Amount depends on job classification.

| Operating FY 2025-26                |                  |
|-------------------------------------|------------------|
| EWPCF \$                            | 22,431,526       |
| SC \$                               | 1,390,729        |
| AHPS \$                             | 731,488          |
| BCPS \$                             | 702,898          |
| BVPS \$                             | 1,038,211        |
| CWRF \$                             | 2,075,864        |
| RBPS \$                             | 328,328          |
| \$                                  | 28,698,044       |
| Capital FY 2025-26                  |                  |
| EWPCF Capital \$                    | 23,208,529       |
| EWPCF Carryforward \$               | 15,350,352       |
| AHPS \$                             | 310,000          |
| BCPS \$                             | 241,500          |
| BVPS \$                             | 289,000          |
| CWRF \$                             | 235,000          |
| RBPS \$                             | 128,000          |
| \$                                  | 39,732,381       |
| <b>Inventory as of May 29, 2025</b> |                  |
| <b>Inventory \$</b>                 | <b>1,532,527</b> |

| EWPCF Working Capital Calculations |                          |                     |                     |                             |
|------------------------------------|--------------------------|---------------------|---------------------|-----------------------------|
| Operating                          | FY 2025-26               | Divided by 12       | * 2 months          | Rounded up to nearest \$50k |
| EWPCF \$                           | 22,431,526               | \$ 1,869,294        | \$ 3,738,588        | \$ 3,750,000.00             |
| SC \$                              | 1,390,729                | \$ 115,894          | \$ 231,788          | \$ 250,000.00               |
| <b>Operating Subtotal \$</b>       | <b>23,822,255</b>        | <b>\$ 1,985,188</b> | <b>\$ 3,970,376</b> | <b>\$ 4,000,000</b>         |
| Capital                            | FY 2025-26               | Divided by 12       | * 2 months          | Rounded up to nearest \$50k |
| EWPCF Capital \$                   | 23,208,529               | \$ 1,934,044        | \$ 3,868,088        | \$ 3,900,000.00             |
| EWPCF Carryforward \$              | 15,350,352               | \$ 1,279,196        | \$ 2,558,392        | \$ 2,600,000.00             |
| <b>Capital Subtotal \$</b>         | <b>38,558,881</b>        | <b>\$ 3,213,240</b> | <b>\$ 6,426,480</b> | <b>\$ 6,500,000</b>         |
| as of 3/13/2025                    |                          |                     |                     |                             |
| Inventory \$                       | 1,532,527                |                     |                     | Rounded up to nearest \$50k |
|                                    |                          |                     |                     | \$ 1,680,000.00             |
| <b>EWPCF Total \$ 12,080,000</b>   |                          |                     |                     |                             |
| EWPCF Working Capital Calculation  |                          |                     |                     |                             |
| Member Agency                      | Ownership Share (Unit I) | Non-Remotes Total   |                     |                             |
| Carlsbad                           | 24.24%                   | \$ 2,920,920.00     |                     |                             |
| Vista                              | 25.20%                   | \$ 3,036,800.00     |                     |                             |
| Buena                              | 7.09%                    | \$ 854,345.00       |                     |                             |
| Vallecitos                         | 22.42%                   | \$ 2,701,610.00     |                     |                             |
| Encinitas                          | 4.25%                    | \$ 512,125.00       |                     |                             |
| Leucadia                           | 16.80%                   | \$ 2,024,400.00     |                     |                             |
|                                    | 100%                     | \$ 12,050,000.00    |                     |                             |

