ENCINA
WASTEWATER AUTHORITY

Join Our Team!

We're searching for a

Data Intern

$21.00 hourly

Encina Wastewater Authority is an environmental leader, committed to providing reliable, resilient, and sustainable wastewater services to North San Diego County while optimizing the use of renewable resources. Join us in our mission to protect public and environmental health for generations to come, and gain invaluable experience working directly with our team of highly qualified, trained, and certified individuals.

Examples of Duties

- Support the development of our Computerized Maintenance Management System (CMMS) eMaint by inputting data, reviewing engineering drawings, updating asset inventory, attributes, and preventative maintenance schedules.
- Verify Piping and Instrumentation Drawings (P&IDs) by comparing database information to field equipment at Encina Water Pollution Control Facility (EWPCF), Carlsbad Water Recycling Facility (CWRF), Remote Facilities, and other Authority operated facilities.
- Maintain and organize file structures in Sharepoint.

Minimum Requirements

- Must be a current undergraduate student pursing a related course of study or recent graduate.
- Candidates who are able to commit to a one year, part-time, temporary internship will receive priority.
- A strong knowledge of computers, MS Office applications, and Adobe Acrobat are essential.
- Ability to read engineering drawings and experience in an industrial environment is desirable.
- Possess and maintain a valid California Class "C" Driver's license.

How to Apply

Download our application online at www.encinajpa.com and submit to jobs@encinajpa.com.

*1st review of applications the week of 4/22