
ELEMENT 17
Periodic Management Review of
Performance

Procedures

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1. EMS Coordinator schedules and EMS management review meeting after completion of:
 - Internal Audit Report
 - Annual Biosolids Program Performance Report
 2. Prior to the meeting, distribute a copy of the latest:
 - Internal Audit Report
 - Annual Biosolids Program Performance Report
 - Third-party verification audit results if available
 3. Management review team (MRT) to review and discuss the biosolids EMS and address the need for change to:
 - Biosolids Management Policy
 - Goals and Objectives
 - EMS procedures based on internal EMS audit results and report
 - Non-conformance procedures
 - Internal EMS audit procedures
 - BETS
 - Operational control of critical control points
 - Public participation and communication program
 4. Record management comments and document changes or recommendations.
 5. Prepare a management review summary and forward to management for approval.
 6. Distribute approved summary to interest parties as identified in [Element 6](#) and place on EWA's web site and BETS.
 7. Incorporate management recommendations and changes into the EMS and update [Element 1](#) documents with the changes.