| Remotes Working Capital Calculations |                  |                   |                   |                             |
|--------------------------------------|------------------|-------------------|-------------------|-----------------------------|
| Operating                            | FY 2025-26       | Divided by 12     | * 2 months        | Rounded up to nearest \$50k |
| AHPS \$                              | 731,488          | \$ 60,957         | \$ 121,915        | \$ 150,000.00               |
| BCPS \$                              | 702,898          | \$ 58,575         | \$ 117,150        | \$ 150,000.00               |
| BVPS \$                              | 1,038,211        | \$ 86,518         | \$ 173,035        | \$ 200,000.00               |
| CWRF \$                              | 2,075,864        | \$ 172,989        | \$ 345,977        | \$ 350,000.00               |
| RBPS \$                              | 328,328          | \$ 27,361         | \$ 54,721         | \$ 100,000.00               |
| <b>Operating Subtotal \$</b>         | <b>4,876,789</b> | <b>\$ 406,399</b> | <b>\$ 812,798</b> | <b>\$ 950,000</b>           |
| Capital                              | FY 2025-26       | Divided by 12     | * 2 months        | Rounded up to nearest \$50k |
| AHPS \$                              | 310,000          | \$ 25,833         | \$ 51,667         | \$ 100,000.00               |
| BCPS \$                              | 241,500          | \$ 20,125         | \$ 40,250         | \$ 50,000.00                |
| BVPS \$                              | 259,000          | \$ 21,583         | \$ 43,167         | \$ 50,000.00                |
| CWRF \$                              | 235,000          | \$ 19,583         | \$ 39,167         | \$ 80,000.00                |
| RBPS \$                              | 128,000          | \$ 10,667         | \$ 21,333         | \$ 50,000.00                |
| <b>Capital Subtotal \$</b>           | <b>1,173,500</b> | <b>\$ 97,782</b>  | <b>\$ 195,583</b> | <b>\$ 300,000</b>           |
| <b>Remotes Total \$ 1,250,000</b>    |                  |                   |                   |                             |

| Remote Facility Working Capital Calculation |                      |                      |                      |                      |                      |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|
| Member Agency                               | AHPS                 | BCPS                 | BVPS                 | CWRF                 | RBPS                 |
| Carlsbad                                    | 30.90%               | 0.00%                | 10.40%               | 100.00%              | 0.00%                |
| Vista                                       | 69.10%               | 0.00%                | 89.60%               | 0.00%                | 100.00%              |
| Buena                                       | 0.00%                | 100.00%              | 0.00%                | 0.00%                | 0.00%                |
| <b>Total</b>                                | <b>100.00%</b>       | <b>100.00%</b>       | <b>100.00%</b>       | <b>100.00%</b>       | <b>100.00%</b>       |
| Member Agency                               | AHPS                 | BCPS                 | BVPS                 | CWRF                 | RBPS                 |
| Carlsbad                                    | \$ 77,250.00         | \$ -                 | \$ 26,000.00         | \$ 400,000.00        | \$ -                 |
| Vista                                       | \$ 172,750.00        | \$ -                 | \$ 224,000.00        | \$ -                 | \$ 150,000.00        |
| Buena                                       | \$ -                 | \$ 200,000.00        | \$ -                 | \$ -                 | \$ -                 |
| <b>Total</b>                                | <b>\$ 250,000.00</b> | <b>\$ 200,000.00</b> | <b>\$ 250,000.00</b> | <b>\$ 400,000.00</b> | <b>\$ 150,000.00</b> |

| Total Working Capital Share by Member Agency |                       |
|--|-----------------------|
| Member Agency                                | Working Capital Share |
| Carlsbad                                     | 3,424,170             |
| Vista  | 3,583,350             |
| Buena  | 1,054,345             |
| Vallecitos                                   | 2,701,610             |
| Encinitas                                    | 512,125               |
| Leucadia                                     | 2,024,400             |
| <b>Total</b>                                 | <b>13,300,000</b>     |

- Notes:**
- Operating budget numbers are pulled from the "Operating Budget: Expense Summary" schedule of the proposed FY 2025-26 budget.
  - Capital budget numbers are pulled from the "Summary of Capital" schedule, "Remote Facilities - Acquisitions & Rehabilitation" schedule, and "EWPCF - Capital Improvements, Estimated Carry Forward" schedule of the proposed FY 2025-26 budget.
  - The inventory number is pulled from the financial information system and is "as of" the date listed above.

