
ELEMENT 10
Operational Control of Critical
Control Points**Summary**

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Each critical control point (as identified in [Element 3](#) procedures) must have operational controls in place. The primary purpose of operational controls is to ensure that the day-to-day biosolids management activities consistently meet the Encina Wastewater Authority's (EWA) Biosolids Management Policy obligations, including legal and voluntarily adopted performance requirements. Operational controls help minimize and eliminate negative environmental impacts from biosolids activities and maximize the benefits the program delivers to the end-user. Effective operational controls go hand-in-hand with standard operating procedures and practices, ensuring that you systematically operate your processes and conduct your activities consistent with your policies, requirements and your goals and objectives (see [Element 5](#)).

Operational controls of the critical control points for each department that manages biosolids activities are clearly defined. The Encina Water Pollution Control Facility has policies and procedures in place that define the operating parameters relating to biosolids management. The procedures were developed and implemented to assure regulatory compliance and minimize environmental impacts. Each department updates and maintains their Standard Operating Procedures (SOPs) for managing biosolids activities. Operational controls in support of the identified significant control points are listed in [Element 3](#).

Operational controls for the contractors are defined and identified in the contract specifications and contract documents. The biosolids contracts are executed between the EWA and the contractor based upon contract specifications, legal and other requirements, and program goals and objectives. The EWA is responsible for managing the RFPs and the contracts.

The operational procedures supporting the critical control points (see [Element 3](#)) will be reviewed and revised as necessary based on the Program Goals and Objectives (see [Element 5](#)) and Legal and Other Requirements (see [Element 4](#)). The procedures will be tracked and updated through the BETS.