
ELEMENT 4
Legal & Other Requirements**Procedures**

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The Environmental Compliance Department shall be responsible for the following duties:

1. Track and identify legal and other requirements that affect biosolids management.

Use available resources for monitoring and tracking status of regulations, legislation and other requirements that may affect biosolids management. Resources include:

- Membership in Professional Organizations (e.g., SCAP, WEF, CWEA, CASA, AMSA)
- Journal Subscriptions
- Internet
- Networking with Public Agencies
- Regulatory Agencies
- Consulting Engineers

2. Provide interpretation, clarification, and information on legal and other requirements.

3. Notify the EMS Committee and senior management of proposed new legal and other requirements that could potentially affect biosolids management.

Discuss information regarding new legal and other requirements for biosolids, new technology, and other matters associated with the improvement in the overall management of biosolids in staff meetings.

4. Update and revise policy, critical control points, operational controls, monitoring and measurement activities and SOPs when changes or new legal or other requirement are implemented, as appropriate.

Review and revise the documentation and tracking system procedures used to notify each department of any proposed legal or other requirements that could potentially affect biosolids management.

Legal and other requirements are identified, tracked and implemented on an on-going basis throughout the biosolids management program.