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# Salary & Benefit Resolution

**RESOLUTION NO. 2023-04**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ENCINA WASTEWATER AUTHORITY  
ADOPTING SALARY, BENEFITS, AND OTHER WORKING CONDITIONS  
FOR THE UNREPRESENTED INFORMAL GROUP OF EMPLOYEES FOR FY2024, FY2025, and FY2026**

**Whereas**, the Unrepresented Informal Group of Employees (Group) of the Encina Wastewater Authority (EWA) are a valuable and important part of the EWA organization and have had the opportunity to participate in an informal input process with designated EWA representatives on wages, hours, and other terms and conditions of employment; and,

**Whereas**, the EWA Board of Directors desires to establish salaries, benefits, and other terms and conditions of employment for the fiscal years ending June 30, 2024, June 30, 2025, and June 30, 2026, with input from and following informal negotiations with Group representatives.

**Now, therefore, be it resolved by the Board of Directors of the Encina Wastewater Authority** that the salary, benefits, and other terms and conditions of employment for the Unrepresented Informal Group of Employees set forth below are hereby adopted and established as those of the Encina Wastewater Authority, and shall remain in effect until further action by the EWA Board of Directors.

**A. Unrepresented Informal Group of Employees Classifications**

Regular, full-time employees as defined by EWA's Human Resources Policy Manual who occupy the classifications shown in the Classification Plan attached as "Exhibit A" to this resolution comprise the Group (collectively, Group Members) and are subject, without limitation, to the terms and conditions of employment set forth in this Resolution.

**B. Effective Dates of Resolution**

The provisions of this Resolution shall become effective July 1, 2023 and shall terminate no later than June 30, 2026 unless extended by further action of the EWA Board of Directors. The term of this Resolution does not create the expectation of continued employment or of employment for a specified duration. All Group Members are employed at-will, consistent with EWA's Human Resources Policy Manual.

**C. Salary Schedule**

Group Members' base salary will be determined according to the Salary Schedule attached as "Exhibit B" to this resolution and incorporated by reference. EWA's General Manager or designee shall place Group Members on the Salary Schedule according to their position and qualifications, and shall have sole discretion to determine Group Members' base salary within the applicable range based on the employee's performance, length of service or any other relevant factor. Any Group Member whose base salary meets or exceeds the maximum range identified for his or her Benchmark Classification shall remain at that salary unless and until the maximum

range increases through a cost-of-living adjustment as described below, or the General Manager or designee determines that the employee qualifies to be placed at a higher salary range.

**D. Salary Marked-to-Market**

To ensure EWA’s salaries are periodically marked-to-market, EWA conducted a Compensation Study that was accepted by the EWA Board of Directors in February 2023. Based on the information presented in the Compensation Study, and in consideration of other related factors, the EWA Board of Directors has determined that, at this time, EWA’s best interests continue to be served by setting the top of the salary range for EWA’s Benchmark Classifications at the 75<sup>th</sup> Percentile of surveyed agencies and that employees not serving in a Benchmark Classification be aligned, as recommended by the General Manager, with a surveyed Benchmark Classification to ensure appropriate internal organizational salary alignment. Other related factors taken into consideration by the Board of Directors in making the foregoing determination included: (a) that wastewater infrastructure is an inherently dangerous and unsanitary work environment; (b) that water agencies are the employers EWA competes with for top performers; and, (c) that setting EWA’s pay scale above average furthers the goal of recruiting and retaining talented personnel. The agencies chosen to participate in the 2023 Salary Survey are identified below.

| <b>Special District</b>                  | <b>City</b>        |
|--|--------------------|
| Leucadia Wastewater District             | City of Carlsbad   |
| Orange County Sanitation District        | City of Encinitas  |
| South Orange County Wastewater Authority | City of Vista      |
| Inland Empire Utilities Agency           | City of Oceanside* |
| Eastern Municipal Water District         | City of Escondido* |
| Vallecitos Water District                | City of San Diego* |
| San Elijo Joint Powers Authority         | City of Riverside* |
| Santa Margarita Water District           | City of Burbank*   |
| Irvine Ranch Water District              | City of Pasadena*  |
| Olivenhain Municipal Water District      |                    |
| Padre Dame Municipal Water District      |                    |

\*Not included in benefits survey conducted by Reward Strategy Group.

