

**ELEMENT 5
Goals & Objectives**

Checklist

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EMS_05_Checklist.doc	01		12/13/02	

- Do you have a structured process for developing a prioritized list of biosolids management goals and objectives?
- Was the establishment of goals and objectives linked with critical control points?
- Have you considered legal and other requirements when setting its goals and objectives?
- Have you had grassroots employee participation in developing your goals and objectives?
- Did you consider inputs from other interested parties, including neighbors, interested community groups, governmental officials when setting goals and objectives per Element 6 Public Participation?
- Did you develop a comprehensive list of documented biosolids program goals and objectives at each relevant function and/or activity within the organization?
- Are your goals and objectives consistent with the biosolids policy and commitment of NBP Code of Good Practice?
- Did you establish performance measures and indicators for key biosolids management activities covered by goals and objectives?
- Do you have a structured process for periodically measuring progress against objectives/targets and reporting the results to senior management?

Reviewer's Signature

Date