
ELEMENT 11
Emergency Preparedness & Response**Summary**

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The Encina Wastewater Authority (EWA) has developed various emergency response plans, practices and procedures that are specific to, and include biosolids management related issues. The procedures ensure that the EWA responds to emergency conditions to prevent compliance violations and mitigate environmental impacts. The following is a list and description of those documents pertaining to preparing for and responding to biosolids related emergencies.

Biosolids Spill Response Plan ([SOP #32](#)) – Encina’s current biosolids hauling contractor developed this SOP. The SOP covers off-site biosolids spill response and clean up procedures. This SOP assigns responsibilities for the contractor and EWA staff, details clean up activities, notification and reporting requirements. A copy of all EWA SOP’s can be found in the Operations Control Room and in the office of the EWA Safety Officer. This plan is reviewed, tested, and updated annually.

Contractor Biosolids Hauling ([SOP #7](#)) – This SOP covers sludge trailer staging, tarps, operating schedules, loading, manifests, filing, and communication between EWA and the hauling contractor. This SOP is reviewed and updated when changes in Good Management Practices occur or when important changes happen in the hauling and land application operation.

Standby Information and Emergency Response Guidelines ([SOP #43](#)) - Provides guidelines to ensure a timely response to all EWA emergencies. This SOP is reviewed, tested, and updated annually by the Operations staff.

Sanitary Sewer Overflow Response Plan ([OMSP #3](#)) – Pertains to spills at all EWA operated facilities, establishes an Incident Command System, and includes an emergency phone directory. This Operations and Maintenance Safety Practice (OMSP) is reviewed and updated annually by both the Operations and Source Control staff. Copies of all OMSPs and General Safety Practices (GSPs) can be found in the EWA Operations Control Room. Training on this OMSP is conducted as required.

Encina Phone Directory ([GSP #11](#)) – Provided as a quick reference for contacting support services, regulatory agencies, member agencies, and staff in an emergency situation. This General Safety Practice (GSP) is reviewed and updated annually by the Operations staff.

Emergency Digested Sludge Storage ([SOP #20](#)) – This SOP has been developed to address on-site storage of digested sludge in the “out of service” digester. Digested

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sludge can be stored on-site and later returned to the treatment process when emergency situations dictate.

The EMS Biosolids Committee will make changes to the emergency preparedness and response plans as they are required, as changes in regulations dictate, or as new emergency response techniques and equipment are developed. Changes made to the emergency preparedness and response plans will be addressed at monthly EMS Committee meetings and then scheduled on the safety-training calendar.