**E. Annual Cost of Living Adjustment**

The Salary Schedule for all classifications in the Group will be adjusted once annually. Group Members’ base salaries will be adjusted consistent with any increase to the Salary Schedule. The Salary Schedule adjustments for each year of this Resolution shall occur as follows:

1. FY 2023-24: The Salary Schedule for all classifications in the Group will be increased by 5.00% effective July 1, 2023.
2. FY 2024-25: The Salary Schedule for all classifications in the Group will be increased by 5.00% effective July 1, 2024.

3. FY 2025-26: The Salary Schedule for all classifications in the Group will be increased by 5.00% effective July 1, 2025.

**F. Cafeteria Plan (Internal Revenue Code §125 Flex Plan)**

1. Administration of the Cafeteria Plan

- a. EWA shall maintain an Internal Revenue Code Section 125-compliant Cafeteria Plan (Plan) throughout the term of this Resolution. The purpose of the Plan is to provide Group Members access to a variety of benefits to include: Health, Dental, Vision, Life, Long-term Disability, Cancer, and Critical Illness insurance; Medical and Dependent Care Reimbursement accounts; and Administrative Leave.
- b. EWA's annual contribution to the cost of a Group member's election of benefits shall be as outlined below. Benefits are provided on a Calendar Year basis.
  - i. For the period July 1, 2023 through December 31, 2023: \$4,301.73 for a single employee; \$8,588.38 for an employee with one dependent; and \$11,278.53 for an employee with two or more dependents. These figures represent 50% of the Calendar Year 2023 EWA contribution (\$8,603.45, \$17,176.76, and \$22,557.06 respectively).
  - ii. For Calendar Years 2024, 2025, and 2026, EWA's annual contribution shall be 90% of the sum of the average cost of premiums for all medical plans offered by EWA, plus the average cost of premiums for all dental plans offered by EWA, plus the average cost of premiums for all vision plans offered by EWA. Such average shall be calculated for each dependent status category.
- c. Employees who opt out of medical insurance coverage for Calendar Years 2024, 2025, and 2026 will receive up to 90%, not-to-exceed \$7,500, of the single employee contribution to the Cafeteria Plan, which may be used for purchasing other benefits contained within the Plan. Employees selecting this option must provide proof of other medical insurance coverage. For the period July 1, 2023 through December 31, 2023, the opt-out contribution equals \$3,656.47, which represents 50% of the current annual opt-out contribution of \$7,312.93.
- d. There will be no opt-out payments for Group Members who decline dental, and vision insurance coverage.
- e. To the maximum extent allowable under applicable law, personal contributions to the total cost of Plan elections shall be made on a pre-tax basis.
- f. Participating Group Members may request mid-year Plan changes to their benefit elections in accordance with applicable IRS regulations. Upon implementation of an allowable mid-year Plan change, EWA will adjust its contributions for that Group member for the balance of that Plan Year. The total cost of benefits elected, and therefore the Group member's personal

contributions thereto, may also be adjusted to reflect the mid-year Plan changes elected by the Group member.

- g. Group Members shall notify EWA of any dependent status changes within 30 days. Failure to notify EWA within 30 days may invalidate all or part of a Group member's Plan elections.

2. Medical, Dental, and Vision Insurance

- a. Group Members may elect coverage from the medical, dental, and vision insurance programs offered by EWA within the Plan. This coverage is provided on a Calendar Year basis, January through December.
- b. New Group Members shall be eligible for coverage no later than the first day of the month following their first work day at EWA and in accordance with all enrollment and eligibility requirements of the insurance carrier.
- c. Group Members are responsible for any income tax obligations resulting from the payment of insurance premiums.

3. Life and Disability Insurance

- a. Group Members may elect life and disability insurance coverages from among the options offered within the Plan. Group Members must select one of the options of life and long-term disability coverage offered.
- b. Where a life and disability insurance benefit level is salary-based, the level of coverage shall be based on the Group member's salary in effect as of January 1. New Group Members shall be eligible for coverage no later than the first day of the month following their first work day at EWA and in accordance with the enrollment eligibility requirements of the insurance carrier.
- c. Group Members are responsible for any income tax obligations resulting from the payment of insurance premiums.

4. Medical, Dental, and Vision Reimbursement

- a. Group Members may elect to designate pre-tax dollars for reimbursement of eligible medical, dental, and vision expenses in accordance with the Plan, up to the limits determined by the Internal Revenue Service.
- b. Group Members are responsible for any income tax obligations resulting from participation in the health care reimbursement program.

5. Dependent Care Reimbursement

- a. Group Members may elect to designate pre-tax dollars for reimbursement of eligible dependent care in accordance with the Plan, up to the limits determined by the Internal Revenue Service.
- b. Group Members are responsible for any income tax obligations resulting from participation in the dependent care reimbursement program.

6. Non-exempt Administrative Leave

- a. Employees assigned to a Non-exempt classification may purchase up to 40 hours of Administrative Leave at their regular hourly rate that will be in effect as of January 1 of the upcoming calendar year.
- b. Administrative Leave so purchased must be used during the calendar year purchased and may not be accrued from one calendar year to another.

7. Exempt Administrative Leave

- a. Group Members assigned to Exempt classifications are exempt from overtime provisions of the Fair Labor Standards Act. These employees shall receive 48 hours of paid Administrative Leave annually on July 1 that is distinct and separate from the Plan above. Administrative Leave for these employees is accrued leave.
- b. Any unused hours of Administrative Leave as of June 30 shall be added to the employee's accumulated vacation hours and subject to all provisions regarding vacation leave, including the maximum of 256 accumulated hours.

**G. Other Benefits**

1. Dependent and Voluntary Life Insurance

Dependent term life insurance coverage of \$5,000 shall be provided each employee dependent over six months of age. Dependent term life insurance coverage of \$1,000 shall be provided each employee dependent 14 days to six months of age. Employees may apply for additional life insurance at their expense.

2. Vacation Leave

- a. Group Members shall earn paid Vacation based on the following table:

| <b>Years of Continuous EWA Service</b> | <b>Full-Time</b> | <b>Part-Time</b> |
|--|------------------|------------------|
| 0 through 3 years                      | 80 hours/year    | 40 hours/year    |
| After 3 years                          | 120 hours/year   | 60 hours/year    |
| After 6 years                          | 160 hours/year   | 80 hours/year    |

Ref: Admin.23-15494a, Page 5

- b. Group Members may accumulate a maximum of 256 hours. Vacation may be accrued in excess of 256 hours only with the prior written approval of the General Manager.
- c. Group Members may convert a portion of accrued vacation subject to the following:
  - i. A maximum of 60 hours may be converted at the employee's current rate of pay;
  - ii. The conversion may occur once per fiscal year during the month of June; and
  - iii. The employee must have used 40 hours of accrued vacation during the preceding 12 month period which is defined as December 1 through November 30.
- d. Group Members shall be paid at their hourly rate for all accumulated Vacation time upon termination of employment.

### 3. Sick Leave

- a. Group Members shall earn paid Sick Leave based on the following:
  - i. Full-time employees shall earn eight (8) hours of paid sick leave for each full month of employment, up to a maximum accrual of 1,000 hours.
  - ii. Part-time employees, temporary employees, and interns shall earn one (1) hour of paid sick leave for every 30 hours worked, up to a maximum accrual of 24 hours of sick leave per year and 48 hours in total.
- b. Pursuant to applicable terms of the EWA Human Resources Policy Manual, Group Members may be paid for a portion of their accumulated Sick Leave on an annual basis and at termination of employment or converted to CalPERS service credit upon retirement.

### 4. Call Back

Group Members unexpectedly ordered to report back to duty to perform necessary work following completion of the Group Member's work week or work shift and their departure from the site shall be entitled to compensation calculated at one and one-half their regular hourly rate. Group Members called back under these conditions shall receive a minimum of four hours compensation.

### 5. Standby Duty

EWA shall pay each Group member assigned to Standby Duty at the rate of \$2.00 for each hour of standby duty performed, not-to-exceed \$48 per day.

### 6. Shift Differential

EWA shall pay each Group Member a "Shift Differential" of \$2.50 per hour in addition to their base rate of pay for hours assigned to one of the night shift schedules (6:00 p.m. – 6:00 a.m., or 6:30 p.m. – 6:30

a.m.). Group Members not scheduled for a night shift whose schedules include hours after 6:00 p.m. will receive the Shift Differential only for the portion of their shift that is after 6:00 p.m.

7. Meal Allowance

EWA shall reimburse Group Members a maximum of \$15.00 per meal for food and non-alcoholic beverages when the employee is unexpectedly ordered to work two or more hours of overtime and following EWA's receipt of sufficient documentation supporting the purchase.

8. Safety Boot Allowance

EWA shall provide an allowance each fiscal year to all Group Members for the purchase of EWA-approved safety shoes/boots. The amount of the allowance shall be determined by job classification and shall be paid to the employee following receipt of sufficient documentation supporting the purchase:

| Classification                            | Amount      |
|---|-------------|
| Operator I                                | Up to \$350 |
| Operator II                               |             |
| Operator-in-Training                      |             |
| Shift Supervisor                          |             |
| Mechanical Technician I                   |             |
| Mechanical Technician II                  |             |
| Mechanical Technician Supervisor          |             |
| Maintenance Manager                       |             |
| Cogeneration Specialist                   |             |
| Electrical and Instrumentation Technician |             |
| Electrical and Instrumentation Supervisor |             |
| Chemist I                                 |             |
| Chemist II                                |             |
| Chemist III                               |             |
| Source Control Inspector I                |             |
| Source Control Inspector II               |             |
| Source Control Inspector III              |             |
| Inventory Control Technician              |             |
| Field Services Superintendent             |             |
| All other classifications                 | Up to \$150 |

9. Safety Prescription Eyewear Allowance

EWA shall provide up to \$400.00 each fiscal year to all Group Members for the purchase of EWA-approved prescription safety glasses following receipt of sufficient documentation supporting the purchase.

10. Alternate Holiday Banking

When a holiday falls on an employee's normal day off, EWA shall allow the employee to bank the day by recording it as an Alternate Holiday on his/her timesheet. These hours will be added to the employee's accrued Vacation on the next pay period subject to all limitations on accrual of Vacation.

11. Temporary Upgrade Pay (Working Out-of-Classification)

Employees who work out-of-classification for 40 consecutive work hours or more shall receive Temporary Upgrade Pay of five percent of their regular hourly rate for the duration of the out-of-classification assignment.

12. Lead Operator Pay

EWA shall pay Operators certified by the State Water Resources Control Board as Grade III Operators "Lead Operator Pay" of \$2.50 per hour in addition to their base rate of pay for all hours actually worked as Lead Operator in the absence of a Shift Supervisor.

13. Certification Stipend

EWA shall pay Group members a "Certification Stipend" of \$60 per pay period per certificate for holding: a current Class B California Drivers' License; a Crane Operator Certificate issued by the National Commission for Certification of Crane Operators; or a Welding Certificate issued by the American Welding Society (QC7-Supplement G Qualification).

14. Special Merit Increase

Upon recommendation of a Department Head and the approval of the General Manager, a Group member may receive a "Special Merit Increase" up to 5% of base salary. Such Special Merit Increases are to provide recognition for truly exceptional performance beyond the normal expectations of the employee's position. The duration of such pay shall be for no longer than six months per calendar year unless extended by the General Manager. A Special Merit Increase does not change an employee's base salary or placement on the Salary Schedule.

15. Retirement Advance Notice Incentive

To facilitate succession planning and training of new employees, Group Members who provide advance written notice of retirement shall receive a one-time Retirement Advance Notice Incentive payment as set forth below:

- 6 months' notice: \$500
- 12 months' notice: \$1,000

To be eligible for a Retirement Advance Notice Incentive, Group Members must remain employed by EWA through the retirement date stated in their notice and must actually retire from all employment with EWA on the date noticed. These payments shall be made on the final date of employment.

#### **H. Retirement Plan**

1. On July 28, 2005, EWA amended its contract with CalPERS to adopt and implement the 2.7% @ 55 retirement benefit level. Employees who first participated in CalPERS prior to prior to January 1, 2013 are eligible for this benefit level and are considered "Classic" employees subject to CalPERS regulations.
2. Employees who first participated in CalPERS on or after January 1, 2013 are subject to the California Public Employees' Pension Reform Act of 2013 (PEPRA). The retirement benefit level for members of this Group is 2% @ 62. Group Members shall pay the full CalPERS "Employee Contribution Rate."
3. Both Classic and PEPRA Group Members shall be eligible to receive the "1959 Survivor's Benefit." Each Group member shall pay his/her costs to participate in this benefit through payroll deduction.
4. To the maximum extent allowable, all Group member contributions to CalPERS shall be made on a pre-tax basis.

#### **I. Deferred Compensation Program**

Where the Group member voluntarily participates in EWA's Deferred Compensation Program, EWA shall contribute an equal amount on a matching basis up to four percent of the Group member's annual base salary, provided, however, that EWA's matching contribution shall not exceed four percent of the Social Security annual salary contribution maximum.

#### **J. Competitiveness Assessment Decisions**

During the term of this Resolution the General Manager has sole discretion to implement decisions related to its business and the continuous improvement of EWA's competitiveness. This means that job classifications and their respective job descriptions may be revised, added, or deleted; work and shift hours may be revised; new or revised automation; and new or revised procedures may be implemented.

#### **K. Terms and Conditions of Employment**

Group Members are subject to all other terms and conditions of employment specified in EWA's Human Resources Policy Manual, applicable provisions of other resolutions of the EWA Board of Directors, and implementing policies and procedures, which may be subject to change at any time and from time to time within EWA's sole discretion.

**L. Rescission of Previous Resolution**

The previous resolution adopting salary, benefits, and other working conditions for the unrepresented informal group of employees, Resolution 2023-02, is hereby rescinded in its entirety.

**M. Human Resources Policy Manual**

A Human Resources Policy Manual will be maintained by the General Manager. In the event of a conflict, this resolution shall prevail.

**Passed and Adopted** by the Board of Directors of the Encina Wastewater Authority this 26<sup>th</sup> day of July, 2023 by the following vote:

| Representative       | Agency                       | Vote   |
|----------------------|------------------------------|--------|
| Chair Lyndes         | City of Encinitas            | Aye    |
| Vice-Chair Hernandez | Vallecitos Water District    | Absent |
| Director Ehlers      | City of Encinitas            | Absent |
| Director Pennock     | Vallecitos Water District    | Aye    |
| Director Sullivan    | Leucadia Wastewater District | Aye    |
| Director Roesink     | Leucadia Wastewater District | Aye    |
| Director Blackburn   | City of Carlsbad             | Aye    |
| Director Luna        | City of Carlsbad             | Aye    |
| Director Franklin    | City of Vista                | Aye    |
| Director Franklin    | Buena Sanitation District    | Aye    |
| Director Green       | City of Vista                | Aye    |
| Director Green       | Buena Sanitation District    | Aye    |

Signed:

  
Joy Lyndes (Jul 26, 2023 07:01 PDT)

Joy Lyndes, Board Chair  
Encina Wastewater Authority

Attest:



Jennifer Basco, Board Secretary  
Encina Wastewater Authority

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